

CITY OF WALNUT
PARKS AND RECREATION COMMISSION AGENDA
WALNUT CITY HALL
21201 LA PUENTE ROAD, WALNUT
FEBRUARY 15, 2022

CORONAVIRUS DISEASE (COVID-19) ADVISORY

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Los Angeles Health Officer Orders for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing. Additional information regarding COVID-19 is available on the City's website at www.cityofwalnut.org.

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available. Remote public participation is allowed in the following ways:

- 1) You may participate in the meeting by joining from a PC, Mac, iPad, iPhone or Android device:
Please click on this URL to join:
<https://us02web.zoom.us/j/87309901609?pwd=QUFZeld3Z1RUbUFzZ2F6NzA5Qklwdz09>
Password: 710176
- 2) To join by phone:
Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592
or +1 312 626 6799
Webinar ID: 873 0990 1609
Password: 710176
- 3) You can email public comments to the Executive Assistant Vermeer at evermeer@cityofwalnut.org before or during the meeting, prior to the close of Oral Communications or the close of public comment on a Discussion Item, to be read by the Executive Assistant during that portion of the meeting. Lengthy public comment may be summarized in the interest of time.

TELECONFERENCE NOTICE

Pursuant to Executive Order N-29-20 Issued by Governor Gavin Newsom on March 17, 2020 and, to the extent applicable, Government Code Section 54953(b), the February 15, 2022 Parks and Recreation Commission Meeting may include teleconference participation by the Parks and Recreation Commissioners and City staff. Consistent with Executive Order N-29-20, teleconference locations utilized by Parks and Recreation Commission shall not be accessible to the public and are not subject to special posting requirements.

CITY OF WALNUT
PARKS AND RECREATION COMMISSION

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER MUNGUIA
3. ROLL CALL COMMISSIONERS CAJULIS, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF JANUARY 18, 2022

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for January 2022

Recommendation: Receive and file.

B. Administratively Approved Park Use Requests January 2022

Recommendation: Receive and file.

C. Recreation Division Activities Summary January 2022

Recommendation: Receive and file.

8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION

10. COMMISSION ITEMS

11. STAFF ITEMS
 - A. Upcoming Recreation Programs/Events

12. ANNOUNCEMENTS

13. ADJOURNMENT

Minutes of the Regular Meeting
of the Parks and Recreation Commission
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, January 18, 2022.

CALL TO ORDER: The meeting was called to order by C/Munguia at 7:03 p.m.

FLAG SALUTE: Commissioner Lepp

ROLL CALL:

PRESENT: Commissioners Cajulis, Lepp, Munguia, & Pedersen

ABSENT: Commissioner Pollalis

Also present at the meeting were Assistant City Manager-Community Services/Public Works Rooney, Community Services Superintendent Barcelo, Community Services Superintendent Bumia & Executive Assistant Vermeer.

MINUTES:

C/Lepp made a motion, seconded by C/Pedersen and was carried 3-0 to approve the minutes on October 19, 2021.

AYES: Lepp, Munguia, Pedersen &

ABSENT: Pollalis

ABSTAIN: Cajulis

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Cajulis made a motion, seconded by C/Lepp and carried 4-0, to accept items 7A – 7C under Consent Calendar as recommended.

AYES: Cajulis, Lepp, Munguia & Pedersen

ABSENT: Pollalis

ITEMS REMOVED FROM CONSENT CALENDAR:

DISCUSSION:

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:39 p.m.

Chairperson

ATTEST:

Executive Assistant



AGENDA ITEM 7A

- Consent Calendar
- Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: FEBRUARY 15, 2022

TO: Parks and Recreation Commission

VIA: Mary Rooney, Assistant City Manager- Community Services/Public Works

FROM: Melissa Barcelo, Community Services Superintendent

SUBJECT: Parks Maintenance Report for January 2022 MB

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for January 2022.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in January included the following:

Arroyo:

- Treated Broadleaf weeds in turf area.
- Treated for gophers during the month.

Butterfield:

- Added chip to playground surface.
- Treated Broadleaf weeds in turf areas.
- Removed graffiti during the month.
- Treated for Fire Ants during the month.

Country Hollow:

- Conducted weekly inspections of park.

Creekside:

- Converted all walkway lights to LED.
- Repaired faucet in Men's restroom.
- Treated Broadleaf weeds in turf areas.
- Removed graffiti during the month.
- Treated for Fire Ants during the month.

Heidelberg:

- Added chip to playground surface.

Lemon

- Added chip to playground surface.
- Removed Graffiti during the month.
- Treated for Fire Ants during the month.

Norm Ashley:

- Conducted weekly inspections of park.
- Added chip to playground surface.

Snow Creek

- Repaired drinking fountains.
- Converted all walkway lights to LED.
- Installed LED lights on restroom & Snack Bar.
- Treated for Fire Ants during the month.

Suzanne:

- Installed new faucet in gazebo restroom.
- Removed graffiti during the month.
- Treated Broadleaf weeds in turf areas.
- Treated for Fire Ants during the month

Walnut Hills:

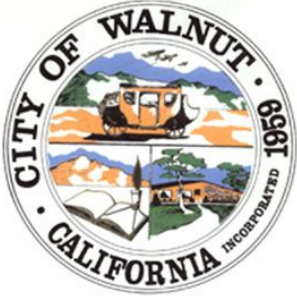
- Conducted weekly inspections of park.

Walnut Ranch:

- Set up and take down Pickle Ball Court Nets on Tuesday and Thursday each week
- Treated Broadleaf weeds in turf areas
- Fabricated and installed 2 Pickle Ball Racquet Holders for Courts
- Treated for Gophers during the Month

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.



AGENDA ITEM 7B

- Consent Calendar
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: FEBRUARY 15, 2022

TO: Parks and Recreation Commission

VIA: Mary Rooney, Assistant City Manager - Community Services/Public Works

FROM: Chris Vermeer, Executive Assistant

SUBJECT: Administratively Approved Park Use Requests – January 2022

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file this informational report.

ANALYSIS:

Attached, please find a list of park use requests that were administratively approved during the month of January in addition, staff included requests that were administratively approved since November and have been reviewed by the Commission during previous meetings.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.

Location	Date	Day	Start - End Time	Event	Attend/Qty
Creekside Picnic Area	Nov 7, 2021	Sunday	10:00 AM - 07:00 PM	Birthday	45
	Nov 13, 2021	Saturday	11:00 AM - 06:00 PM	Baby Shower	20
	Dec 5, 2021	Sunday	10:00 AM - 04:00 PM	Baby Shower	80
	Dec 11, 2021	Saturday	11:00 AM - 04:00 PM	Birthday	20
	Dec 18, 2021	Saturday	12:00 PM - 06:00 PM	Birthday	30
	Dec 19, 2021	Sunday	09:00 AM - 02:00 PM	Birthday	20
	Jan 30, 2022	Sunday	10:00 AM - 06:00 PM	Birthday	75
	Lemon Creek Picnic Area	Nov 6, 2021	Saturday	10:30 AM - 07:00 PM	Baby Shower
Nov 7, 2021		Sunday	11:00 AM - 04:30 PM	Birthday	25
Nov 13, 2021		Saturday	02:00 PM - 06:00 PM	Picnic	40
Nov 27, 2021		Saturday	01:00 PM - 07:00 PM	Birthday	50
Dec 4, 2021		Saturday	12:00 PM - 06:00 PM	Picnic	145
Dec 5, 2021		Sunday	11:00 AM - 06:00 PM	Birthday	35
Dec 11, 2021		Saturday	09:00 AM - 04:00 PM	Baby Shower	80
Dec 12, 2021		Sunday	11:00 AM - 05:00 PM	Birthday	48
Dec 18, 2021		Saturday	01:00 PM - 05:00 PM	Birthday	65
Dec 19, 2021		Sunday	08:00 AM - 06:00 PM	Birthday	15
Jan 8, 2022		Saturday	01:00 PM - 05:00 PM	Birthday	50
Jan 15, 2022		Saturday	09:00 AM - 06:00 PM	Baby Shower	60
Jan 22, 2022		Saturday	02:30 PM - 05:00 PM	Baby Shower	40
Jan 29, 2022		Saturday	06:00 PM - 09:00 PM	Birthday	60
Jan 30, 2022		Sunday	11:00 AM - 03:00 PM	Birthday	40
Snow Creek Picnic Area	Nov 6, 2021	Saturday	12:00 PM - 04:00 PM	Picnic	20
	Nov 13, 2021	Saturday	12:00 PM - 04:00 PM	Picnic	30
	Nov 14, 2021	Sunday	02:00 PM - 06:00 PM	Picnic	17
	Nov 20, 2021	Saturday	12:00 PM - 05:00 PM	Picnic	30
	Nov 27, 2021	Saturday	10:00 AM - 04:00 PM	Picnic	30
	Dec 4, 2021	Saturday	02:00 PM - 05:00 PM	Picnic	25
	Dec 5, 2021	Sunday	10:00 AM - 05:00 PM	Birthday Party	35
	Dec 11, 2021	Saturday	11:00 AM - 05:00 PM	Picnic	45
	Dec 26, 2021	Sunday	08:00 AM - 05:00 PM	Picnic	30
Suzanne Picnic Area	Nov 6, 2021	Saturday	10:00 AM - 06:00 PM	Birthday	40
	Nov 13, 2021	Saturday	11:00 AM - 06:00 PM	Reunion	100
	Nov 20, 2021	Saturday	11:00 AM - 03:00 PM	Birthday	40
	Nov 21, 2021	Sunday	01:00 PM - 04:00 PM	Picnic	45
	Nov 28, 2021	Sunday	11:00 AM - 01:00 PM	Picnic	35
	Dec 4, 2021	Saturday	09:00 AM - 04:00 PM	Picnic	50
	Dec 5, 2021	Sunday	08:00 AM - 08:00 PM	Picnic	50
	Dec 12, 2021	Sunday	10:30 AM - 02:30 PM	Picnic	32
	Dec 18, 2021	Saturday	03:00 PM - 07:00 PM	Picnic	25
	Dec 19, 2021	Sunday	09:00 AM - 12:00 PM	Picnic	20
	Jan 8, 2022	Saturday	09:00 AM - 01:00 PM	Picnic	35
	Jan 15, 2022	Saturday	09:00 AM - 12:00 PM	Picnic	35
	Jan 22, 2022	Saturday	09:00 AM - 01:00 PM	Picnic	30
	Jan 23, 2022	Sunday	01:30 PM - 04:30 PM	Cub Scout Reservation	75



AGENDA ITEM 7C

Consent Calendar

Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: FEBRUARY 15, 2022

TO: Parks and Recreation Commission

VIA: Mary Rooney, Assistant City Manager - Community Services/Public Works

FROM: Jamie Bumia, Community Services Superintendent *JB*

SUBJECT: Recreation Division Activities Summary

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission receive and file this report.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of January.

SENIOR PROGRAMS:

The Los Angeles County Department of Public Health modified their Health Order to mandate indoor masking, regardless of vaccination status. Staff and program participants at the Senior Center and other City facilities are required to follow this mandate.

Following the winter holiday, Los Angeles County experienced a surge in COVID-19 cases. The Senior Center was impacted by a shortage of staffing. This led to the facility being closed to the public from January 6 through January 30 and canceling all older adult programs including social groups and the Walnut Senior Citizens Club rental. The facility reopened on January 31. Excursions and leisure classes continued as scheduled during the closure. Staff continues to monitor the situation, with regard to the spread of COVID variants.

SENIOR CURBSIDE/HOME DELIVERED NUTRITION LUNCH PROGRAM

Staff continues to coordinate the County Nutrition Program for older adults, which had been a congregate meal program at the Walnut Senior Center. The program is now operated as a hybrid pick-up/home delivery programs. Those residents who cannot leave their home

continue to receive home delivered meals, while others are scheduled for drive-through (no contact) pick up. Los Angeles County has extended the curbside service to continue through 2022 until further notice.

MT. SAC OLDER ADULT CLASSES:

The winter session of classes was scheduled to begin on Monday, January 3 through late February. Due to the facility closure, classes resumed on Monday, January 31 and is set to conclude on February 18. The spring schedule is set to begin on Tuesday, February 22. Registration for classes was open online through January 30. Any late registration will be conducted on the first day of class with the instructor.

WEEKLY ACTIVITIES:

The Walnut Senior Center reopen their doors to the public welcoming back a few of the social groups including Mahjong, Bridge, Billiards and Tole Painting. All social groups have designated meeting times with the exception of Billiards, which is open Monday through Friday from 8:00 am to 5:00 pm. Masks are required of all participants and eating indoors (which would involve the removal of a mask) is not permitted at this time.

Mahjong	Monday/Friday	9:00 am to 12:00 noon
Tole Painting	Monday	10:00 am to 12:00 noon
Chinese Brush Painting	Tuesday	10:00 am to 12:00 noon
Bridge	Tuesday	12:00 noon to 3:00 pm
Senior Club (Bingo)	Wednesdays	12:00 noon to 3:00 pm

TEEN CENTER:

The Teen Center is open for the 2021-22 school year, regular hours are Monday through Friday from 2:00 pm to 7:00 pm and Thursdays from 12:30 to 7:00 pm for Suzanne's Early Out Days. Teens in 6th through 12th grade enjoy activities including sports, crafts, movies, board games and snacks. Teens also have access to various textbooks and computers to complete their schoolwork between the hours of 3:00 pm to 5:00 pm Monday through Thursday. On Fridays, the Teen Center hosts Film Fridays between the hours of 3:00 pm and 5:00 pm where teens are shown a movie on the projector screen. Parents have the option of purchasing the entire school year for \$100 or by semester for \$55 per semester.

Masks are required at all times and social distancing protocols area in place. The outdoor area in front of the Teen Center has been equipped with tables and chairs for teens who wish to eat a snack (eating inside is currently not permitted).

There are currently 285 registered members of the Walnut Teen Center.

Every Tuesday in the month of January the Teen Center hosted Special Treat Tuesdays where we sold milkshakes, fruity pebble treats and cupcakes and New Year's punch. The price ranging from \$0.50- \$1.00 each.

The Youth and Family Group Counseling program is conducted every Monday at 6:00 pm at the Walnut Senior Center. Masking and social distancing are required.

SPORTS LEAGUES & CLASSES:

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 9:00 am to 1:00 pm at the Walnut Gymnasium. Limited-capacity, and all LACDPH protocols are being abided by.

Walnut Youth Basketball (WYB) League began games on December 18 as dates were pushed back due to Los Angeles County Health Department COVID-19 testing requirements for indoor youth sports. WYB is host to a total of 22 teams ranging from grades K through 8th. Practices are once a week for an hour and games on Saturday. WYB season will conclude in March.

Uptempo Basketball holds a number of classes including Little Dribblers, Skills Clinic, Advanced Dribbling Clinic and an Elite Clinic class. Classes range from beginner to experience skill set for children ranging in ages of 4 to 18 years of age.

The pickle ball, six month pilot program on Tuesdays and Thursdays debuted at Walnut Ranch Park on January 11. Staff has been monitoring the use of play, hosting community meet ups, and conducting clinics for anyone who wants to learn the game of pickle ball. There has been growing popularity from 4 people showing up to 28 people playing, most of whom, are Walnut residents.

SENIOR/COMMUNITY EXCURSIONS:

Spring registration for the 2022 season opens on February 14 for residents. Due to uncertainty created by the global pandemic, staff continuous to take a cautious approach to booking excursions. Capacity for trips has increased to 70% and continues to meet the busing company and venue guidelines. Masking is required on the bus and any indoor location (optional outdoors).

Winter 2022 excursions encountered a number of refund request due to a concern in the recent surge of Covid-19 cases after the holiday.

Senior Excursions

Million Dollar Quartet - **20 participants**
Sunday, January 30 – 10:30 am to 4:30 pm

Breakfast with the Beatles – **full**
Sunday, February 6 – 9:30 am to 3:30 pm

Community Excursions

Tango Argentina - **19 participants**

Sunday, January 16 - 12:00 pm to 6:00 pm

Tet Festival – a Vietnamese Lunar Celebration (**full**)
Saturday, February 5 – 10:00 am to 3:00 pm

RECREATION CLASSES:

Registration for the spring 2022 schedule of classes opens on Monday, February 14 with Walnut resident priority. Classes are continue to take place with modifications and limited capacity. Classes are held indoors at the Walnut Senior Center or the Walnut Gymnasium.

SPECIAL EVENTS:

Lunar New Year Celebration

This year's celebration was postponed to Saturday, February 19, 2022 due to request from community partners in response to a surge in COVID-19 cases. Staff has been preparing a spectacular display in honor of the Year of the Tiger. This year Panda Express has graciously donated 800 fortune cookies, 300 activity books and 300 Cub Meal coupons and \$5 off family meal coupons for the community. The Walnut Valley Water District has sponsored the event at \$500 to help off-set cost for free milk tea with boba to be provided for free at the event.

MR: jb