

CITY OF WALNUT
PARKS AND RECREATION COMMISSION AGENDA
WALNUT CITY HALL
21201 LA PUENTE ROAD, WALNUT
APRIL 18, 2023

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER POLLALIS
3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF FEBRUARY 21 & ADJOURNED MINUTES
MARCH 21, 2023

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for February & March 2023

Recommendation: Receive and file.

B. Administratively Approved Park Use Requests February & March 2023

Recommendation: Receive and file.

C. Recreation Division Activities Summary February & March 2023

Recommendation: Receive and file.

8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION

10. COMMISSION ITEMS

11. STAFF ITEMS
 - A. Upcoming Recreation Programs/Events
 - B. Parks and Recreation Commission Goals
 - C. LED Lighting – Parks
 - D. Ashley Park Ribbon Cutting
 - E. Earth Day Event

12. ANNOUNCEMENTS

13. ADJOURNMENT

Minutes of the Regular Meeting
of the Parks and Recreation Commission
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, February 21, 2023.

CALL TO ORDER: The meeting was called to order by C/Lepp at 7:00 p.m.

FLAG SALUTE: Commissioner Pedersen

ROLL CALL:

PRESENT: Commissioners Brion, Lepp, Munguia(7:06pm), Pedersen &
ABSENT: Pollalis

Also present at the meeting were Director Community Services Barcelo, Deputy Community Services Director Bumia, Community Services Superintendent Martinez, Management Analyst Munoz and Executive Assistant Vermeer.

MINUTES:

C/Pedersen made a motion, seconded by C/Brion and was carried 3-0 to approve the minutes on January 17, 2023.

AYES: Brion, Lepp, & Pedersen
ABSENT: Munguia & Pollalis
ABSTAIN: None

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Pedersen made a motion, seconded by C/Brion and carried 3-0, to accept items 7B – 7D under Consent Calendar as recommended.

AYES: Brion, Lepp & Pedersen
ABSENT: Munguia & Pollalis

ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION:

C/Pedersen made a motion, seconded by C/Brion and carried 4-0, to accept items 7A under Consent Calendar as recommended.

AYES: Brion, Lepp Munguia & Pedersen
ABSENT: Pollalis

DISCUSSION:

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:37 p.m.

Chairperson

ATTEST:

Executive Assistant

Minutes of the Regular Meeting
of the Parks and Recreation Commission
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on March 21, 2023. Executive Assistant Vermeer called the meeting to order at 7:15 p.m. and called the roll:

ROLL CALL

PRESENT: Commissioners Lepp & Pollalis

ABSENT: Commissioners Brion, Mungia, & Pedersen

ADJOURNMENT

Due to the lack of quorum, the meeting was adjourned.

Executive Assistant



AGENDA ITEM 7A

- Consent Calendar
- Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: APRIL 18, 2023

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director *MB*

FROM: Kenny Martinez, Community Services Superintendent *KM*

SUBJECT: Parks Maintenance Report for February & March 2023

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for February & March 2023.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in February included the following:

Arroyo:

- Conducted weekly inspections of the park.
- Trimmed park trees.

Butterfield:

- Conducted weekly inspections of the park.
- Repaired Sloan valve for women's restroom toilet.
- Replaced the paper towel dispenser in the women's restroom.
- Treated for fire ants.
- Removed graffiti throughout the park.

Country Hollow:

- Conducted weekly inspections of the park.

Creekside:

- Installed new clay batter boxes on baseball fields 1 & 2.
- Painted baseball dugout benches for fields 1 & 2.
- Repaired the water line for the icemaker in the snack bar.
- Treated for gophers throughout the park.
- Treated for fire ants.
- Removed soil & debris from v-ditch behind the snack bar.

Heidelberg:

- Removed tree stump near the east fence.
- Removed old playground equipment and installed a new playground.

Lemon Creek:

- Repaired a broken water line in the plumbing closet.
- Repaired a Sloan valve on a toilet in the women's restroom.
- Repair the faucet in the men's restroom.

Ashley:

- Park under renovation during the month.

Snow Creek:

- Installed new clay batter boxes on the baseball field.
- Installed new aluminum guards for the toilet dispensers in the restroom.
- Installed new hinge pins and latch for men's & women's restroom stall doors.
- Removed and replaced a 2" Superior Irrigation valve.
- Welded and installed 3 metal security straps with plates for 3 baseball field lighting electrical boxes.
- Removed clay material by the dugouts and replaced it with topsoil.

- Repaired the faucet in the men's restroom.
- Repaired an irrigation mainline break in the baseball field.

Suzanne:

- Installed new irrigation water line with bubblers for roses along east parking lots.
- Relocate the rose bushes to the center of the planter.
- Repaired copper water supply line for the north restrooms.
- Remove graffiti throughout the park.
- Rebuilt Sloan valve in the north men's restroom.

Walnut Hills:

- Conducted weekly inspections of the park.

Walnut Ranch:

- Removed the planter and replaced it with concrete on the north side of the snack bar to prevent water intrusion into the building.
- Repaired lights on the tennis courts.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.



AGENDA ITEM 7B

- Consent Calendar
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: APRIL 18, 2023

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Director Community Services *MB*

FROM: Chris Vermeer, Executive Assistant *CV*

SUBJECT: Administratively Approved Park Use Requests – FEBRUARY & MARCH 2023

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file this informational report.

ANALYSIS:

Attached, please find a list of park use requests that were administratively approved during the month of March. In addition, staff included requests that were administratively approved since December and have been reviewed by the Commission during previous meetings.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.

Location	Date	Day	Start - End Time	Event	Attend/Qty
Lemon Creek Picnic Area	Dec 3, 2022	Saturday	11:00 AM - 04:00 PM	Picnic	50
	Dec 11, 2022	Sunday	02:00 PM - 06:00 PM	Birthday	30
	Dec 17, 2022	Saturday	09:00 AM - 08:00 PM	Birthday	50
	Dec 18, 2022	Sunday	01:00 PM - 04:00 PM	Birthday	25
	Jan 7, 2023	Saturday	10:00 AM - 07:00 PM	Birthday	100
	Jan 28, 2023	Saturday	12:00 PM - 06:00 PM	Birthday	60
	Jan 29, 2023	Sunday	10:00 AM - 05:00 PM	Birthday	50
	Feb 4, 2023	Saturday	09:00 AM - 05:00 PM	Birthday	60
	Feb 11, 2023	Saturday	12:00 PM - 06:00 PM	Baby Shower	60
	Feb 12, 2023	Sunday	09:00 AM - 06:00 PM	Birthday	50
	Feb 18, 2023	Saturday	10:00 AM - 06:00 PM	Birthday	80
	Mar 4, 2023	Saturday	09:00 AM - 06:00 PM	Birthday	50
	Mar 11, 2023	Saturday	10:00 AM - 04:30 PM	Picnic	80
	Mar 18, 2023	Saturday	10:00 AM - 04:00 PM	Picnic	60
	Mar 19, 2023	Sunday	10:00 AM - 06:00 PM	Birthday	80
	Mar 25, 2023	Saturday	12:00 PM - 06:00 PM	Birthday	50
	Mar 26, 2023	Sunday	12:00 PM - 05:00 PM	Birthday	25
Suzanne Picnic Area	Dec 3, 2022	Saturday	11:00 AM - 04:00 PM	Picnic	70
	Dec 18, 2022	Sunday	12:00 PM - 05:00 PM	Birthday	50
	Jan 7, 2023	Saturday	10:00 AM - 02:00 PM	Birthday	50
	Jan 21, 2023	Saturday	10:30 AM - 05:00 PM	Birthday	70
	Jan 28, 2023	Saturday	11:00 AM - 06:00 PM	Birthday	80
	Jan 29, 2023	Sunday	10:00 AM - 03:30 PM	Baby Shower	80
	Feb 4, 2023	Saturday	12:00 PM - 06:00 PM	Birthday	25
	Feb 11, 2023	Saturday	09:00 AM - 02:00 PM	Birthday	25
	Feb 25, 2023	Saturday	10:00 AM - 04:00 PM	Picnic	70
	Feb 26, 2023	Sunday	11:00 AM - 03:00 PM	Birthday	30
	Mar 11, 2023	Saturday	12:00 PM - 08:00 PM	Reunion	45
	Mar 18, 2023	Saturday	01:00 PM - 06:00 PM	Birthday	35
	Mar 26, 2023	Sunday	02:00 PM - 05:00 PM	Birthday	50



AGENDA ITEM 7C

Consent Calendar

Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: APRIL 18, 2023

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director *MB*

FROM: Jamie Bumia, Deputy Community Services Director *JB*

SUBJECT: Recreation Division Activities Summary- February and March

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission receive and file this report.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the months of February and March.

SENIOR PROGRAMS:

Senior Curbside Nutrition Lunch Program

Staff continues to coordinate the County Nutrition Program for older adults, which had been a congregate meal program at the Walnut Senior Center. The Grab and Go program continues to operate as a curbside pick-up on Thursdays for those who are able to pick-up their meals. Those residents who cannot leave their home continue to receive home delivered meals through YWCA. Los Angeles County has extended the curbside service to continue until further notice. We are currently serving 167 seniors.

Senior Dine-In Nutrition Lunch Program

The Dine-In program is open to older adults aged 60 years and older. Currently, we are serving hot meals Monday through Wednesday on a first-come first-serve basis. To participate, guest must complete an intake form, check-in opens at 10:30 am with meals served from 11:00 am to 12:00 pm or until food is available.

SEMINARS / SPECIAL EVENTS:

Seminar: Your Eyes and Aging (Free)

Date: February 7, 2023

Presented by: Dr. Mark Lin MD and Dr. Phillip Ngai MD of the San Gabriel Valley Eye Group.

Info: Vision Health

Attendance: 15

Seminar: Pre-Planning for Our Journey (Free)

Date: February 21, 2023

Presented by: Forest Lawn

Info: Presentation on how the decisions you make today can benefit your loved ones in the future. Followed with a Q & A session.

Attendance: Canceled due to no enrollment.

Senior Dinner & Dance: Mardi Gras

Date: February 17, 2023

Info: The guests danced the night away to the music from band duo, Global Affair. Also, they enjoyed a delicious buffet dinner from Casa De Pancho Catering. A Door-prize opportunity drawing was held for great prizes. Finally, a special bead necklace was available for purchase as a keepsake. A total of 103 participants attended this event and they all partied in City's version of Mardi Gras.

Free Seminar: 10 Myths About Medication Use

March 14, 2023

Presented by: Independence at Home

Info: Learning the TRUTH about medication use.

Attendance: 9

Free Seminar: Understanding the Safe Use of Pain Medications

March 21, 2023

Presented by: Independence at Home

Info: Presentation and followed with a Q & A session.

Attendance: 10

YWCA Mini Market Place

March 21, 2023

Provided by: YWCA Nutrition Program

Info: YWCA provided fruits, vegetables, bread and more to seniors ages 60 and older while supplies lasted.

Attendance: 63

Free Screening: Grip Strength Health Screening Test

March 28, 2023

Presented by: AltaMed Pace

Info: Gauging muscle strength through a handgrip test.

Attendance: OPEN

OLDER ADULT CLASSES:

Heart and Soul Line Dance

This class is in full swing offering lessons twice a week. Monday classes are perfect for the working older adult and scheduled for 6pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partner is necessary.

TEEN CENTER:

Teens in 6th through 12th grades are able to enjoy activities including sports, crafts, board games, movies, table tennis, foosball and pool. Homework assistance is available to those who wish. To date, we have over 300 participants enrolled in the Teen Center. Staff has started selling a Limited Edition Snack Bar items and for the month of March the item was a different flavored Rice Krispy treats.

Youth and Family Group Counseling

This program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

Special Treat Tuesdays

Pink Sugar Cookies, Strawberry Lemonade, Chocolate Dipped Oreos, and "Cupid Ice Cream Floats." On February 14, the teens played Valentine themed games with candy prizes. In March they were Monster Ice Cream Pops, Rainbow cupcakes, Leprechaun cookies and Snow Cones. On March 17, the teens played 'Find the Pot of Gold' with candy prizes.

SPORTS LEAGUES & CLASSES:

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 9:00 am to 1:00 pm at the Walnut Gymnasium and volleyball on Tuesdays from 7:00 pm to 10:30 pm.

Walnut Youth Basketball (WYB)

Winter season concludes on Saturday, March 4, 2023. This season we had 24 teams with the new addition to a Girls only team for Division 2 (3rd/4th). The WYB season is for children in grades K thru 8th. All Star teams were selected in February for the SCMAF SGV All-Star tournament in March where the City of Walnut will host cities from all of the San Gabriel Valley. We will be sending 5 teams; 3 boy's teams and 2 girl's teams to compete.

The SCMAF SGV All-Star tournament held in the City of Walnut hosted 46 teams from 13 agencies in the San Gabriel Valley area. All of our teams did an excellent job some making it to the semi-finals. The girl's division 2 (3rd & 4th) graders made it the Championship Game against the City of Burbank.

The Adult Basketball League (ABL)

Winter/Spring season continued through the month of February and March with 16 teams participating on Wednesday night and Thursday night. Each night those 16 teams are separated into two divisions of 8 teams. In March the Spring Sunday League began with 12 teams and new our Women's league with 8 teams registered. Both leagues will end in May.

SENIOR/COMMUNITY EXCURSIONS:

<u>Senior Excursions</u>	<u>Date</u>	<u>Participants</u>
LACMA & Lunch	Feb 16	45 (Sold Out)
The Nethercutt Collection	Feb 23	29
Santa Barbara International Orchid Show	Mar 10	44 (Sold Out)
The Unforgettable Getty	Mar 20	44 (Sold Out)

<u>Community Excursions</u>	<u>Date</u>	<u>Participants</u>
Grease (The Musical)	Feb 11	44 (Full)
Riverside Fair & Date Festival	Feb 18	36
Mission San Juan Capistrano	Mar 4	38

RECREATION CLASSES:

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the spring session. Classes are offered both at the Senior Center and Gymnasium.

CITY-WIDE SPECIAL EVENTS:

No special events scheduled for the months of February and March.