



## A G E N D A

### REGULAR MEETING OF THE WALNUT CITY COUNCIL AND THE WALNUT HOUSING AUTHORITY

CITY COUNCIL CHAMBERS  
21201 La Puente Road, Walnut, CA 91789

DECEMBER 9, 2020  
7:00 P.M.

#### **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Los Angeles Health Officer Orders for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing. Additional information regarding COVID-19 is available on the City's website at [www.cityofwalnut.org](http://www.cityofwalnut.org).

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available. Remote public participation is allowed in the following ways:

- 1) You may participate in the meeting by joining from a PC, Mac, iPad, iPhone or Android device:  
Please click on this URL to join:  
<https://us02web.zoom.us/j/85019696448?pwd=cEZhNGp0WGVVMWdpK1JSMjJob2Y4UT09>  
**Password: 527099**
- 2) To join by phone:  
Dial (for higher quality, dial a number based on your current location):  
US: +1-669-900-9128; +1-253-215-8782; +1-346-248-7799; +1-646-558-8656;  
+1-301-715-8592; or +1-312-626-6799  
**Webinar ID: 850 1969 6448**  
**Password: 527099**  
International numbers available: <https://us02web.zoom.us/j/85019696448?pwd=cEZhNGp0WGVVMWdpK1JSMjJob2Y4UT09>
- 3) You can email public comments to the City Clerk at [tdedios@cityofwalnut.org](mailto:tdedios@cityofwalnut.org) before the meeting to be read by the City Clerk during that portion of the meeting. Lengthy public comment may be summarized in the interest of time.

#### **TELECONFERENCE NOTICE**

Pursuant to Executive Order N-29-20 Issued by Governor Gavin Newsom on March 17, 2020 and, to the extent applicable, Government Code Section 54953(b), the December 9, 2020 City Council Meeting may include teleconference participation by the City Council Members and City staff. Consistent with Executive Order N-29-20, teleconference locations utilized by City Council Members shall not be accessible to the public and are not subject to special posting requirements.

## **WALNUT CITY COUNCIL MEETING**

**CALL TO ORDER:** Mayor Pacheco

**PLEDGE OF ALLEGIANCE:** C/Wu

**ROLL CALL:** M/Pacheco, MPT/Ching, C/Rodriguez, C/Tragarz, C/Wu

**INVOCATION – NON-DENOMINATIONAL:**

*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

**CERTIFICATION OF ELECTION:**

1. [Resolution No. 20-79 – Reciting the Facts of the General Municipal Election Held on November 3, 2020, and Declaring the Results and Such Other Matters as may be Provided by Law](#)

**Recommendation:** That the City Council adopt Resolution No. 20-79, “A Resolution of the City Council of the City of Walnut, California, Reciting the Facts of the General Municipal Election held on November 3, 2020, and Declaring the Results and Such Other Matters as Provided by Law.”

**SWEARING IN OF NEW COUNCILMEMBERS:**

- Oath of Office Administered to Councilmember Eric Ching
- Oath of Office Administered to Councilmember Linda Freedman
- Oath of Office Administered to Councilmember Nancy Tragarz

**PRESENTATIONS:**

- Outgoing Councilmember Andrew Rodriguez

## **ORAL COMMUNICATIONS FOR THE CITY COUNCIL:**

Under Government Code Section 54954.3, any person wishing to address any item or issue not on the agenda or any item on the Consent Calendar may do so under Oral Communications. There will also be an opportunity to speak on Discussion or Public Hearing items when the items are scheduled for consideration.

The Council may listen but may not act on items that are not already on the agenda.

Speakers are asked to limit their comments to three minutes and to present them in a constructive manner. The Council, City staff, and other citizens present have the right to be treated with respect, courtesy and openness. In return, the members of the Council and Staff commit to conduct themselves at all times with civility and courtesy.

**MINUTES:** None scheduled.

## **PUBLIC HEARINGS:**

2. [Ordinance No. 20-03 - Zoning Code Amendment \(ZCA\) to amend and replace Title 6 \(Planning and Zoning\), Chapter 6.08, Section 6.08.210 \(Accessory Housing\) of the Walnut Municipal Code \(WMC\) relating to Accessory Dwelling Units \(ADU\)](#)

**Recommendation:** That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Solicit public input on this item;
4. City Council discussion;
5. Close the Public Hearing; and
6. Introduce by title only and waive further reading of Ordinance No. 20-03, “An Ordinance of the City Council of the City of Walnut, County of Los Angeles, California, Amending in its entirety Walnut Municipal Code (WMC) Section 6.08.210 pertaining to Accessory Housing in the City of Walnut,” and agendize for adoption at the regularly scheduled City Council meeting of January 13, 2021.

## **COUNCIL CONSENT CALENDAR:**

The Consent Calendar items listed below are considered and acted upon under one motion unless an individual item or items are removed by a Councilmember for further consideration or explanation.

There will be no dialogue/debate unless a Council Member requests otherwise on the following matters:

3. [Resolution No. 20-80 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \\$1,630,883.61, Demand No. 161800 through No. 161915 Both Inclusive](#)

**Recommendation:** That the City Council adopt Resolution No. 20-80.

4. [Resolution No. 20-81 – Salary Schedules \(Seasonal Part-Time Employee Minimum Wage Adjustment\)](#)

**Recommendation:** That the City Council adopt Resolution No. 20-81, amending the Seasonal Part – Time Salary Schedule (Attachment 2) to comply with State minimum wage requirements. Salary Schedules for Management and Classified units will not be affected at this time.

5. [Award of Contract to HdL for Business License Processing](#)

**Recommendation:** That the City Council:

1. Award contract to Hinderliter de Llamas and Associates for business license processes;
2. Authorize the City Manager to execute the said agreement; and
3. Authorize Staff to issue a purchase order to Hinderliter de Llamas Software in the amount of \$35,000 for business license services.

6. [Coronavirus Relief Funds – Allocation for Cities](#)

**Recommendation:** It is recommended that the City Council receive and file the December 9, 2020 update.

7. [Request for Appropriation: “Basic Bags 4U” Program for Seniors](#)

**Recommendation:** That the City Council:

1. Appropriate \$5,175 from CDBG reserves, into expenditure account 12-5222-6216 (CDBG – Basic Bags 4U), for the “Basic Bags 4U” Senior program.
2. Appropriate \$5,175 from CDBG, into revenue account 12-0000-3620 (CDBG), for the “Basic Bags 4U” Senior Program.

8. [Tract No. 82205 Final Acceptance \(780 Francesca Drive\)](#)

**Recommendation:** That the City Council:

1. Approve Tract No. 82205;
2. Accept on behalf of the city, the dedication of easements for pedestrian access, fire lane, public utility, sanitary sewer, and ingress and egress purposes so designated on the Final Tract Map;
3. Authorize the City Clerk and City Treasurer to endorse the certificates as shown on the Final Tract Map; and
4. Authorize the Mayor to execute the Subdivision Agreement.

9. [Appointment to San Gabriel Valley Mosquito and Vector Control Board of Trustees](#)

**Recommendation:** That the City Council appoint Dr. Allen Wu to the San Gabriel Valley Mosquito and Vector Control District Board of Trustees for a two-year term, 2020-2021, 2021-2022.

10. [Notice of Decision – December 2, 2020 Planning Commission \(PC\) Meeting](#)

**Recommendation:** That the City Council:

1. Receive and File the “Notice of Decision” by the Commission at its December 2, 2020 Meeting, for the following Project(s):
  - a. Conditional Use Permit (CUP) 2019-001; and
  - b. Site Plan Case/Architectural Review (SPC/AR) 2020-052.

**SUCCESSOR AGENCY CONSENT CALENDAR:** None scheduled.

**COUNCIL DISCUSSION/TRANSACTION ITEMS:** None scheduled.

**ANNOUNCEMENTS (COUNCIL MEMBERS AND STAFF):**

- A. Councilmembers’ report on meetings attended at the expense of the local agency
- B. Individual Members’ comments and updates

**COUNCIL LATE BUSINESS:** No action shall be taken on any item not appearing on the posted agenda except upon a determination by four-fifths of the Council Members that an emergency exists.

**COUNCIL ADJOURNS TO WALNUT HOUSING AUTHORITY**



**CALL TO ORDER:** Authority Chair Pacheco

**ORAL COMMUNICATIONS FOR HOUSING AUTHORITY:**

Under Government Code Section 54954.3, any person wishing to address any item or issue not on the agenda or any item on the Consent Calendar may do so under Oral Communications. There will also be an opportunity to speak on Discussion or Public Hearing items when the items are scheduled for consideration.

The Authority may listen but may not act on items that are not already on the agenda.

Speakers are asked to limit their comments to three minutes and to present them in a constructive manner. The Authority, City staff, and other citizens present have the right to be treated with respect, courtesy and openness. In return, the members of the Authority and Staff commit to conduct themselves at all times with civility and courtesy.

**AUTHORITY PUBLIC HEARINGS:** None scheduled.

**AUTHORITY CONSENT CALENDAR:** The Consent Calendar items listed below are considered and acted upon under one motion unless an individual item or items are removed by an Authority Member for further consideration or explanation.

There will be no dialogue/debate unless an Authority Member requests otherwise on the following matters:

11. [Resolution No. 20-13 WHA - A Resolution of the Walnut Housing Authority Allowing Certain Claims and Demands in the Amount of \\$32,110.24, Demand No. 100398 through No. 100398, Both Inclusive](#)

**Recommendation:** That the Authority adopt Resolution No. 20-13 WHA.

**AUTHORITY DISCUSSION/TRANSACTION ITEMS:** None scheduled.

**AUTHORITY LATE BUSINESS:** No action shall be taken on any item not appearing on the posted agenda except upon a determination by four-fifths of the Authority Members that an emergency exists.

**AUTHORITY ADJOURNS TO CITY COUNCIL MEETING**

**CLOSED SESSION:** None scheduled.

**ADJOURNMENT:** The next regular meeting of the City Council is scheduled on Wednesday, January 13, 2021, at 7:00 p.m., in the Council Chambers, 21201 La Puente Road, Walnut, California.

### NOTIFICATIONS:

**AMERICANS WITH DISABILITIES:** It is the intention of the City of Walnut to comply with the Americans with Disabilities Act (ADA) in all respects. If as an attendee or a participant at this meeting and you need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (909) 348-0710 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

**AGENDA POSTING:** The agenda for this meeting was posted in the following listed sites before the close of business at 6:00 p.m. on the Thursday preceding the meeting:

1. Walnut City Hall 21201 La Puente Road, Walnut, CA
2. United States Post Office, 280 S. Lemon Avenue, Walnut, CA
3. Public Library, Walnut Branch, 21155 La Puente Road, Walnut, CA
4. Walnut Senior Center, 21215 La Puente Road, Walnut, CA
5. Internet: [www.cityofwalnut.org/agendas](http://www.cityofwalnut.org/agendas) (staff reports included)

**The Agenda and all related reports are also available for inspection at City Hall at 21201 La Puente Road on the Monday prior to each meeting. In compliance with Government Code section 54957.5, any writings distributed within 72 hours of the meeting will be made available to the public at the time it is distributed to the City Council.**

**LIVE BROADCASTS OF CITY COUNCIL MEETINGS ON WCTV:** City Council meetings air live the second and fourth Wednesdays of each month at 7:00 p.m. on Channel 3 (Charter Subscribers) and Channel 21 (Verizon Subscribers).

**WCTV CHANNEL 3 REBROADCAST:** City Council meetings re-air at 7:00 a.m., 2:00 p.m., 7:00 p.m., and 10:00 p.m. for a week following the live meeting on Channel 3 (Charter Subscribers) and Channel 21 (Verizon Subscribers).

This meeting is being broadcast live and recorded for rebroadcast on Charter Channel 3 and Verizon Channel 21. By remaining in the City Council Chambers, you are giving your permission to be videotaped.

**PLEASE SWITCH YOUR CELL PHONES, PAGERS, AND OTHER ELECTRONIC DEVICES INTO THE SILENT OR OFF POSITION WHILE THE MEETING IS IN SESSION. THANK YOU IN ADVANCE FOR YOUR COOPERATION.**