

**WALNUT CITY COUNCIL MEETING**

**CALL TO ORDER:** Mayor Rodriguez called the meeting to order at 7:01 p.m.

**PLEDGE OF ALLEGIANCE:** C/Wu led the flag salute.

**ROLL CALL:**

PRESENT: COUNCILMEMBERS: M/Rodriguez, MPT/Pacheco, C/Ching, C/Tragarz, C/Wu  
ABSENT: COUNCILMEMBERS: None

Also present: City Manager Wishner; Assistant City Manager Weiner; Assistant City Manager Rooney; Administrative Services Director Ogawa; City Attorney Leibold; City Planner Carlson; Finance Officer Cortez; Community Services Superintendent Barcelo; Senior Management Analyst Layman; Senior Planner Vasquez; Associate Planner Guerra; Finance Analyst Meza; Finance Analyst Russell; Public Information Officer Tep; Administrative Assistant Markel; and City Clerk De Dios.

**INVOCATION - NON-DENOMINATIONAL:** Deacon Richard Garcia from On a Mission Church led the invocation.

**PRESENTATIONS:**

- **Filipino American History Month – Proclamation**
- **National Hispanic Heritage Month - Proclamation**

Council recognized Filipino American History Month as well as National Hispanic Heritage Month and presented proclamations to Father Elmer from St. Lorenzo Ruiz Catholic Church and Planning Commissioner Fernando Perez.

**ORAL COMMUNICATIONS FOR THE CITY COUNCIL:**

Russ Viasquez shared information and expressed concerns regarding an incident involving the sheriff's department.

William Harrison expressed support for staff pay increases and expressed concerns regarding houses in the Three Oaks neighborhood that changed school districts.

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Resident suggested that Council help warn residents of the presence of coyotes in the community.

Vijay Vakil expressed concerns regarding the following: unfunded pension liability, city contracts, and the proposed housing development at Brookside.

There being no further input, it was moved by C/Ching to close oral communications; seconded by MPT/Pacheco. Motion carried.

**MINUTES:** None scheduled.

**PUBLIC HEARING:**

**1. San Jose Hills Road Residential Project**

1. **Tentative Tract Map 72844** – A time extension request to subdivide one (1) undeveloped parcel of land totaling 2.67 acres into twenty (20) residential lots and one (1) private street for ingress/egress onto San Jose Hills Road located at 20650 San Jose Hills Road (APN: 8712-033-001).
2. **San Jose Hills Road Residential Development Agreement (DA) for the project at 20650 San Hills Road** – A request for approval of a DA pursuant to Walnut Municipal Code Chapter 6.112 and California Government Code Sections 65864 et seq. in connection with the development of a residential project consisting of

**Recommendation:** That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Solicit public input on this item;
4. City Council Discussion;
5. Close the Public Hearing;
6. Adopt Resolution No. 19-63, “A Resolution of the City Council of the City of Walnut, County of Los Angeles, California, Approving a twelve (12) – month time extension for TTM 72844, subject to the previously approved Conditions of Approval (COA) contained in PC Resolution No. 16-07; and
7. Waive further reading and introduce Ordinance No. 19-09, “An Ordinance of the City Council of the City of Walnut, County of Los Angeles, California, Approving a Development Agreement for the project located at 20650 San Jose Hills Road (APN: 8720-033-001)”, and agendaize for adoption at the regularly scheduled City Council meeting of November 13, 2019.

M/Rodriguez opened the public hearing.

ACM/Weiner presented a staff report.

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M/Rodriguez opened public comment.

Phil Bennett expressed concerns regarding the proposed gate in the development that would lead to the adjacent shopping center.

Liz Nelson requested information on specifics of the development.

William Harrison expressed concerns regarding growing development in the city and inquired if more sheriffs would be hired.

Vijay Vakil expressed concerns regarding lot sizes of the development and the Brookside development.

Vincent Lin, property representative, shared information the proposed project.

Discussion took place amongst Council and Staff regarding the following: Housing element requirements, the history of the project, and aspects of the project.

There being no further input, it was moved by MPT/Pacheco to close the public hearing; seconded by C/Ching. Motion Carried.

**MOTION ON ITEM 1**

***MPT/Pacheco made a motion to adopt Resolution No. 19-63; seconded by C/Ching. Motion carried by the following electronic vote:***

***AYES: COUNCILMEMBERS: Ching, Pacheco, Rodriguez, Tragarz, Wu  
NOES: COUNCILMEMBERS: None  
ABSTAIN: COUNCILMEMBERS: None  
ABSENT: COUNCILMEMBERS: None***

**MOTION ON ITEM 1**

***MPT/Pacheco made a motion to waive further reading and introduce Ordinance No. 19-09; seconded by M/Rodriguez. Motion carried by the following electronic vote:***

***AYES: COUNCILMEMBERS: Ching, Pacheco, Rodriguez, Tragarz, Wu  
NOES: COUNCILMEMBERS: None  
ABSTAIN: COUNCILMEMBERS: None  
ABSENT: COUNCILMEMBERS: None***

**ORDINANCE:**

- 2. Ordinance No. 19-10 – Zoning Code Amendment (ZCA) 2019-01 to Walnut Municipal Code (WMC) Title 6, Section 6.80 (Procedures Generally)**

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**Recommendation:** That the City Council introduce by title only and waive further reading, draft Ordinance No. 19-10, “An Ordinance of the City Council of the City of Walnut, County of Los Angeles, California, Amending WMC, Title 6, Section 6.80 (Procedures Generally);” and agendize for adoption at the regularly scheduled City Council meeting of November 13, 2019.

ACM/Weiner presented a staff report.

Discussion took place amongst Council and staff regarding the following: the proposed procedures and provisions of the ordinance as well as the pros and cons of the ordinance.

MPT/Pacheco expressed concerns regarding the ordinance.

C/Ching and C/Tragarz expressed support for the ordinance.

**MOTION ON ITEM 2**

*C/Ching made a motion to adopt Item 2; seconded by C/Tragarz. Motion carried by the following electronic vote:*

**AYES:** *COUNCILMEMBERS: Ching, Rodriguez, Tragarz, Wu*  
**NOES:** *COUNCILMEMBERS: Pacheco*  
**ABSTAIN:** *COUNCILMEMBERS: None*  
**ABSENT:** *COUNCILMEMBERS: None*

**COUNCIL CONSENT CALENDAR:**

Items 5, 7, & 8 were pulled for discussion.

- 3. Resolution No. 19-64 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \$766,923.62, Demand No. 159332 through No. 159422, Both Inclusive**

**Recommendation:** That the City Council adopt Resolution No. 19-64.

- 4. Resolution No. 19-65 – Approving the Fund Exchange Agreement of METRO Proposition A Local Return Funds Between the City of Walnut and the City of Hawaiian Gardens**

**Recommendation:** That the City Council:

1. Adopt Resolution No. 19-65 Approving A Fund Exchange Agreement between the City of Walnut and the City of Hawaiian Gardens for Proposition A Local Return Fund Exchange;

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2. Authorize the City Manager to sign the agreement on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney; and
3. Authorize the exchange of \$101,000 of restricted Proposition A Local Return Funds of \$75,750 in unrestricted funds from Hawaiian Gardens.

**6. Update on Coyote Control Management**

**Recommendation:** That the City Council receive and file this update.

**9. Cancellation of City Council/WHA Meetings for Holidays**

**Recommendation:** That the City Council approve the cancellation of the following meetings, November 27, 2019 and December 25, 2019.

**MOTION ON ITEMS 3, 4, 6 & 9**

***C/Ching made a motion to adopt Items 3, 4, 6 & 9; seconded by MPT/Pacheco. Motion carried by the following electronic vote:***

***AYES: COUNCILMEMBERS: Ching, Pacheco, Rodriguez, Tragarz, Wu***  
***NOES: COUNCILMEMBERS: None***  
***ABSTAIN: COUNCILMEMBERS: None***  
***ABSENT: COUNCILMEMBERS: None***

**ITEMS PULLED FOR DISCUSSION:**

**5. Professional Services – Award for a contract to Veronica Tam and Associates Inc. in order to prepare the City of Walnut’s 2021-2029 Housing Element Update**

**Recommendation:** That the City Council:

1. Award a contract to Veronica Tam and Associates, Inc. in order to provide professional services in preparing a 2021-2029 Housing Element Update, in the amount of \$123,127;
2. Approve said contract for approximately two (2) years beginning October 24, 2019 and expiring on October 24, 2021;
3. Reject all other proposals;
4. Authorize the City Manager to execute and administer a Professional Services Agreement in substantially the form attached (Attachment 1), and in such final form as approved by the City Attorney; and
5. Appropriate \$135,440 from the General Fund for the overall project;
6. Authorize Staff to issue a Purchase Order to Veronica Tam and Associates, Inc. in the amount of \$123,127; and

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7. Authorize Staff to issue change orders, not to exceed the contingency amount of \$12,313 (10% of the contract award amount) to Veronica Tam and Associates, Inc.

ACM/Weiner presented a staff report.

C/Wu expressed concerns regarding the ten percent contingency approval.

**MOTION ON ITEM 5**

*C/Wu made a motion to adopt Item 5 without the ten percent contingency; seconded by C/Tragarz. Motion carried by the following electronic vote:*

**AYES:** COUNCILMEMBERS: *Rodriguez, Pacheco, Wu*  
**NOES:** COUNCILMEMBERS: *Ching, Tragarz*  
**ABSTAIN:** COUNCILMEMBERS: *None*  
**ABSENT:** COUNCILMEMBERS: *None*

7. **Approval of a Three-Year Contract with Sparkling Cleaning Services for Citywide Janitorial Services (New Contractor)**

**Recommendation:** That the City Council:

1. Approve a three-year contract with Sparkling Cleaning Services for janitorial services in City buildings and park restrooms;
2. Authorize the City Manager to sign the agreement on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney; and
3. Authorize staff to issue a purchase order to Sparkling Cleaning Services for \$116,608 for eight months of service in FY 2019/2020.

CSS/Barcelo presented a staff report.

Discussion took place amongst Council and staff regarding the performance of the previous contractor and the previous bid results.

**MOTION ON ITEM 7**

*C/Ching made a motion to adopt Item 7; seconded by C/Wu. Motion carried by the following electronic vote:*

**AYES:** COUNCILMEMBERS: *Ching, Pacheco, Rodriguez, Tragarz, Wu*  
**NOES:** COUNCILMEMBERS: *None*  
**ABSTAIN:** COUNCILMEMBERS: *None*  
**ABSENT:** COUNCILMEMBERS: *None*

**8. Proposed End-of-Year Closure of City Facilities from December 24, 2019 through January 1, 2020.**

**Recommendation:** It is recommended that the City Council authorize the closure of City facilities for the holiday period beginning Tuesday, December 24, 2019 through Wednesday, January 1, 2020.

ASD/Ogawa presented a staff report.

Discussion took place amongst Council and staff regarding the following: maintenance services and staff availability during the shutdown, the proposed closure period,

C/Wu and C/Tragarz expressed concerns regarding closing city hall for the recommended days.

C/Tragarz proposed approving two closed days instead of four

**MOTION ON ITEM 8**

*C/Tragarz made a motion to approve paid holidays of December 24 and December 26, 2019; seconded by C/Ching. Motion carried by the following electronic vote:*

**AYES:** COUNCILMEMBERS: *Ching, Pacheco Rodriguez, Tragarz, Wu*  
**NOES:** COUNCILMEMBERS: *None*  
**ABSTAIN:** COUNCILMEMBERS: *None*  
**ABSENT:** COUNCILMEMBERS: *None*

**SUCCESSOR AGENCY CONSENT CALENDAR:** None scheduled.

**COUNCIL DISCUSSION/TRANSACTION ITEMS:** None scheduled.

**ANNOUNCEMENTS (COUNCIL MEMBERS AND STAFF):**

**A. Councilmembers’ report on meetings attended at the expense of the local agency**

MPT/Pacheco and C/Tragarz shared information from the League of California Cities conference.

**B. Individual Members’ comments and updates**

CM/Wishner shared information from the International City/County Management Association Annual Conference.

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C/Tragarz thanked all of the volunteers involved with the Relay for Life event and invited the community to attend the Walnut Family Festival.

MPT/Pacheco thanked the neighborhood watch volunteers in the Snow Creek neighborhood.

**COUNCIL LATE BUSINESS:** None.

**RECESS TO THE MEETING OF THE WALNUT HOUSING AUTHORITY**

**WALNUT HOUSING AUTHORITY MEETING**

**CALL TO ORDER:** Authority Chair Rodriguez called the meeting to order at 8:44 p.m.

**ORAL COMMUNICATIONS FOR HOUSING AUTHORITY:**

There being no one present wishing to speak during oral communications, it was moved by AM/Ching to close oral communications; seconded by AM/Pacheco. Motion carried.

**AUTHORITY PUBLIC HEARINGS:** None scheduled.

**AUTHORITY CONSENT CALENDAR:**

- 10. Resolution No. 19-11 WHA - A Resolution of the Walnut Housing Authority Allowing Certain Claims and Demands in the Amount of \$22,783.02 Demand No. 100382 through No. 100382, Both Inclusive**

**Recommendation:** That the Authority adopt Resolution No. 19-11 WHA.

**MOTION ON ITEMS 10**

*AM/Ching made a motion to adopt Item 10; seconded by AM/Wu. Motion carried by the following electronic vote:*

**AYES:** *AGENCY MEMBERS: Ching, Pacheco, Rodriguez, Tragarz, Wu*  
**NOES:** *AGENCY MEMBERS: None*  
**ABSTAIN:** *AGENCY MEMBERS: None*  
**ABSENT:** *AGENCY MEMBERS: None*

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**AUTHORITY DISCUSSION/TRANSACTION ITEMS:** None scheduled.

**AUTHORITY LATE BUSINESS:** None scheduled.

**AUTHORITY ADJOURNS TO CITY COUNCIL MEETING**

**CLOSED SESSION:** Council went into closed session 8:51 p.m.

- A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 potential case

**RECONVENE COUNCIL MEETING AND ANNOUNCE CLOSED SESSION ACTION:**

Council reconvened from Closed Session at 9:54 p.m. CA/Leibold reported the following: Council met in Closed Session to discuss the proposed cannabis permit program overlay district by the City of Pomona. Council voted to oppose the proposal as currently presented and directed CA/Leibold to send a letter conveying that opposition and requested formal consultation to discuss modifications to Sub Area B under the proposed ordinance.

**ADJOURNMENT:** There being no further business, the City Council adjourned the meeting at 9:55 p.m.

**PASSED AND APPROVED this 13<sup>th</sup> day of November 2019.**

\_\_\_\_\_  
Andrew Rodriguez, Mayor

ATTEST:

\_\_\_\_\_  
Teresa De Dios, City Clerk

PREPARED BY:

\_\_\_\_\_  
Ray Markel, Administrative Assistant