

CITY OF WALNUT  
PARKS AND RECREATION COMMISSION AGENDA  
WALNUT CITY HALL  
21201 LA PUENTE ROAD, WALNUT  
MARCH 15, 2022

**CORONAVIRUS DISEASE (COVID-19) ADVISORY**

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Los Angeles Health Officer Orders for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing. Additional information regarding COVID-19 is available on the City's website at [www.cityofwalnut.org](http://www.cityofwalnut.org).

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available. Remote public participation is allowed in the following ways:

- 1) You may participate in the meeting by joining from a PC, Mac, iPad, iPhone or Android device:  
Please click on this URL to join:  
<https://us02web.zoom.us/j/88661053292?pwd=b1hodTA3N3pJNTF1UGJhQmxrNmg0dz09>  
**Password: 788203**
- 2) To join by phone:  
Dial (for higher quality, dial a number based on your current location):  
US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592  
or +1 312 626 6799  
**Webinar ID: 886 6105 3292**  
**Password: 788203**
- 3) You can email public comments to the Executive Assistant Vermeer at [evermeer@cityofwalnut.org](mailto:evermeer@cityofwalnut.org) before or during the meeting, prior to the close of Oral Communications or the close of public comment on a Discussion Item, to be read by the Executive Assistant during that portion of the meeting. Lengthy public comment may be summarized in the interest of time.

**TELECONFERENCE NOTICE**

Pursuant to Executive Order N-29-20 Issued by Governor Gavin Newsom on March 17, 2020 and, to the extent applicable, Government Code Section 54953(b), the March 15, 2022 Parks and Recreation Commission Meeting may include teleconference participation by the Parks and Recreation Commissioners and City staff. Consistent with Executive Order N-29-20, teleconference locations utilized by Parks and Recreation Commission shall not be accessible to the public and are not subject to special posting requirements.

CITY OF WALNUT  
PARKS AND RECREATION COMMISSION

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER PEDERSEN
3. ROLL CALL COMMISSIONERS CAJULIS, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF FEBRUARY 15, 2022

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for February 2022

Recommendation: Receive and file.

B. Administratively Approved Park Use Requests February 2022

Recommendation: Receive and file.

C. Recreation Division Activities Summary February 2022

Recommendation: Receive and file.

D. Request for Use of Creekside Park by Walnut Valley Rotary Foundation for a Community Fun Run

Recommendation: It is recommended that the Parks and Recreation Commission approve the request by the Walnut Valley Rotary Foundation for use of Creekside Park on May 14, 2022 from 6:00 a.m. to 12:00 p.m. to conduct a Community Fun Run.

E. Request for Use of Walnut Ranch Park by Serenity Infant Care Homes, Inc. for a Charity Soccer Tournament

Recommendation: It is recommended that the Parks and Recreation Commission approve the request by the Serenity Infant Care Homes, Inc. for use of Walnut Ranch Park from Saturday, May 21, 2022 from 6:00 a.m. to 6:00 p.m. and Sunday, May 22, 2022 from 7:00 a.m. to 6:00 p.m. to conduct a charity soccer tournament.

8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION

10. COMMISSION ITEMS

11. STAFF ITEMS

- A. Upcoming Recreation Programs/Events
- B. Pickleball Pilot Update
- C. Diversity Plaza Project – Creekside Park Update

12. ANNOUNCEMENTS

13. ADJOURNMENT

Minutes of the Regular Meeting  
of the Parks and Recreation Commission  
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, February 15, 2022.

CALL TO ORDER: The meeting was called to order by C/Pollalis at 7:01 p.m.

FLAG SALUTE: Commissioner Munguia

ROLL CALL:

PRESENT: Commissioners Cajulis, Lepp, Munguia, Pedersen & Pollalis

ABSENT: None

Also present at the meeting were Assistant City Manager-Community Services/Public Works Rooney, Community Services Superintendent Barcelo, Community Services Superintendent Bumia & Executive Assistant Vermeer.

MINUTES:

C/Pedersen made a motion, seconded by C/Munguia and was carried 4-0 to approve the minutes on January 18, 2022.

AYES: Cajulis, Lepp, Munguia & Pedersen

ABSENT: None

ABSTAIN: Pollalis

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Lepp made a motion, seconded by C/Munguia and carried 5-0, to accept items 7A – 7C under Consent Calendar as recommended.

AYES: Cajulis, Lepp, Munguia, Pedersen & Pollalis

ABSENT: None

ITEMS REMOVED FROM CONSENT CALENDAR:

DISCUSSION:

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:30 p.m.

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Chairperson

ATTEST:

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Executive Assistant



## AGENDA ITEM 7A

- Consent Calendar
- Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: MARCH 15, 2022**

**TO: Parks and Recreation Commission**

**VIA: Mary Rooney, Assistant City Manager- Community Services/Public Works**

**FROM: Melissa Barcelo, Deputy Community Services Director** *MB*

**SUBJECT: Parks Maintenance Report for February 2022**

**RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for February 2022.

**BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in February included the following:

Arroyo:

- Conducted weekly inspections of park.

Butterfield:

- Installed new urinal in restroom.
- Conducted weekly inspections of park.

Country Hollow:

- Conducted weekly inspections of park.

Creekside:

- Repaired electrical connection to sports fields lighting.
- Conducted weekly inspections of park.

Heidelberg:

- Conducted weekly inspections of park.

Lemon

- Conducted weekly inspections of park.
- Removed Graffiti during the month.

Norm Ashley:

- Conducted weekly inspections of park.
- Added chip to playground surface.

Snow Creek

- Repaired drinking fountains.
- Replaced irrigation valve.
- Repaired plumbing issues in restroom.

Suzanne:

- Repaired Gazebo roof.
- Removed graffiti during the month.

Walnut Hills:

- Conducted weekly inspections of park.

Walnut Ranch:

- Set up and take down Pickle Ball Court Nets on Tuesday and Thursday each week
- Repaired 3 lights and 1 ballast on Tennis Courts.
- Installed new flow meter for irrigation system.

**RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



## AGENDA ITEM 7B

- Consent Calendar  
 Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: MARCH 15, 2022**

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**TO: Parks and Recreation Commission**

**VIA: Mary Rooney, Assistant City Manager - Community Services/Public Works**

**FROM: Chris Vermeer, Executive Assistant**

**SUBJECT: Administratively Approved Park Use Requests – February 2022**

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### **RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file this informational report.

### **ANALYSIS:**

Attached, please find a list of park use requests that were administratively approved during the month of February in addition, staff included requests that were administratively approved since December and have been reviewed by the Commission during previous meetings.

### **RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



Location	Date	Day	Start - End Time	Event	Attend/Qty
<b>Creekside Picnic Area</b>	Dec 5, 2021	Sunday	10:00 AM - 04:00 PM	Baby Shower	80
	Dec 11, 2021	Saturday	11:00 AM - 04:00 PM	Birthday	20
	Dec 18, 2021	Saturday	12:00 PM - 06:00 PM	Birthday	30
	Dec 19, 2021	Sunday	09:00 AM - 02:00 PM	Birthday	20
	Jan 30, 2022	Sunday	10:00 AM - 06:00 PM	Birthday	75
	Feb 5, 2022	Saturday	11:00 AM - 05:00 PM	Birthday	40
	Feb 12, 2022	Saturday	10:00 AM - 04:00 PM	Picnic	80
	Feb 26, 2022	Saturday	11:30 AM - 03:00 PM	Birthday	30
<b>Lemon Creek Picnic Area</b>	Dec 4, 2021	Saturday	12:00 PM - 06:00 PM	Picnic	145
	Dec 5, 2021	Sunday	11:00 AM - 06:00 PM	Birthday	35
	Dec 11, 2021	Saturday	09:00 AM - 04:00 PM	Baby Shower	80
	Dec 12, 2021	Sunday	11:00 AM - 05:00 PM	Birthday	48
	Dec 18, 2021	Saturday	01:00 PM - 05:00 PM	Birthday	65
	Dec 19, 2021	Sunday	08:00 AM - 06:00 PM	Birthday	15
	Jan 8, 2022	Saturday	01:00 PM - 05:00 PM	Birthday	50
	Jan 15, 2022	Saturday	09:00 AM - 06:00 PM	Baby Shower	60
	Jan 22, 2022	Saturday	02:30 PM - 05:00 PM	Baby Shower	40
	Jan 29, 2022	Saturday	06:00 PM - 09:00 PM	Birthday	60
	Jan 30, 2022	Sunday	11:00 AM - 03:00 PM	Birthday	40
	Feb 5, 2022	Saturday	12:00 PM - 05:00 PM	Baby Shower	75
	Feb 6, 2022	Sunday	11:00 AM - 04:00 PM	Picnic	25
	Feb 12, 2022	Saturday	11:30 AM - 02:00 PM	Birthday	35
	Feb 19, 2022	Saturday	08:00 AM - 07:00 PM	Birthday	50
	Feb 20, 2022	Sunday	11:00 AM - 04:00 PM	Birthday	30
	Feb 27, 2022	Sunday	02:30 PM - 06:30 PM	Scout Bridging Ceremony	100
<b>Snow Creek Picnic Area</b>	Dec 4, 2021	Saturday	02:00 PM - 05:00 PM	Picnic	25
	Dec 5, 2021	Sunday	10:00 AM - 05:00 PM	Birthday Party	35
	Dec 11, 2021	Saturday	11:00 AM - 05:00 PM	Picnic	45
	Dec 26, 2021	Sunday	08:00 AM - 05:00 PM	Picnic	30
	Feb 19, 2022	Saturday	03:00 PM - 07:00 PM	Meeting	45
<b>Suzanne Picnic Area</b>	Dec 4, 2021	Saturday	09:00 AM - 04:00 PM	Picnic	50
	Dec 5, 2021	Sunday	08:00 AM - 08:00 PM	Picnic	50
	Dec 12, 2021	Sunday	10:30 AM - 02:30 PM	Picnic	32
	Dec 18, 2021	Saturday	03:00 PM - 07:00 PM	Picnic	25
	Dec 19, 2021	Sunday	09:00 AM - 12:00 PM	Picnic	20
	Jan 8, 2022	Saturday	09:00 AM - 01:00 PM	Picnic	35
	Jan 15, 2022	Saturday	09:00 AM - 12:00 PM	Picnic	35
	Jan 22, 2022	Saturday	09:00 AM - 01:00 PM	Picnic	30
	Jan 23, 2022	Sunday	01:30 PM - 04:30 PM	Cub Scout Raingutter Regatta	75
	Feb 5, 2022	Saturday	07:30 AM - 12:00 PM	Team Meeting	40
	Feb 6, 2022	Sunday	08:00 AM - 12:30 PM	Birthday	25
	Feb 12, 2022	Saturday	10:00 AM - 04:00 PM	Picnic	50
	Feb 13, 2022	Sunday	07:00 AM - 05:00 PM	Birthday	70
	Feb 26, 2022	Saturday	10:00 AM - 03:00 PM	Birthday	35



## AGENDA ITEM 7C

Consent Calendar

Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: MARCH 15, 2022**

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**TO: Parks and Recreation Commission**

**VIA: Mary Rooney, Assistant City Manager - Community Services/Public Works**

**FROM: Jamie Bumia, Community Services Superintendent *JB***

**SUBJECT: Recreation Division Activities Summary**

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### **RECOMMENDATION:**

Staff recommends that the Parks and Recreation Commission receive and file this report.

### **BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of February.

### **SENIOR PROGRAMS:**

The Los Angeles County Department of Public Health modified their Health Order to lift the mandate of indoor masking. It is still "strongly recommended" to wear a mask, but not required, regardless of vaccination status. Staff and program participants at the Senior Center and other City facilities now have option to wear masks indoors.

### **SENIOR CURBSIDE/HOME DELIVERED NUTRITION LUNCH PROGRAM**

Staff continues to coordinate the County Nutrition Program for older adults, which had been a congregate meal program at the Walnut Senior Center. The program is now operated as a hybrid pick-up/home delivery programs. Those residents who cannot leave their home continue to receive home delivered meals, while others are scheduled for drive-through (no contact) pick up. Los Angeles County has extended the curbside service to continue through 2022 until further notice.

**MT. SAC OLDER ADULT CLASSES:**

The spring session of classes was scheduled to began on Tuesday, February 22 and will continue through to June 17. Class registrations are currently overseen by Mt. SAC's Older Adult Programs with caps on total number for each class (set by the City) based on facility protocols.

**WEEKLY ACTIVITIES:**

The Walnut Senior Center have continued to keep their doors open to the public welcoming back a few of the social groups including Mahjong, Bridge, Billiards and Tole Painting. All social groups have designated meeting times with the exception of Billiards, which is open Monday through Friday from 8:00 am to 5:00 pm.

Tole Painting	Monday	10:00 am to 12:00 noon
Chinese Brush Painting	Tuesday	10:00 am to 12:00 noon
Bridge	Tuesday	12:00 noon to 3:00 pm
Senior Club (Bingo)	Wednesdays	12:00 noon to 3:00 pm
Mahjong	Friday	9:00 am to 12:00 noon

**TEEN CENTER:**

The Teen Center is open for the 2021-22 school year, regular hours are Monday through Friday from 2:00 pm to 7:00 pm and Thursdays from 12:30 to 7:00 pm for Suzanne's Early Out Days. Teens in 6<sup>th</sup> through 12<sup>th</sup> grade enjoy activities including sports, crafts, movies, board games and snacks. Teens also have access to various textbooks and computers to complete their schoolwork between the hours of 3:00 pm to 5:00 pm Monday through Thursday. On Fridays, the Teen Center hosts Film Fridays between the hours of 3:00 pm and 5:00 pm where teens are shown a movie on the projector screen. Parents have the option of purchasing the entire school year for \$100 or by semester for \$55 per semester.

Masks are required at all times and social distancing protocols area in place. The outdoor area in front of the Teen Center has been equipped with tables and chairs for teens who wish to eat a snack (eating inside is currently not permitted).

There are currently 285 registered members of the Walnut Teen Center.

Every Tuesday in the month of February the Teen Center hosted Special Treat Tuesdays where we sold Valentine's cookies, strawberry lemonade, floats and brownies. The price ranging from \$0.50- \$1.00 each.

The Youth and Family Group Counseling program is conducted every Monday at 6:00 pm at the Walnut Senior Center. Masking and social distancing are required.

**SPORTS LEAGUES & CLASSES:**

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 9:00 am to 1:00 pm at the Walnut Gymnasium. Limited-capacity, and all LACDPH protocols are being abided by.

Walnut Youth Basketball (WYB) League began games on December 18 as dates were pushed back due to Los Angeles County Health Department COVID-19 testing requirements for indoor youth sports. WYB is host to a total of 22 teams ranging from grades K through 8<sup>th</sup>. Practices are once a week for an hour and games on Saturday. WYB season will continued throughout February, with an optional picture day being held on February 26<sup>th</sup>. The season will conclude on March 5<sup>th</sup>. WYB participants that are interested and qualify will be able to participate in the SCMAF SGV Basketball Skills Competition that will be held on March 19<sup>th</sup> in Walnut. Players will go through a timed set challenge that includes dribbling, and shooting.

Uptempo Basketball holds a number of classes including Little Dribblers, Skills Clinic, Advanced Dribbling Clinic and an Elite Clinic class. Classes range from beginner to experience skill set for children ranging in ages of 4 to 18 years of age.

The pickle ball, six month pilot program on Tuesdays and Thursdays debuted at Walnut Ranch Park on January 11. Staff has been monitoring the use of play, hosting community meet ups, and conducting clinics for anyone who wants to learn the game of pickle ball. There has been growing popularity from 4 people showing up to 28 people playing, most of whom, are Walnut residents. Staff is preparing for a V.I.P. (Very Important Pickleballer) Tournament for March 24<sup>th</sup> from 5:00 pm to 8:00 pm, currently there are 4 people registered for the tournament.

### **SENIOR/COMMUNITY EXCURSIONS:**

Spring registration for the 2022 season opened on February 14 for residents. Due to uncertainty created by the global pandemic, staff continuous to take a cautious approach to booking excursions. Capacity for trips has increased to 70% and continues to meet the busing company and venue guidelines. Masking is required on the bus and any indoor location (optional outdoors).

#### Senior Excursions

Breakfast with the Beatles – **full**

Sunday, February 6 – 9:30 am to 3:30 pm

Academy Museum of Motion Pictures – **full**

Tuesday, March 1 – 10:15 am to 5:15 pm

#### Community Excursions

Tet Festival – a Vietnamese Lunar Celebration – **full**

Saturday, February 5 – 10:00 am to 3:00 pm

Festival of Whales - **full**

Saturday, March 5 – 6:00 am to 3:30 pm

### **RECREATION CLASSES:**

Registration for the spring 2022 schedule of classes opened on Monday, February 14 with Walnut resident priority. Classes continue to take place with modifications and limited capacity. Classes are held indoors at the Walnut Senior Center or the Walnut Gymnasium.

### **SPECIAL EVENTS:**

#### *Lunar New Year Celebration*

This year's celebration was celebrated on Saturday, February 19, 2022 from 2:00 p.m. to 5:00 p.m. in honor of the Year of the Tiger. The participation was a huge success with approximately 1,200 community members in attendance. Highlights of the event include, the firecrackers to kick off the event, lion dancers, wishing tree demonstration, and performances from many local community groups. Panda Express graciously donated 800 fortune cookies, 300 activity books and 300 Cub Meal coupons and \$5 off family meal coupons for the community. The Walnut Valley Water District sponsored the event with \$500 to help off-set cost for the free milk tea with boba that was provided at the event.

MR: jb



## AGENDA ITEM 7D

- Consent Calendar  
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: MARCH 15, 2022

To: Parks and Recreation Commission

VIA: Mary Rooney, Assistant City Manager - Community Services/Public Works  
Melissa Barcelo, Deputy Community Services Director

FROM: Chris Vermeer, Executive Assistant

SUBJECT: Request for Use of Creekside Park by Walnut Valley Rotary Foundation for a Community Fun Run

### RECOMMENDATION:

It is recommended that the Parks and Recreation Commission approve the request by the Walnut Valley Rotary Foundation for use of Creekside Park on May 14, 2022 from 6:00 a.m. to 12:00 p.m. to conduct a Community Fun Run.

### BACKGROUND:

Larry Tanouye, representing Walnut Valley Rotary Foundation has requested the use of Creekside Park on May 14, 2022 from 6:00 a.m. to 12:00 p.m. to conduct a Community Fun Run. The applicant has indicated that approximately 100 persons are anticipated to attend the event. Walnut Valley Rotary Foundation has historically maintained a good working relationship with the use of City facilities and has complied with all rules and regulations.

### ANALYSIS:

Walnut Valley Rotary Foundation is a non-resident organization that serves the City of Walnut. Staff has reviewed the application and found that it meets the requirements for use of the fields, trails and facilities. The run course will not cross any streets and will be limited to the local trail system. Walnut Valley Rotary Foundation will be required to notify area residents of the event. Staff will notify the Sheriff's Department of the event to ensure that traffic is monitored in the area during the activity.

### RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs to our park using residents.



## AGENDA ITEM 7E

- Consent Calendar  
 Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: MARCH 15, 2022**

**TO: Parks and Recreation Commission**

**VIA: Mary Rooney, Assistant City Manager - Community Services/Public Works  
Melissa Barcelo, Deputy Community Services Director**

**FROM: Chris Vermeer, Executive Assistant**

**SUBJECT: Request for Use of Walnut Ranch Park by Serenity Infant Care Homes, Inc. for a Charity Soccer Tournament**

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### **RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission approve the request by the Serenity Infant Care Homes, Inc. for use of Walnut Ranch Park from Saturday, May 21, 2022 from 6:00 a.m. to 6:00 p.m. and Sunday, May 22, 2022 from 7:00 a.m. to 6:00 p.m. to conduct a charity soccer tournament.

### **BACKGROUND:**

Dr. Ike Kerhulas, representing Serenity Infant Care Homes, Inc., has requested the use of Walnut Ranch Park on Saturday, May 21, 2022 from 6:00 a.m. to 6:00 p.m. and Sunday, May 22, 2022 from 7:00 a.m. to 6:00 p.m. to conduct a charity soccer tournament. The applicant has indicated that approximately 300 persons are anticipated to attend the event. Serenity Infant Care homes, Inc. has historically been approved for this event and has complied with all rules and regulations.

### **ANALYSIS:**

Serenity Infant Care Homes, Inc. is a non-resident organization that serves the City of Walnut. Many families in Walnut care for foster children from Serenity Infant Care in their homes. Staff has reviewed the application and found that it meets the requirements for use of the fields and facilities. Serenity Infant Care Homes, Inc. has indicated they will provide custodial services for the event. Staff will notify the Sheriff's Department of the event to ensure traffic is monitored.

PR Report

March 15, 2022

Request for use of Walnut Ranch Park by Serenity Infant Care Homes, Inc. for a Charity Soccer Tournament

Page 2

**RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs to our park using residents.