

FEBRUARY 27, 2019 – CITY COUNCIL STUDY SESSION MEETING

CALL TO ORDER

Mayor Tragarz called the meeting to order at 6:05 p.m.

ROLL CALL

PRESENT: COUNCILMEMBERS: M/Tragarz, MPT/Rodriguez, C/Ching, C/Pacheco, C/Wu
ABSENT: COUNCILMEMBERS: None

Also present: City Manager Wishner; Assistant City Manager Weiner; Assistant City Manager Rooney; Administrative Services Director Ogawa; City Attorney Leibold; City Planner Carlson; Deputy Community Services Director Jensen; Community Services Superintendent Barcelo, Finance Officer Cortez; Senior Planner Vasquez; Senior Management Analyst Layman; Public Information Officer Tep; and City Clerk De Dios.

DISCUSSION ITEM:

- **Recodification of the Walnut Municipal Code (WMC): Title I**

CA/Leibold presented a staff report and shared information regarding the recodification of the Walnut Municipal Code and highlighted the proposed changes made to the code.

Discussion took place amongst Council and staff regarding the following: defining the powers and duties of the city clerk and city treasurer in the code, separating potential litigation claims from invoice claims and distinguishing how each is processed, the purview of the city clerk, the city manager form of government,

CA/Leibold recommended adding the following: a section in the code that identifies the powers and duties of the city clerk and city treasurer, delegate the financial responsibilities to the director of finance or city treasurer rather than the city clerk as stated in the code, and conform the code so that the city clerk and the city treasurer are appointed by the city manager as opposed to a direct appointment by the city council.

M/Tragarz stated that she agrees with the recommendations to add a section for definitions as well as the description of the duties of the city clerk and city treasurer and delegating the financial responsibilities to finance. She also made the following recommendations: Council to have input on the appointment and removal of the city clerk and city treasurer and reducing the campaign contribution limit.

Discussion took place amongst Council and staff regarding the following: the selection process of commissions and the mayor, the current process of auditing city warrants and campaign contribution limits.

CA/Leibold recommended the following change to the code: delegate the process of auditing city warrants to the director of finance and the city manager

MPT/Rodriguez stated that he is in favor of keeping the campaign contribution at \$1000.

CA/Leibold stated that the City Council can adopt ordinances revising the municipal code at a later date.

It was the consensus of the City Council to hold another study session to discuss Title 1 recodification.

ORAL COMMUNICATIONS

Wendy Toy expressed concerns regarding not having public bids for landscape contracts in the city.

There being no further input, it was unanimously moved Council to close oral communications. Motion carried.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:09 p.m.

PASSED AND APPROVED this 27th day of March 2019.

Nancy Tragarz, Mayor

ATTEST:

Teresa De Dios, City Clerk

PREPARED BY:

Ray Markel, Administrative Assistant