

CITY OF WALNUT
PARKS AND RECREATION COMMISSION AGENDA
WALNUT CITY HALL
21201 LA PUENTE ROAD, WALNUT
MAY 16, 2023

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER BRION
3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF APRIL 18, 2023
5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS
7. CONSENT CALENDAR
 - A. Parks and Maintenance Report for April 2023
Recommendation: Receive and file.
 - B. Administratively Approved Park Use Requests April 2023
Recommendation: Receive and file.
 - C. Recreation Division Activities Summary April 2023
Recommendation: Receive and file.
8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION

10. COMMISSION ITEMS

11. STAFF ITEMS
 - A. Upcoming Recreation Programs/Events
 - B. Parks and Recreation Commission Goals
 - C. Applications for Parks and Recreation Commission 2023-24
 - D. Diversity Plaza
 - E. Pickleball
 - F. LED Lighting at Parks

12. ANNOUNCEMENTS

13. ADJOURNMENT

Minutes of the Regular Meeting
of the Parks and Recreation Commission
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, April 18, 2023.

CALL TO ORDER: The meeting was called to order by C/Lepp at 7:00 p.m.

FLAG SALUTE: Commissioner Pedersen

ROLL CALL:

PRESENT: Commissioners Brion, Lepp, Munguia(7:10pm) & Pedersen
ABSENT: Pollalis

Also present at the meeting were Director Community Services Barcelo, Deputy Community Services Director Bumia, Community Services Superintendent Martinez, Management Analyst Munoz and Executive Assistant Vermeer.

MINUTES:

C/Pedersen made a motion, seconded by C/Brion and was carried 3-0 to approve the minutes on February 21, 2023 and adjourned minutes of March 21, 2023.

AYES: Brion, Lepp, & Pedersen
ABSENT: Munguia & Pollalis
ABSTAIN: None

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Pedersen made a motion, seconded by C/Brion and carried 3-0, to accept items 7A – 7C under Consent Calendar as recommended.

AYES: Brion, Lepp & Pedersen
ABSENT: Munguia & Pollalis

ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION:

DISCUSSION:

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:35 p.m.

Chairperson

ATTEST:

Executive Assistant



AGENDA ITEM 7A

- Consent Calendar
- Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: MAY 16, 2023

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director *MB*

FROM: Kenny Martinez, Community Services Superintendent *KM*

SUBJECT: Parks Maintenance Report for April 2023

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for April 2023.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in April included the following:

Arroyo:

- Conducted weekly inspections of the park.

Butterfield:

- Conducted weekly inspections of the park.
- Treated for fire ants.

Country Hollow:

- Conducted weekly inspections of the park.

Creekside:

- Treated for fire ants.
- Repaired power to field lights on the 3rd base side of baseball field #1.
- Installed a new water line supplying the drinking fountain near the play and exercise equipment.
- Repaired the ice maker machine in the snack bar.

Heidelberg:

- Conducted weekly inspections of the park.

Lemon Creek:

- Conducted weekly inspections of the park.

Ashley:

- Installed new playground equipment, benches, concrete, basketball courts, barbecue, trash cans, and sod.

Snow Creek:

- Treated for fire ants throughout the park.

Suzanne:

- Repaired the ceiling exhaust fan in the south snack bar.
- Treated for fire ants throughout the park.
- Removed graffiti throughout the park.

Walnut Hills:

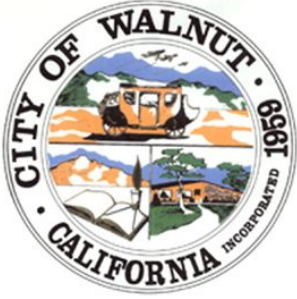
- Conducted weekly inspections of the park.

Walnut Ranch:

- Removed and trimmed trees around the tennis courts for renovation.
- Treated for fire ants throughout the park.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.



AGENDA ITEM 7B

- Consent Calendar
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: MAY 16, 2023

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Director Community Services *MB*

FROM: Chris Vermeer, Executive Assistant *CV*

SUBJECT: Administratively Approved Park Use Requests – APRIL 2023

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file this informational report.

ANALYSIS:

Attached, please find a list of park use requests that were administratively approved during the month of April. In addition, staff included requests that were administratively approved since February and have been reviewed by the Commission during previous meetings.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.

Location	Date	Day	Start - End Time	Event	Attend/Qty
Lemon Creek Picnic Area	Feb 4, 2023	Saturday	09:00 AM - 05:00 PM	Birthday	60
	Feb 11, 2023	Saturday	12:00 PM - 06:00 PM	Baby Shower	60
	Feb 12, 2023	Sunday	09:00 AM - 06:00 PM	Birthday	50
	Feb 18, 2023	Saturday	10:00 AM - 06:00 PM	Birthday	80
	Mar 4, 2023	Saturday	09:00 AM - 06:00 PM	Birthday	50
	Mar 11, 2023	Saturday	10:00 AM - 04:30 PM	Picnic	80
	Mar 18, 2023	Saturday	10:00 AM - 04:00 PM	Picnic	60
	Mar 19, 2023	Sunday	10:00 AM - 06:00 PM	Birthday	80
	Mar 25, 2023	Saturday	12:00 PM - 06:00 PM	Birthday	50
	Mar 26, 2023	Sunday	12:00 PM - 05:00 PM	Birthday	25
	Apr 1, 2023	Saturday	10:00 AM - 03:00 PM	Picnic	96
	Apr 2, 2023	Sunday	12:00 PM - 09:00 PM	Baby Shower	50
	Apr 8, 2023	Saturday	11:00 AM - 09:00 PM	Picnic	60
	Apr 16, 2023	Sunday	12:00 PM - 06:00 PM	Birthday	80
	Apr 22, 2023	Saturday	10:00 AM - 02:00 PM	Picnic	40
	Apr 23, 2023	Sunday	10:00 AM - 07:00 PM	Birthday	80
	Apr 29, 2023	Saturday	11:00 AM - 04:00 PM	Baby Shower	60
	Apr 30, 2023	Sunday	10:30 AM - 02:00 PM	Picnic	30
Suzanne Picnic Area	Feb 4, 2023	Saturday	12:00 PM - 06:00 PM	Birthday	25
	Feb 11, 2023	Saturday	09:00 AM - 02:00 PM	Birthday	25
	Feb 25, 2023	Saturday	10:00 AM - 04:00 PM	Picnic	70
	Feb 26, 2023	Sunday	11:00 AM - 03:00 PM	Birthday	30
	Mar 11, 2023	Saturday	12:00 PM - 08:00 PM	Reunion	45
	Mar 18, 2023	Saturday	01:00 PM - 06:00 PM	Birthday	35
	Mar 26, 2023	Sunday	02:00 PM - 05:00 PM	Birthday	50
	Apr 1, 2023	Saturday	10:00 AM - 06:00 PM	Picnic	50
	Apr 2, 2023	Sunday	12:00 PM - 04:00 PM	Birthday	55
	Apr 8, 2023	Saturday	08:00 AM - 06:00 PM	Picnic	100
	Apr 15, 2023	Saturday	08:00 AM - 05:00 PM	Birthday	75
	Apr 16, 2023	Sunday	10:30 AM - 03:00 PM	Birthday	45
	Apr 22, 2023	Saturday	09:00 AM - 04:00 PM	Birthday	75
	Apr 23, 2023	Sunday	10:00 AM - 02:00 PM	Birthday	30
	Apr 29, 2023	Saturday	03:00 PM - 07:00 PM	Picnic	75



AGENDA ITEM 7C

Consent Calendar

Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: MAY 16, 2023

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director *MB*

FROM: Jamie Bumia, Deputy Community Services Director *JB*

SUBJECT: Recreation Division Activities Summary

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission receive and file this report.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of April.

SENIOR PROGRAMS:

Senior Curbside Nutrition Lunch Program

Staff continues to coordinate the County Nutrition Program for older adults, which had been a congregate meal program at the Walnut Senior Center. The Grab and Go program continues to operate as a curbside pick-up on Thursdays for those who are able to pick-up their meals. Those residents who cannot leave their home continue to receive home delivered meals through YWCA. Los Angeles County has extended the curbside service to continue until further notice. We are currently serving 167 seniors. The last day of Grab and Go Meal Service was Thursday, April 27, 2023. YWCA will now transition to dine-in meals only Monday- Friday.

Senior Dine-In Nutrition Lunch Program

The Dine-In program is open to older adults aged 60 years and older. Currently, we are serving hot meals Monday through Wednesday on a first-come first-serve basis. To participate, guest must complete an intake form, check-in opens at 10:30 am with meals served from 11:00 am to 12:00 pm or until food is available. Starting the week of May 1 YWCA will transition to hot meal service Monday – Friday.

Social Connections:

The City of Walnut Senior Center is partnering with Vanessa Valenzuela , Community Liaison Public Health Nurse with the Los Angeles County of Public Health Department, on Tuesdays from 11:30 am to 1:30 pm to offer a two hour support group for seniors allowing individuals to come together around a common activity to develop social connections. Here seniors are able to come and socialize, play games, share their stories, and explore different topics with Vanessa and their fellow peers.

SENIOR SEMINARS / SPECIAL EVENTS:

Seminar: Bone Health Basics (Free)

Date: April 4, 2023

Presented by: Independence @ Home

Info: Osteoporosis is a serious treatable condition. Learn how you can prevent bone loss and possible broken bones.

Attendance: 10

Seminar: Living Better with Arthritis (Free)

Date: April 11, 2023

Presented by: Independence @ Home

Info: Arthritis is common among older adults but joint pain doesn't have to be. Learn how to manage and live better with arthritis.

Attendance: 10

Meet & Greet: Forest Lawn, Pre-Planning For our Journey

April 12, 2023

Presented by: Forest Lawn

Info: Professionals with Forest Lawn will answer your questions and show you how the decisions you make today can benefit your loved ones.

Free Seminar: Stop Falling! Home Safety Preventing Falls and Injuries

Date: April 18, 2023

Presented by: Independence @ Home

Info: Did you know 1 in 4 seniors will have a fall this year? Learn how to identify fall risks in your life and prevent injuries.

Attendance: 7

Senior Dinner & Dance: Hard Days Night Dinner and Dance

Date: April 21, 2023

Info: The guests danced the night away to the music from band duo, Global Affair. Also, they enjoyed a delicious buffet dinner from Tiscareno's Catering. A Door-prize opportunity drawing was held for great prizes. Finally, a music note keychain was available for purchase as a keepsake. A total of 103 participants attended this event and they all partied in City's version of Mardi Gras.

Attendance: 85

OLDER ADULT CLASSES:

Heart and Soul Line Dance

This class is in full swing offering lessons twice a week. Monday classes are perfect for the working older adult and scheduled for 6pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partner is necessary.

TEEN CENTER:

Teens in 6th through 12th grades are able to enjoy activities including sports, crafts, board games, movies, table tennis, foosball and pool. Homework assistance is available to those who wish. To date, we have over 300 participants enrolled in the Teen Center. The Youth Advisory Commission hosted a Cyber Safety Day at the Teen Center on Monday, April 17. Deputy McDonald and the Commissioners presented internet safety topics with about 30 teens in attendance.

Youth and Family Group Counseling

This program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

Special Treat Tuesdays

Mini Donuts and Sugar Cookies, Spring Candy Brownies, and Kool-Aid Slushies. The April Limited Edition Snack Bar item was Tajin Watermelon Candy Rings.

Teen Friday Nights

The Teen Center scheduled a Beach Bonfire Excursion on Friday, April 28. 12 teens and staff went to Huntington Beach and had a bonfire with Hot Dogs, S'mores, other snacks and played games.

SPORTS LEAGUES & CLASSES:

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 9:00 am to 1:00 pm at the Walnut Gymnasium and volleyball on Tuesdays from 7:00 pm to 10:30 pm.

Walnut Youth Basketball (WYB)

Winter season concludes on Saturday, March 4, 2023. Staff is preparing for the upcoming Summer season that will begin practices in June. Registration for the league will begin May 8 for Residents and May 15 for all others. The Summer WYB season will be a six-week coed league.

The Adult Basketball League (ABL)

Winter/Spring season concluded in April with Champions being crowned on Wednesday, April 26 and Thursday, April 27. The Spring Sunday League continued through the month of April with 12 teams and new our Women's league with 8 teams registered. Staff is preparing for the Summer season that will begin in June.

Uptempo Basketball Camp – Spring Break

Uptempo Basketball Academy held a four day Spring Break Camp April 3 -6, 2023 and hosted 51 youth ages 5 to 14 years old. They also hosted a one day camp on April 10, 2023 for 20 participants. Participants did various drills working on dribbling, shooting, defense, offense and game play each day of all the camps

SENIOR/COMMUNITY EXCURSIONS:

<u>Senior Excursions:</u>	<u>Date</u>	<u>Participants</u>
L.A. Arboretum & Botanic Gardens	April 11	39
<u>Community Excursions:</u>	<u>Date</u>	<u>Participants</u>
Bowers Museum & Anaheim Packing House	April 1	20
Farm-To-Table at Tanaka Farms	April 8	44(Sold Out)
Moortens' Garden & Palm Springs Tramway	April 23	44(Sold Out)

RECREATION CLASSES:

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the spring session. Classes are offered both at the Senior Center and Gymnasium.

CITY-WIDE SPECIAL EVENTS:

No special events scheduled for the month of April.