

CITY OF WALNUT
PARKS AND RECREATION COMMISSION AGENDA
WALNUT CITY HALL
21201 LA PUENTE ROAD, WALNUT
NOVEMBER 15, 2022

CORONAVIRUS DISEASE (COVID-19) ADVISORY

To protect our constituents, City officials and staff, the City requests that all members of the public follow State and County Public Health Orders and Recommendations for the control of COVID-19. Additional information regarding COVID-19 is available on the City's website at www.cityofwalnut.org.

The November 15, 2022 Parks and Recreation Commission will be held by remote public participation in the following ways:

- 1) You may participate in the meeting by joining from a PC, Mac, iPad, iPhone or Android device:
Please click on this URL to join:
<https://us02web.zoom.us/j/88577470783?pwd=SFIDY0JZVUplWcGwleGg4UWY3T2Jldz09>
Password: 709306
- 2) To join by phone:
Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592
or +1 312 626 6799
Webinar ID: 885 7747 0783
Password: 709306
- 3) You can email public comments to the DDCS Barcelo at mbarcelo@cityofwalnut.org before or during the meeting, prior to the close of Oral Communications or the close of public comment on a Discussion Item, to be read by the Deputy Director of Community Services during that portion of the meeting. Lengthy public comment may be summarized in the interest of time.

TELECONFERENCE NOTICE

Pursuant to Assembly Bill 361 and, to the extent applicable, Government Code Section 54953(b), the November 15, 2022 Parks and Recreation Commission Meeting includes teleconference participation by the Parks and Recreation Commissioners and City staff. Consistent with Government Code Section 54953(e), teleconference locations utilized by Parks and Recreation Commission shall not be accessible to the public and are not subject to special posting requirements.

CITY OF WALNUT
PARKS AND RECREATION COMMISSION AGENDA
NOVEMBER 15, 2022

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER LEPP
3. ROLL CALL COMMISSIONERS LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF OCTOBER 18, 2022

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for October 2022

Recommendation: Receive and file.

B. Administratively Approved Park Use Requests October 2022

Recommendation: Receive and file.

C. Recreation Division Activities Summary October 2022

Recommendation: Receive and file.

8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION

10. COMMISSION ITEMS
11. STAFF ITEMS
 - A. Upcoming Recreation Programs/Events
12. ANNOUNCEMENTS
13. ADJOURNMENT

Minutes of the Regular Meeting
of the Parks and Recreation Commission
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, October 18, 2022.

CALL TO ORDER: The meeting was called to order by C/Lepp at 7:01 p.m.

FLAG SALUTE: Commissioner Pedersen

ROLL CALL:

PRESENT: Commissioners Cajulis, Lepp, Munguia, Pedersen & Pollalis

ABSENT: None

Also present at the meeting were Assistant City Manager-Community Services/Public Works Rooney, Deputy Community Services Director Barcelo, Community Services Superintendent Bumia & Executive Assistant Vermeer.

MINUTES:

C/Pollalis made a motion, seconded by C/Peterson and was carried 4-0 to approve the minutes on September 20, 2022.

AYES: Cajulis, Lepp, Pedersen & Pollalis

ABSENT: None

ABSTAIN: Munguia

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Pedersen made a motion, seconded by C/Cajulis and carried 5-0, to accept items 7A – 7C under Consent Calendar as recommended.

AYES: Cajulis, Lepp, Munguia, Pedersen & Pollalis

ABSENT: None

ITEMS REMOVED FROM CONSENT CALENDAR:

DISCUSSION:

C/Munguia made a motion seconded by C/Peterson and was carried 5-0, to receive and file item 9A under Discussion.

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:40 p.m.

Chairperson

ATTEST:

Executive Assistant



AGENDA ITEM 7A

- Consent Calendar
- Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: NOVEMBER 15, 2022

TO: Parks and Recreation Commission

VIA: Mary Rooney, Assistant City Manager- Community Services/Public Works

FROM: Melissa Barcelo, Deputy Community Services Director *MB*

SUBJECT: Parks Maintenance October 2022

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for October 2022.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in October included the following:

Arroyo:

- Conducted weekly inspections of park.

Butterfield:

- Treated for fire ants during the month.
- Installed new flow meter for drinking fountain & restroom water line.

Country Hollow:

- Conducted weekly inspections of park.

Creekside:

- Treated for fire ants during the month.
- Performed maintenance of Snack Bar exhaust fan.

Heidelberg:

- Conducted weekly inspections of park.

Lemon

- Treated for fire ants during the month.
- Cleared stoppage in Women's restroom during the month.

Norm Ashley:

- Conducted weekly inspections of park.

Snow Creek

- Treated for Fire Ants during the month.
- Performed maintenance of Snack Bar exhaust fan.

Suzanne:

- Treated for Fire Ants during the month
- Removed graffiti during the month.
- Performed maintenance of Snack Bar exhaust fans.
- Replaced in-ground electrical box near horse arena.
- Cleared stoppage in Women's restroom.
- Repaired ice machine in Snack Bar.
- Hydro-jetted sewer line for restrooms near the Gazebo.

Walnut Hills:

- Conducted weekly inspections of the park.

Walnut Ranch:

- Repaired ice machine in Snack Bar.
- Repaired welded hinges in restrooms.
- Performed maintenance on playground equipment
- Performed maintenance on Snack Bar exhaust fan.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.



AGENDA ITEM 7B

- Consent Calendar
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: NOVEMBER 15, 2022

TO: Parks and Recreation Commission

VIA: Mary Rooney, Assistant City Manager - Community Services/Public Works

FROM: Chris Vermeer, Executive Assistant *CV*

SUBJECT: Administratively Approved Park Use Requests – OCTOBER 2022

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file this informational report.

ANALYSIS:

Attached, please find a list of park use requests that were administratively approved during the months of October in addition, staff included requests that were administratively approved since August and have been reviewed by the Commission during previous meetings.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.

Location	Date	Day	Start - End Time	Event	Attend/Qty
Creekside Picnic Area	Jul 16, 2022	Saturday	09:00 AM - 02:00 PM	Picnic	30
	Jul 24, 2022	Sunday	07:00 AM - 01:00 PM	Birthday	100
	Jul 30, 2022	Saturday	10:00 AM - 07:00 PM	Birthday	45
	Aug 6, 2022	Saturday	10:00 AM - 07:00 PM	Birthday	70
	Aug 13, 2022	Saturday	02:00 PM - 04:00 PM	Birthday	20
	Aug 14, 2022	Sunday	09:00 AM - 07:00 PM	Birthday	60
	Aug 20, 2022	Saturday	10:00 AM - 02:00 PM	Picnic	15
	Aug 27, 2022	Saturday	11:00 AM - 05:00 PM	Picnic	120
	Sep 10, 2022	Saturday	12:00 PM - 08:00 PM	Picnic	75
	Sep 17, 2022	Saturday	09:00 AM - 02:00 PM	Picnic	22
Lemon Creek Picnic Area	Jul 2, 2022	Saturday	10:30 AM - 07:00 PM	Birthday	75
	Jul 3, 2022	Sunday	11:00 AM - 09:00 PM	Picnic	70
	Jul 10, 2022	Sunday	02:00 PM - 07:00 PM	Birthday	80
	Jul 15, 2022	Friday	10:30 AM - 12:00 PM	WVUSD - Rec Activities	80
	Jul 16, 2022	Saturday	10:00 AM - 06:00 PM	Picnic	50
	Jul 17, 2022	Sunday	11:00 AM - 06:00 PM	Birthday	40
	Jul 23, 2022	Saturday	12:00 PM - 06:00 PM	Birthday	30
	Jul 24, 2022	Sunday	08:00 AM - 05:00 PM	Picnic	80
	Jul 29, 2022	Friday	10:30 AM - 12:00 PM	WVUSD - Rec Activities	80
	Jul 30, 2022	Saturday	09:00 AM - 03:00 PM	Baby Shower	65
	Jul 31, 2022	Sunday	12:00 PM - 03:00 PM	Birthday	50
	Aug 6, 2022	Saturday	10:00 AM - 02:00 PM	Baby Shower	58
	Aug 7, 2022	Sunday	03:00 PM - 08:00 PM	Picnic	50
	Aug 13, 2022	Saturday	10:00 AM - 06:00 PM	Birthday	75
	Aug 14, 2022	Sunday	12:00 PM - 07:00 PM	Birthday	100
	Aug 20, 2022	Saturday	09:00 AM - 05:00 PM	Baby Shower	50
	Aug 21, 2022	Sunday	10:00 AM - 05:00 PM	Picnic	40
	Aug 27, 2022	Saturday	01:00 PM - 07:00 PM	Birthday	60
	Aug 28, 2022	Sunday	04:00 PM - 07:00 PM	Baby Shower	84
	Sep 3, 2022	Saturday	10:00 AM - 06:00 PM	Picnic	90
	Sep 4, 2022	Sunday	08:00 AM - 09:00 PM	Birthday	75
	Sep 10, 2022	Saturday	01:00 PM - 07:00 PM	Baby Shower	70
	Sep 17, 2022	Saturday	10:00 AM - 04:00 PM	Baby Shower	120
	Sep 18, 2022	Sunday	10:00 AM - 05:00 PM	Birthday	60
	Sep 24, 2022	Saturday	10:00 AM - 06:00 PM	Birthday	100
Sep 25, 2022	Sunday	01:00 PM - 06:00 PM	Family Picnic	80	
Snow Creek Picnic Area	Jul 9, 2022	Saturday	01:30 PM - 06:00 PM	Birthday	50
	Jul 16, 2022	Saturday	12:00 PM - 04:00 PM	Birthday	25
	Jul 30, 2022	Saturday	10:00 AM - 06:00 PM	Baby Shower	50
	Jul 31, 2022	Sunday	01:00 PM - 04:00 PM	Baby Shower	25
	Aug 6, 2022	Saturday	02:00 PM - 09:30 PM	Birthday	40
	Aug 13, 2022	Saturday	08:00 AM - 12:00 PM	Picnic	35
	Aug 14, 2022	Sunday	12:00 PM - 04:00 PM	Birthday	30
	Aug 20, 2022	Saturday	11:00 AM - 06:00 PM	Birthday	30
	Aug 21, 2022	Sunday	10:00 AM - 06:00 PM	Birthday	25
	Aug 27, 2022	Saturday	01:30 PM - 06:00 PM	Birthday	55
	Aug 28, 2022	Sunday	11:00 AM - 08:30 PM	Baby Shower	30
	Sep 3, 2022	Saturday	11:00 AM - 04:30 PM	Birthday	48
	Sep 17, 2022	Saturday	10:30 AM - 01:30 PM	Picnic	35
	Sep 24, 2022	Saturday	01:00 PM - 09:00 PM	Birthday	55
	Sep 25, 2022	Sunday	01:00 PM - 04:00 PM	Picnic	35

Location	Date	Day	Start - End Time	Event	Attend/Qty
Suzanne Picnic Area	Jul 2, 2022	Saturday	10:30 AM - 02:30 PM	Birthday	40
	Jul 9, 2022	Saturday	07:30 AM - 12:00 PM	Recharge Fire Extinguishers Activity	100
	Jul 9, 2022	Saturday	01:00 PM - 07:00 PM	Picnic	25
	Jul 10, 2022	Sunday	09:00 AM - 09:00 PM	Reunion	40
	Jul 16, 2022	Saturday	11:00 AM - 06:00 PM	Birthday	70
	Jul 17, 2022	Sunday	03:00 PM - 07:00 PM	Picnic	40
	Jul 23, 2022	Saturday	08:00 AM - 09:00 PM	Picnic	80
	Jul 24, 2022	Sunday	11:00 AM - 06:00 PM	Birthday	70
	Jul 30, 2022	Saturday	09:00 AM - 05:00 PM	Picnic	55
	Jul 31, 2022	Sunday	09:00 AM - 04:00 PM	Birthday	75
	Aug 6, 2022	Saturday	10:00 AM - 04:00 PM	Reunion	120
	Aug 13, 2022	Saturday	11:00 AM - 08:00 PM	Reunion	60
	Aug 14, 2022	Sunday	10:00 AM - 05:00 PM	Picnic	50
	Aug 20, 2022	Saturday	12:00 PM - 04:30 PM	Birthday	50
	Aug 21, 2022	Sunday	02:00 PM - 06:00 PM	Birthday	40
	Aug 27, 2022	Saturday	12:00 PM - 05:00 PM	Birthday	30
	Sep 3, 2022	Saturday	08:00 AM - 08:00 PM	Reunion	70
	Sep 11, 2022	Sunday	02:00 PM - 07:00 PM	Picnic	100
	Sep 17, 2022	Saturday	12:00 PM - 06:00 PM	Birthday	45
	Sep 24, 2022	Saturday	08:00 AM - 06:00 PM	Baby Shower	30
Sep 25, 2022	Sunday	11:30 AM - 02:30 PM	Picnic	100	



AGENDA ITEM 7C

Consent Calendar

Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: NOVEMBER 15, 2022

TO: Parks and Recreation Commission

VIA: Mary Rooney, Assistant City Manager - Community Services/Public Works

FROM: Jamie Bumia, Community Services Superintendent *JB*

SUBJECT: Recreation Division Activities Summary

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission receive and file this report.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of October.

SENIOR PROGRAMS:

SENIOR CURBSIDE NUTRITION LUNCH PROGRAM

Staff continues to coordinate the County Nutrition Program for older adults, which had been a congregate meal program at the Walnut Senior Center. The Grab and Go program continues to operate as a curbside pick-up on Thursdays for those who are able to pick-up their meals. Those residents who cannot leave their home continue to receive home delivered meals through YWCA. Los Angeles County has extended the curbside service to continue until further notice. We are currently serving 167 seniors.

SENIOR DINE-IN NUTRITION LUNCH PROGRAM

Since June 2022, Los Angeles County has reinstated the Senior Dine-In Nutrition Lunch program. The Dine-In program is open to older adults aged 60 years and older. Currently we are serving hot meals Monday through Wednesday on a first-come first-serve basis. To participate, guest must complete an intake form, check-in opens at 10 :30 am with meals served from 11 :00 am to 12 :00 pm or until food is available.

SEMINARS / SPECIAL EVENTS:

Free Seminar: Understanding Your Medicare Choices

October 18, 2022

Presented by: Jerry Fong

Info: Learn about the A, B, C's and D's of Medicare. When are you eligible & how do you enroll?

Attendance: 13

Free Seminar: Seniors, Scams & Financial Education

October 25, 2022

Presented by: Foothill Family

Info: Learn about different types of financial scams that target seniors and how to identify them & protect yourself.

Attendance: 5

OLDER ADULT CLASSES:

Heart and Soul Line Dance classes have been in full swing offering lessons twice a week. Monday classes are perfect for the working older adult and scheduled for 6pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partners necessary.

TEEN CENTER:

Teens in 6th through 12th grades are able to enjoy activities including sports, crafts, board games, movies, air hockey, table tennis, foosball and pool. Homework assistance is available to those who wish. To date, we have over 300 participants enrolled in the Teen Center.

The Youth and Family Group Counseling program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

In October 2022, The Teen Center offered Special Treats every Tuesday which included:

"Vampire Drinks," "Bloody Cookies," "Blue Monster Punch," "Halloween Chocolate Bark," and even a limited edition Snack Bar item of Halloween themed Twinkies and cupcakes.

The Teen Center also hosted a fun Spooky Game Day on Monday, October 24, which included many themed games like Bingo, Pin the Spider on the Web and more. The City of Walnut's Public Information Officer, Melanie Maio recorded a fun video of the Game Day that can be found on our City social media pages.

SPORTS LEAGUES & CLASSES:

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 9:00 am to 1:00 pm at the Walnut Gymnasium and volleyball on Tuesdays from 7:00 pm to 10:30 pm.

Walnut Youth Basketball (WYB) fall season started registration on September 26th for Walnut residents and will open October 3rd for non-residents. Skills assessment for new players were held on October 15 and practices will begin in November. This season we will have 24 teams with the new addition to a Girls only team for Division 2 (3rd/4th). The WYB season is for children in grades K thru 8th.

The Adult Basketball League (ABL) began its fall season continued in October with 16 teams participating on Wednesday night and Thursday night. Each night those 16 teams are separated into two divisions of 8 teams. The All-Star games were played on October 26, new this season is the all-stars from the Gold Wednesday division will play the all-stars from the Gold Thursday and the Blue Wednesday division all-stars will play the Blue Thursday all-stars.

The extended pickleball pilot program is taking place until the end of the calendar year to allow for City staff to look into options for a permanent court. The court at Walnut Ranch is slated for pickleball play seven days a week. Staff has been seeing more consistency on the weekends with community members learning and playing pick-up games of pickleball.

The new Pickleball Flex League began on October 5 and will continue until December 15, 2022. This league allows for teams to schedule matches that are convenient for all players. There are a total of 8 matches that consist of 3 sets played to 15 points and must win by 2 points. Once the match is over; scores are reported and recorded by scanning a QR code for staff to manage the league standings.

SENIOR/COMMUNITY EXCURSIONS:

Excursions are back in full swing and continue to be very popular this summer.

Senior Excursions

Discover Old Towne Orange

Tuesday, October 4, 2022 27

Old World Village Oktoberfest

Thursday, October 13, 2022 44

Community Excursions

San Clemente Coastal Trail

Saturday, October 1, 2022 Sold Out (44)

Day Tripping in Julian

Saturday, October 22, 2022

Sold Out (45)

RECREATION CLASSES:

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Hollywood Superstars, Hip Hop Dancers, Heart and Soul Line Dance and International Line Dance continue to held strong numbers for the beginning weeks of the fall session. Classes are offered both at the Senior Center and Gymnasium.

CITY-WIDE SPECIAL EVENTS:

Mostly Ghostly

Mostly Ghostly was held on Monday, October 31, at the Walnut Senior Center Parking Lot from 6:00 pm to 8:30 pm. The event featured a costume contest, Halloween-based stage games, monster-themed game booths, a photo opportunity with a fall background of bales of straw and pumpkins. In addition, Mostly Ghostly a Trunk or Treat section with 10 volunteer vehicles. Approximately over 2200 participants came out to join in the festivities. This was a free family-oriented event that provided children, teens and families with a safe environment to receive treats and prizes on Halloween.

MR: jb