

CITY OF WALNUT
PARKS AND RECREATION COMMISSION AGENDA
WALNUT CITY HALL
21201 LA PUENTE ROAD, WALNUT
FEBRUARY 21, 2023

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER PEDERSEN
3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF JANUARY 17, 2023
5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS
7. CONSENT CALENDAR
 - A. Parks and Maintenance Report for January 2023
Recommendation: Receive and file.
 - B. Administratively Approved Park Use Requests January 2023
Recommendation: Receive and file.
 - C. Recreation Division Activities Summary January 2023
Recommendation: Receive and file.
 - D. Request for Use of Walnut Ranch Park by Serenity Infant Care Homes, Inc. for a Charity Soccer Tournament

Recommendation: It is recommended that the Parks and Recreation Commission approve the request by the Serenity Infant Care Homes, Inc. for use of Walnut Ranch Park from Saturday, May 20, 2023 from 6:00 a.m. to 6:00 p.m. and Sunday, May 21, 2023 from 7:00 a.m. to 6:00 p.m. to conduct a charity soccer tournament.

8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION

10. COMMISSION ITEMS

11. STAFF ITEMS

- A. Upcoming Recreation Programs/Events
- B. Park Project Update
- C. Parks and Recreation Commission Goals

12. ANNOUNCEMENTS

13. ADJOURNMENT

Minutes of the Regular Meeting
of the Parks and Recreation Commission
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, January 17, 2023.

CALL TO ORDER: The meeting was called to order by C/Lepp at 7:01 p.m.

FLAG SALUTE: Commissioner Munguia

ROLL CALL:

PRESENT: Commissioners Lepp, Munguia, Pedersen & Pollalis

ABSENT: None

Also present at the meeting were Director Community Services Barcelo, Deputy Community Services Director Bumia, Community Services Superintendent Martinez, and Executive Assistant Vermeer.

MINUTES:

C/Pedersen made a motion, seconded by C/Munguia and was carried 3-0 to approve the minutes on November 15, 2022.

AYES: Lepp, Munguia & Pedersen

ABSENT: None

ABSTAIN: Brion & Pollalis

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Munguia made a motion, seconded by C/Pedersen and carried 5-0, to accept items 7A – 7C under Consent Calendar as recommended.

AYES: Brion, Lepp, Munguia, Pedersen & Pollalis

ABSENT: None

ITEMS REMOVED FROM CONSENT CALENDAR:

DISCUSSION:

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:21 p.m.

Chairperson

ATTEST:

Executive Assistant



AGENDA ITEM 7A

- Consent Calendar
- Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: FEBRUARY 21, 2023

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director *MB*

FROM: Kenny Martinez, Community Services Superintendent

SUBJECT: Parks Maintenance Report for January 2023

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for January 2023.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in January included the following:

Arroyo:

- Conducted weekly inspections of the park.
- Treated for gophers throughout the park.

Butterfield:

- Conducted weekly inspections of the park.

Country Hollow:

- Conducted weekly inspections of the park.

Creekside:

- Conducted weekly inspections of the park.
- Treated for gophers throughout the park.

Heidelberg:

- Conducted weekly inspections of the park.

Lemon Creek:

- Conducted weekly inspections of the park.

Norm Ashley:

- Conducted weekly inspections of the park.

Snow Creek:

- Conducted weekly inspections of the park.
- Treated for gophers throughout the park.
- Repaired electrical wires for the baseball field lights.

Suzanne:

- Conducted weekly inspections of the park.
- Repaired a 2" potable water supply line for the restrooms.

Walnut Hills:

- Conducted weekly inspections of the park.

Walnut Ranch:

- Conducted weekly inspections of the park.
- Installed a new paper towel dispenser.
- Installed a new pickleball court net.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.



AGENDA ITEM 7B

- Consent Calendar
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: FEBRUARY 21, 2023

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Director Community Services *MB*

FROM: Chris Vermeer, Executive Assistant *CV*

SUBJECT: Administratively Approved Park Use Requests – JANUARY 2022

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file this informational report.

ANALYSIS:

Attached, please find a list of park use requests that were administratively approved during the months of January in addition, staff included requests that were administratively approved since November and have been reviewed by the Commission during previous meetings.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.

Location	Date	Day	Start - End Time	Event	Attend/Qty
Lemon Creek Picnic Area	Nov 5, 2022	Saturday	02:00 PM - 08:00 PM	Baby Shower	70
	Nov 12, 2022	Saturday	10:00 AM - 04:00 PM	Baby Shower	80
	Nov 13, 2022	Sunday	11:00 AM - 05:00 PM	Picnic	50
	Nov 19, 2022	Saturday	10:30 AM - 07:00 PM	Baby Shower	75
	Nov 20, 2022	Sunday	10:00 AM - 03:00 PM	Birthday	50
	Nov 26, 2022	Saturday	10:00 AM - 05:00 PM	Picnic	30
	Nov 27, 2022	Sunday	10:00 AM - 02:00 PM	Birthday	50
	Dec 3, 2022	Saturday	11:00 AM - 04:00 PM	Picnic	50
	Dec 11, 2022	Sunday	02:00 PM - 06:00 PM	Birthday	30
	Dec 17, 2022	Saturday	09:00 AM - 08:00 PM	Birthday	50
	Dec 18, 2022	Sunday	01:00 PM - 04:00 PM	Birthday	25
	Jan 7, 2023	Saturday	10:00 AM - 07:00 PM	Birthday	100
	Jan 28, 2023	Saturday	12:00 PM - 06:00 PM	Birthday	60
	Jan 29, 2023	Sunday	10:00 AM - 05:00 PM	Birthday	50
Suzanne Picnic Area	Oct 1, 2022	Saturday	11:00 AM - 04:00 PM	Birthday	57
	Oct 2, 2022	Sunday	09:00 AM - 02:00 PM	Birthday	60
	Oct 15, 2022	Saturday	01:30 PM - 06:00 PM	Birthday	55
	Oct 16, 2022	Sunday	10:00 AM - 06:00 PM	Birthday	80
	Oct 22, 2022	Saturday	08:00 AM - 02:00 PM	Picnic	90
	Oct 23, 2022	Sunday	01:00 PM - 05:00 PM	Baby Shower	25
	Oct 29, 2022	Saturday	10:00 AM - 02:00 PM	Birthday	22
	Oct 30, 2022	Sunday	08:00 AM - 06:00 PM	Picnic	30
	Nov 5, 2022	Saturday	12:00 PM - 07:00 PM	Birthday	65
	Nov 6, 2022	Sunday	01:00 PM - 05:00 PM	Birthday	50
	Nov 12, 2022	Saturday	10:00 AM - 03:00 PM	Birthday	30
	Nov 19, 2022	Saturday	08:00 AM - 08:00 PM	Reunion	100
	Nov 20, 2022	Sunday	10:00 AM - 06:00 PM	Birthday	50
	Nov 26, 2022	Saturday	12:00 PM - 02:00 PM	CAPA - Picnic	50
	Nov 27, 2022	Sunday	11:00 AM - 04:00 PM	Picnic	20
	Dec 3, 2022	Saturday	11:00 AM - 04:00 PM	Picnic	70
	Dec 18, 2022	Sunday	12:00 PM - 05:00 PM	Birthday	50
	Jan 21, 2023	Saturday	10:30 AM - 05:00 PM	Birthday	70
	Jan 28, 2023	Saturday	11:00 AM - 06:00 PM	Birthday	80
Jan 29, 2023	Sunday	10:00 AM - 03:30 PM	Baby Shower	80	



AGENDA ITEM 7C

- Consent Calendar
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: FEBRUARY 21, 2023

TO: Parks and Recreation Commission
VIA: Melissa Barcelo, Community Services Director *MB*
FROM: Jamie Bumia, Deputy Community Services Director *JB*
SUBJECT: Recreation Division Activities Summary

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission receive and file this report.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of January.

SENIOR PROGRAMS:

SENIOR CURBSIDE NUTRITION LUNCH PROGRAM

Staff continues to coordinate the County Nutrition Program for older adults, which had been a congregate meal program at the Walnut Senior Center. The Grab and Go program continues to operate as a curbside pick-up on Thursdays for those who are able to pick-up their meals. Those residents who cannot leave their home continue to receive home delivered meals through YWCA. Los Angeles County has extended the curbside service to continue until further notice. We are currently serving 167 seniors.

SENIOR DINE-IN NUTRITION LUNCH PROGRAM

The Dine-In program is open to older adults aged 60 years and older. Currently, we are serving hot meals Monday through Wednesday on a first-come first-serve basis. To participate, guest must complete an intake form, check-in opens at 10:30 am with meals served from 11:00 am to 12:00 pm or until food is available.

SEMINARS / SPECIAL EVENTS:

Senior Commission New Year's Breakfast

On Wednesday, January 4, 2023, the Walnut Senior Commission and Walnut Senior Center staff co-hosted the annual New Year's Breakfast. The event gave our senior residents an opportunity to meet the Senior Citizens Commission appointees and to increase awareness of what the Senior Citizens Commission role is in the City. In addition to this "meet and greet" format, the Senior Commission asked the LA County Sheriff's Department to speak on Senior Safety tips and scams to be aware of. Senior Commissioners and Senior Center staff prepared a delicious breakfast for the senior residents. A total of 50+ participants were in attendance.

OLDER ADULT CLASSES:

Heart and Soul Line Dance classes have been in full swing offering lessons twice a week. Monday classes are perfect for the working older adult and scheduled for 6pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partner is necessary.

TEEN CENTER:

Teens in 6th through 12th grades are able to enjoy activities including sports, crafts, board games, movies, air hockey, table tennis, foosball and pool. Homework assistance is available to those who wish. To date, we have over 300 participants enrolled in the Teen Center.

The Youth and Family Group Counseling program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

In January 2023, The Teen Center offered Special Treats every Tuesday which included: Nachos, Confetti popcorn, cotton candy lemonade and ring in the Lunar New Year with the firecracker drink.

SPORTS LEAGUES & CLASSES:

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 9:00 am to 1:00 pm at the Walnut Gymnasium and volleyball on Tuesdays from 7:00 pm to 10:30 pm.

Walnut Youth Basketball (WYB) fall season continued practices and games through the month of January. The season will run through March 4, 2023 with games every Saturday. This season we will have 24 teams with the new addition to a Girls only team for Division 2 (3rd/4th). The WYB season is for children in grades K thru 8th. Staff is preparing for picture day on

February 11, 2023 and getting teams ready for the SCMAF SGV All-Star tournament in March where the City of Walnut will host cities from all of the San Gabriel Valley.

The Adult Basketball League (ABL) began its Winter/Spring season on January 25th & 26th with 16 teams participating on Wednesday night and Thursday night. Each night those 16 teams are separated into two divisions of 8 teams. Staff is planning for the Spring Sunday League that will start in March which will offer a 6'2 and under division as well as a 40 and older division.

A new class began in the winter session, 8 Multi-Sport class which is held Saturdays at Suzanne Park. This 8-week class will teach children ages 16 months to 7 years old a new sport each week. Some of the sports the participants will learn a basics of are soccer, hockey, volleyball, and golf to name a few.

The extended pickleball pilot program is taking place until the end of the calendar year to allow for City staff to look into options for a permanent court. The court at Walnut Ranch is slated for pickleball play seven days a week. Staff has been seeing more consistency on the weekends with community members learning and playing pick-up games of pickleball.

SENIOR/COMMUNITY EXCURSIONS:

Excursions are back in full swing and continue to be very popular this summer.

Senior Excursions

Breakfast with the Beatles	Jan 29	44 (Sold Out)
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Community Excursions

Slack Key Festival	Jan 15	34
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RECREATION CLASSES:

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the fall session. Classes are offered both at the Senior Center and Gymnasium.

CITY-WIDE SPECIAL EVENTS:

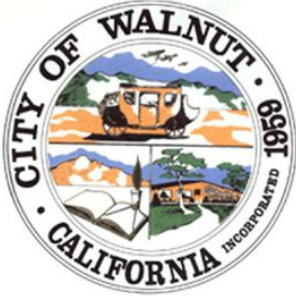
Lunar New Year Celebration

January 28, 2023

This year's celebration was on Saturday, January 28 from 2:00 p.m. to 5:00 p.m. in honor of the Year of the Rabbit. The participation was a huge success with over 1,200+ community members

in attendance. Highlights of the event include, the firecrackers to kick off the event, lion dancers, wishing tree display, and performances from many local community groups. Panda Express graciously donated activity books and Club Meal coupons for the community. In addition, we received sponsorships from Sterling Bank & Trust, Cool Pai Inc., and the Chinese American Association of Walnut. The Sponsors contribution helped subsidize some of the costs of the event.

MB: jb



AGENDA ITEM 7D

- Consent Calendar
- Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: FEBRUARY 21, 2023

TO: Parks and Recreation Commission

**VIA: Melissa Barcelo, Community Services Director *MB*
Jamie Bumia, Deputy Community Services Director**

FROM: Chris Vermeer, Executive Assistant *CV*

SUBJECT: Request for Use of Walnut Ranch Park by Serenity Infant Care Homes, Inc. for a Charity Soccer Tournament

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission approve the request by the Serenity Infant Care Homes, Inc. for use of Walnut Ranch Park from Saturday, May 20, 2023 from 6:00 a.m. to 6:00 p.m. and Sunday, May 21, 2023 from 7:00 a.m. to 6:00 p.m. to conduct a charity soccer tournament.

BACKGROUND:

Dr. Ike Kerhulas, representing Serenity Infant Care Homes, Inc., has requested the use of Walnut Ranch Park on Saturday, May 20, 2023 from 6:00 a.m. to 6:00 p.m. and Sunday, May 21, 2023 from 7:00 a.m. to 6:00 p.m. to conduct a charity soccer tournament. The applicant has indicated that approximately 300 persons are anticipated to attend the event. Serenity Infant Care homes, Inc. has historically been approved for this event and has complied with all rules and regulations.

ANALYSIS:

Serenity Infant Care Homes, Inc. is a non-resident organization that serves the City of Walnut. Many families in Walnut care for foster children from Serenity Infant Care in their homes. Staff has reviewed the application and found that it meets the requirements for use of the fields and facilities. Serenity Infant Care Homes, Inc. has indicated they will provide custodial services for the event. Staff will notify the Sheriff's Department of the event to ensure traffic is monitored.

PR Report

February 21, 2023

Request for use of Walnut Ranch Park by Serenity Infant Care Homes, Inc. for a Charity Soccer Tournament

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RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs to our park using residents.