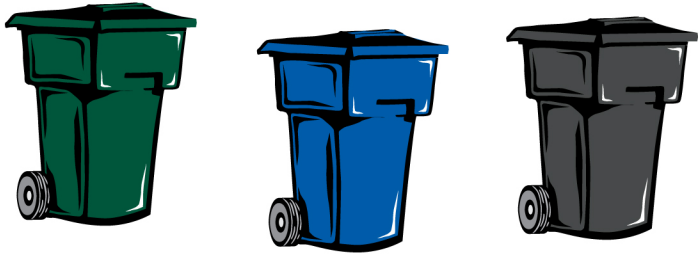


TIPS FOR SUCCESS

CONVENIENCE IS KEY.

Keep indoor recycling, organics and trash containers together so that it is equally convenient to dispose of all three material streams.

①



PURCHASE INTERNAL COLOR CODED CONTAINERS.

②

When possible use color-coded bins for recycling, organics and trash.

DEVELOP STANDARD RECYCLING AND ORGANIC OPERATING PROCEDURES.

To encourage tenant/employee involvement management should create custom-made internal procedures to compliment Valley Vista Services organic waste recycling program.

⑤

SELECT THE APPROPRIATE CONTAINER LINERS.

⑥

If you need internal container liners you may only use certified compostable bags. Non-compostable plastic bags are NOT ALLOWED in the external organic containers.

Send...

EDUCATE TENANTS, EMPLOYEES AND JANITORS.

- Send e-mails to all staff members.
- Meet with each tenant and employee to explain and troubleshoot collection details.
- Properly display educational materials in a convenient reference area for tenants and employees.

③

MONITOR AND PREVENT CONTAMINATION.

④

Managers should periodically check internal/external bins to ensure materials are being properly sorted.

ORGANICS ONLY

POST PROMINENT SIGNS...

⑦

On or near all recycling, organics and trash containers, clearly indicating which container is which.

- Use posters or decals that contain images of the materials that go into each container. Valley Vista Services can provide you with posters to utilize or use to create your own. Some posters are available for printing on Valley Vista Services organic waste recycling website.
- Clearly mark internal recycling and organic bins in breakrooms and kitchens since these bins are often the most contaminated with garbage.



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