

CITY OF WALNUT  
PARKS AND RECREATION COMMISSION AGENDA  
WALNUT CITY HALL  
21201 LA PUENTE ROAD, WALNUT  
JANUARY 17, 2023

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER MUNGUIA
3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF NOVEMBER 15, 2022
5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS
7. CONSENT CALENDAR
  - A. Parks and Maintenance Report for November & December 2022  
Recommendation: Receive and file.
  - B. Administratively Approved Park Use Requests November & December 2022  
Recommendation: Receive and file.
  - C. Recreation Division Activities Summary November & December 2022  
Recommendation: Receive and file.
8. ITEMS REMOVED FROM CONSENT CALENDAR

- 9. DISCUSSION
  
- 10. COMMISSION ITEMS
  
- 11. STAFF ITEMS
  - A. Upcoming Recreation Programs/Events
  - B. Park Project Updates -
    - 1. Creekside Park – Diversity Plaza
    - 2. Norm Ashley
    - 3. Walnut Ranch Park – Pickleball Courts
  
- 12. ANNOUNCEMENTS
  
- 13. ADJOURNMENT

Minutes of the Regular Meeting  
of the Parks and Recreation Commission  
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, November 15, 2022.

CALL TO ORDER: The meeting was called to order by C/Lepp at 7:04 p.m.

FLAG SALUTE: Commissioner Lepp

ROLL CALL:

PRESENT: Commissioners Lepp, Munguia & Pedersen

ABSENT: Commissioner Pollalis

Also present at the meeting were Assistant City Manager-Community Services/Public Works Rooney, Deputy Community Services Director Barcelo & Community Services Superintendent Bumia.

MINUTES:

C/Munguia made a motion, seconded by C/Pederson and was carried 3-0 to approve the minutes on October 18, 2022.

AYES: Lepp, Munguia & Pedersen

ABSENT: Pollalis

ABSTAIN: None

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Pedersen made a motion, seconded by C/Munguia and carried 3-0, to accept items 7A – 7C under Consent Calendar as recommended.

AYES: Lepp, Munguia & Pedersen

ABSENT: Pollalis

ITEMS REMOVED FROM CONSENT CALENDAR:

DISCUSSION:

C/Munguia made a motion seconded by C/Peterson and was carried 5-0, to receive and file item 9A under Discussion.

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:40 p.m.

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Chairperson

ATTEST:

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Executive Assistant



## AGENDA ITEM 7A

- Consent Calendar  
 Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: JANUARY 17, 2023**

**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Director Community Services** *MB*

**FROM: Kenny Martinez, Superintendent Community Services**

**SUBJECT: Parks Maintenance Report for November & December 2022**

**RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for November and December 2022.

**BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in November and December included the following:

Arroyo:

- Conducted weekly inspections of the park.
- Treated for Gophers throughout the park.

Butterfield:

- Treated for Fire Ants throughout the park.
- Removed Graffiti.

Country Hollow:

- Conducted weekly inspections of the park.
- Trimmed Trees in the park.

Creekside:

- Repaired sprinkler lines damaged due to construction.
- Installed a new 3" irrigation Backflow Device at the north end of the park.
- Repaired wire for walkway lights damaged due to construction.
- Painted wall areas in the men's restroom.
- Treated for Fire Ants.

Heidelberg:

- Conducted weekly inspections of the park.
- Trimmed Trees in the park

Lemon Creek:

- Treated for Fire Ants.
- Repaired men's restroom stall door.

Norm Ashley:

- Conducted weekly inspections of the park.

Snow Creek:

- Conducted weekly inspections of the park.
- Treated for Gophers throughout the park.

Suzanne:

- Treated for Fire Ants throughout the park.
- Remove Graffiti.

Walnut Hills:

- Conducted weekly inspections of the park.

Walnut Ranch:

- Repaired lights on the Soccer Fields, Tennis Courts, Parking Lot, and Snack Bar building.
- Re-stripped Pickle Ball Courts.

**RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



## AGENDA ITEM 7B

- Consent Calendar  
 Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: JANUARY 17, 2023**

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**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Director Community Services** *MB*

**FROM: Chris Vermeer, Executive Assistant** *CV*

**SUBJECT: Administratively Approved Park Use Requests – NOVEMBER & DECEMBER 2022**

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**RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file this informational report.

**ANALYSIS:**

Attached, please find a list of park use requests that were administratively approved during the months of November and December in addition, staff included requests that were administratively approved since October and have been reviewed by the Commission during previous meetings.

**RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



Location	Date	Day	Start - End Time	Event	Attend/Qty
Lemon Creek Picnic Area	Oct 1, 2022	Saturday	10:00 AM - 06:00 PM	Baby Shower	40
	Oct 2, 2022	Sunday	02:00 PM - 07:00 PM	Birthday	50
	Oct 9, 2022	Sunday	03:30 PM - 08:00 PM	Picnic	30
	Oct 15, 2022	Saturday	11:00 AM - 06:00 PM	Baby Shower	80
	Oct 16, 2022	Sunday	11:00 AM - 03:00 PM	Birthday	50
	Oct 22, 2022	Saturday	08:00 AM - 09:00 PM	Reunion	149
	Oct 23, 2022	Sunday	10:00 AM - 08:00 PM	Picnic	85
	Oct 29, 2022	Saturday	09:00 AM - 05:00 PM	Reunion	45
	Oct 30, 2022	Sunday	11:00 AM - 03:00 PM	Birthday	20
	Nov 5, 2022	Saturday	02:00 PM - 08:00 PM	Baby Shower	70
	Nov 12, 2022	Saturday	10:00 AM - 04:00 PM	Baby Shower	80
	Nov 13, 2022	Sunday	11:00 AM - 05:00 PM	Picnic	50
	Nov 19, 2022	Saturday	10:30 AM - 07:00 PM	Baby Shower	75
	Nov 20, 2022	Sunday	10:00 AM - 03:00 PM	Birthday	50
	Nov 26, 2022	Saturday	10:00 AM - 05:00 PM	Picnic	30
	Nov 27, 2022	Sunday	10:00 AM - 02:00 PM	Birthday	50
	Dec 3, 2022	Saturday	11:00 AM - 04:00 PM	Picnic	50
	Dec 11, 2022	Sunday	02:00 PM - 06:00 PM	Birthday	30
	Dec 17, 2022	Saturday	09:00 AM - 08:00 PM	Birthday	50
	Dec 18, 2022	Sunday	01:00 PM - 04:00 PM	Birthday	25
Suzanne Picnic Area	Oct 1, 2022	Saturday	11:00 AM - 04:00 PM	Birthday	57
	Oct 2, 2022	Sunday	09:00 AM - 02:00 PM	Birthday	60
	Oct 15, 2022	Saturday	01:30 PM - 06:00 PM	Birthday	55
	Oct 16, 2022	Sunday	10:00 AM - 06:00 PM	Birthday	80
	Oct 22, 2022	Saturday	08:00 AM - 02:00 PM	Picnic	90
	Oct 23, 2022	Sunday	01:00 PM - 05:00 PM	Baby Shower	25
	Oct 29, 2022	Saturday	10:00 AM - 02:00 PM	Birthday	22
	Oct 30, 2022	Sunday	08:00 AM - 06:00 PM	Picnic	30
	Nov 5, 2022	Saturday	12:00 PM - 07:00 PM	Birthday	65
	Nov 6, 2022	Sunday	01:00 PM - 05:00 PM	Birthday	50
	Nov 12, 2022	Saturday	10:00 AM - 03:00 PM	Birthday	30
	Nov 19, 2022	Saturday	08:00 AM - 08:00 PM	Reunion	100
	Nov 20, 2022	Sunday	10:00 AM - 06:00 PM	Birthday	50
	Nov 26, 2022	Saturday	12:00 PM - 02:00 PM	CAPA - Picnic	50
	Nov 27, 2022	Sunday	11:00 AM - 04:00 PM	Picnic	20
	Dec 3, 2022	Saturday	11:00 AM - 04:00 PM	Picnic	70
	Dec 18, 2022	Sunday	12:00 PM - 05:00 PM	Birthday	50



## AGENDA ITEM 7C

Consent Calendar

Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: JANUARY 17, 2023**

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**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Community Services Director** *MB*

**FROM: Jamie Bumia, Deputy Community Services Director** *JB*

**SUBJECT: Recreation Division Activities Summary**

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### **RECOMMENDATION:**

Staff recommends that the Parks and Recreation Commission receive and file this report.

### **BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the months of November and December.

### **SENIOR PROGRAMS:**

#### **SENIOR CURBSIDE NUTRITION LUNCH PROGRAM**

Staff continues to coordinate the County Nutrition Program for older adults, which had been a congregate meal program at the Walnut Senior Center. The Grab and Go program continues to operate as a curbside pick-up on Thursdays for those who are able to pick-up their meals. Those residents who cannot leave their home continue to receive home delivered meals through YWCA. Los Angeles County has extended the curbside service to continue until further notice. We are currently serving 167 seniors.

#### **SENIOR DINE-IN NUTRITION LUNCH PROGRAM**

Since June 2022, Los Angeles County has reinstated the Senior Dine-In Nutrition Lunch program. The Dine-In program is open to older adults aged 60 years and older. Currently, we are serving hot meals Monday through Wednesday on a first-come first-serve basis. To

participate, guest must complete an intake form, check-in opens at 10:30 am with meals served from 11:00 am to 12:00 pm or until food is available.

### SEMINARS / SPECIAL EVENTS:

#### Free Seminar: Screenings for Better Health

November 1, 2022

Presented by: Independence at Home

Info: Discussion of the prevention screenings and vaccines that are recommended for people 65 years and older.

Attendance: 6

#### Free Seminar: Protecting Retirement Funds

Presented by: New York Life – Kerrie Arjomand

Info: Learn ways to protect your retirement funds against inflation.

Attendance: 8

#### Special Event: Flu Shot Clinic

November 15, 2022

The City of Walnut and the Los Angeles Department of Public Health have partnered to offer Free flu and COVID-19 vaccines to the community.

Total Attendance: 100+

#### Special Event: Succulent Workshop

December 20, 2022

The Walnut Valley Water District held a succulent and drought tolerance plant workshop. The seniors were able to make their own succulent arrangement.

Total Attendance: 30

### OLDER ADULT CLASSES:

Heart and Soul Line Dance classes have been in full swing offering lessons twice a week.

Monday classes are perfect for the working older adult and scheduled for 6pm. Thursday

classes are perfect for the retired person, scheduled for the morning at 9:30 am. These

classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partners necessary.

### TEEN CENTER:

Teens in 6<sup>th</sup> through 12<sup>th</sup> grades are able to enjoy activities including sports, crafts, board games, movies, air hockey, table tennis, foosball and pool. Homework assistance is available to those who wish. To date, we have over 300 participants enrolled in the Teen Center.

The Youth and Family Group Counseling program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

In November 2022, The Teen Center offered Special Treats every Tuesday which included: Hot Chocolate, fall Sugar cookies, and S'mores Rice Krispy treats. The December Special Treats were Melted Snowman Punch and a delicious Hot Chocolate Bar where teens could make the most over the top hot chocolate.

The Teen Center also hosted a fun Thanksgiving game of hiding the Turkeys on Thursday, November 17.

### **SPORTS LEAGUES & CLASSES:**

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 9:00 am to 1:00 pm at the Walnut Gymnasium and volleyball on Tuesdays from 7:00 pm to 10:30 pm.

Walnut Youth Basketball (WYB) fall season started practices on November 7<sup>th</sup> in preparation for the team's first games scheduled for December 17. The season will run through March 4, 2023 with games every Saturday. This season we will have 24 teams with the new addition to a Girls only team for Division 2 (3<sup>rd</sup>/4<sup>th</sup>). The WYB season is for children in grades K thru 8<sup>th</sup>.

The Adult Basketball League (ABL) began its fall season concluded in December with 16 teams participating on Wednesday night and Thursday night. Each night those 16 teams are separated into two divisions of 8 teams. Staff is planning for the Winter/Spring League that will start the end of January.

Uptempo Basketball Academy held a three day Thanksgiving Camp November 21 -23, 2023 and hosted 59 youth ages 5 to 14 years old. In December they hosted a one day camp on December 16, 2023 for 22 participants and a four (4) day camp December 19-22 for 57 participants. Participants did various drills working on dribbling, shooting, defense, offense and game play each day of all the camps.

The extended pickleball pilot program is taking place until the end of the calendar year to allow for City staff to look into options for a permanent court. The court at Walnut Ranch is slated for pickleball play seven days a week. Staff has been seeing more consistency on the weekends with community members learning and playing pick-up games of pickleball.

The new Pickleball Flex League continued in November and will conclude in December. This league allows for teams to schedule matches that are convenient for all players. There are a total of 8 matches that consist of 3 sets played to 15 points and must win by 2 points. Once the match is over; scores are reported and recorded by scanning a QR code for staff to manage the league standings.

### **SENIOR/COMMUNITY EXCURSIONS:**

Excursions are back in full swing and continue to be very popular this summer.

Senior Excursions

LA Taco Tour  
Tuesday, November 1, 2022                      Canceled (Low Enrollment)

Del Mar Bing Crosby Days  
Friday, November 11, 2022                      44 (FULL)

Community Excursions

Wonderful Winter of Oz  
Sunday, December 11, 2022                      Sold Out (44)

Holiday Cruise of Lights  
Friday, December 16, 2022                      Sold Out (44)

Holiday Cruise of Lights  
Sunday, December 18, 2022                      37

**RECREATION CLASSES:**

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the fall session. Classes are offered both at the Senior Center and Gymnasium.

**CITY-WIDE SPECIAL EVENTS:**

*Winter Jam*

Winter Jam was held on Saturday, December 10 from 5:00pm to 9:00pm at Suzanne Park. The event was a success with more than 1100+ people in attendance. Featured live music by Philosophy and Cold Duck creating a party-like environment for dancing under the stars. The winter wonderland area featured a snow play area, sled rides, arts and crafts, game booths, and a photo opportunity with Santa.

*Community Holiday Dinner and Dance*

On Friday, December 16, the Senior Center held its annual Community Holiday Dinner and Dance. The community was treated to delicious food and live entertainment. Catering services were provided by Tiscarenos Catering and live entertainment from Chico Band. A total of 140

participants were in attendance and all enjoyed the holiday festivities. This event was sold out weeks before the scheduled date.

MB: jb