

CITY OF WALNUT  
PARKS AND RECREATION COMMISSION AGENDA  
WALNUT CITY HALL  
21201 LA PUENTE ROAD, WALNUT  
JUNE 20, 2023

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER LEPP
3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF MAY 16, 2023
5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS
7. CONSENT CALENDAR
  - A. Parks and Maintenance Report for May 2023  
Recommendation: Receive and file.
  - B. Administratively Approved Park Use Requests May 2023  
Recommendation: Receive and file.
  - C. Recreation Division Activities Summary May 2023  
Recommendation: Receive and file.
8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION
  
10. COMMISSION ITEMS
  
11. STAFF ITEMS
  - A. Upcoming Recreation Programs/Events
  - B. Park Project Updates
  - C. July P&R Meeting
  
12. ANNOUNCEMENTS
  
13. ADJOURNMENT

Minutes of the Regular Meeting  
of the Parks and Recreation Commission  
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, May 16, 2023.

CALL TO ORDER: The meeting was called to order by C/Lepp at 7:01 p.m.

FLAG SALUTE: Commissioner Brion

ROLL CALL:

PRESENT: Commissioners Brion, Lepp, Munguia, Pedersen & Pollalis

ABSENT: None

Also present at the meeting were Director Community Services Barcelo, Deputy Community Services Director Bumia, Community Services Superintendent Martinez, Management Analyst Munoz and Executive Assistant Vermeer.

MINUTES:

C/Pedersen made a motion, seconded by C/Munguia and was carried 4-0 to approve the minutes on April 18, 2023.

AYES: Brion, Lepp, Munguia & Pedersen

ABSENT: None

ABSTAIN: Pollalis

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Munguia made a motion, seconded by C/Brion and carried 5-0, to accept items 7A – 7C under Consent Calendar as recommended.

AYES: Brion, Lepp, Munguia, Pedersen & Pollalis

ABSENT: None

ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION:

DISCUSSION:

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:40 p.m.

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Chairperson

ATTEST:

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Executive Assistant



## AGENDA ITEM 7A

- Consent Calendar
- Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: JUNE 20, 2023**

**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Community Services Director**

*MB*

**FROM: Kenny Martinez, Community Services Superintendent**

*KM*

**SUBJECT: Parks Maintenance Report for May 2023**

**RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for May 2023.

**BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in April included the following:

Arroyo:

- Treated for gophers during the month.

Butterfield:

- Painted men's & women's restrooms.

Country Hollow:

- Conducted weekly inspections of the park.

Creekside:

- Installed playground chips in the playground areas.
- Treated for fire ants throughout the park.
- Removed graffiti throughout the park.
- Repaired the backstop fence on the north baseball field.
- Sprayed for weeds & fertilized all baseball fields.

Heidelberg:

- Conducted weekly inspections of the park.

Lemon Creek:

- Conducted weekly inspections of the park.

Ashley:

- Conducted weekly inspections of the park.

Snow Creek:

- Treated for fire ants throughout the park.
- Sprayed for weeds & fertilized the baseball fields.
- Unclogged men's restroom urinal.
- Unclog the sink in the women's restroom.

Suzanne:

- Installed playground chips in playground areas.
- Imported & installed infield mix for all four softball fields.
- Treated for fire ants during the month.
- Installed a new urinal in the men's north restroom.
- Replaced a faucet cartridge in the restroom in the gazebo area.

Walnut Hills:

- Conducted weekly inspections of the park.

Walnut Ranch:

- Troubleshoot & repaired an electrical issue with the soccer field lighting.
- Installed playground chips in the playground areas.
- Unclogged men's restroom urinal.
- Repaired a valve for the men's restroom urinal.

**RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



## AGENDA ITEM 7B

- Consent Calendar
- Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: JUNE 20, 2023**

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**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Director Community Services** MB

**FROM: Chris Vermeer, Executive Assistant** CV

**SUBJECT: Administratively Approved Park Use Requests – MAY 2023**

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### **RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file this informational report.

### **ANALYSIS:**

Attached, please find a list of park use requests that were administratively approved during the month of May. In addition, staff included requests that were administratively approved since March and have been reviewed by the Commission during previous meetings.

### **RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



Location	Date	Day	Start - End Time	Event	Attend/Qty
<b>Lemon Creek Picnic Area</b>	Mar 4, 2023	Saturday	09:00 AM - 06:00 PM	Birthday	50
	Mar 11, 2023	Saturday	10:00 AM - 04:30 PM	Picnic	80
	Mar 18, 2023	Saturday	10:00 AM - 04:00 PM	Picnic	60
	Mar 19, 2023	Sunday	10:00 AM - 06:00 PM	Birthday	80
	Mar 25, 2023	Saturday	12:00 PM - 06:00 PM	Birthday	50
	Mar 26, 2023	Sunday	12:00 PM - 05:00 PM	Birthday	25
	Apr 1, 2023	Saturday	10:00 AM - 03:00 PM	Picnic	96
	Apr 2, 2023	Sunday	12:00 PM - 09:00 PM	Baby Shower	50
	Apr 8, 2023	Saturday	11:00 AM - 09:00 PM	Picnic	60
	Apr 16, 2023	Sunday	12:00 PM - 06:00 PM	Birthday	80
	Apr 22, 2023	Saturday	10:00 AM - 02:00 PM	Picnic	40
	Apr 23, 2023	Sunday	10:00 AM - 07:00 PM	Birthday	80
	Apr 29, 2023	Saturday	11:00 AM - 04:00 PM	Baby Shower	60
	Apr 30, 2023	Sunday	10:30 AM - 02:00 PM	Picnic	30
	May 6, 2023	Saturday	11:00 AM - 03:00 PM	Picnic	20
	May 13, 2023	Saturday	10:00 AM - 06:00 PM	Baby Shower	90
	May 20, 2023	Saturday	11:00 AM - 06:00 PM	Birthday	75
	May 21, 2023	Sunday	10:00 AM - 07:00 PM	Picnic	149
	May 27, 2023	Saturday	10:00 AM - 05:00 PM	Picnic	100
	May 28, 2023	Sunday	09:00 AM - 04:00 PM	Picnic	60
<b>Suzanne Picnic Area</b>	Mar 11, 2023	Saturday	12:00 PM - 08:00 PM	Reunion	45
	Mar 18, 2023	Saturday	01:00 PM - 06:00 PM	Birthday	35
	Mar 26, 2023	Sunday	02:00 PM - 05:00 PM	Birthday	50
	Apr 1, 2023	Saturday	10:00 AM - 06:00 PM	Picnic	50
	Apr 2, 2023	Sunday	12:00 PM - 04:00 PM	Birthday	55
	Apr 8, 2023	Saturday	08:00 AM - 06:00 PM	Picnic	100
	Apr 15, 2023	Saturday	08:00 AM - 05:00 PM	Birthday	75
	Apr 16, 2023	Sunday	10:30 AM - 03:00 PM	Birthday	45
	Apr 22, 2023	Saturday	09:00 AM - 04:00 PM	Birthday	75
	Apr 23, 2023	Sunday	10:00 AM - 02:00 PM	Birthday	30
	Apr 29, 2023	Saturday	03:00 PM - 07:00 PM	Picnic	75
	May 6, 2023	Saturday	12:00 PM - 05:00 PM	Birthday	70
	May 7, 2023	Sunday	11:00 AM - 05:00 PM	Picnic	25
	May 13, 2023	Saturday	09:00 AM - 04:00 PM	Picnic	100
	May 20, 2023	Saturday	02:00 PM - 07:00 PM	Birthday	75
	May 21, 2023	Sunday	10:00 AM - 03:00 PM	Birthday	30
	May 28, 2023	Sunday	09:00 AM - 07:00 PM	Picnic	50



## AGENDA ITEM 7C

Consent Calendar

Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: JUNE 20, 2023**

**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Community Services Director** MB

**FROM: Jamie Bumia, Deputy Community Services Director** JB

**SUBJECT: Recreation Division Activities Summary**

**RECOMMENDATION:**

Staff recommends that the Parks and Recreation Commission receive and file this report.

**BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of May.

**SENIOR PROGRAMS:**

**SENIOR DINE-IN NUTRITION LUNCH PROGRAM**

The Senior Dine-In Nutrition program is open to seniors 60 years and older. Since the start of May, we are now serving hot meals Monday through Friday, on a first-come first-serve basis. To participate in this program guests must complete a YWCA intake form, check-in begins at 10:30 a.m. with meals served from 11:00 a.m. to 12:00 p.m. or until food is available. Average attendance : 40+

**Social Connections:**

The City of Walnut Senior Center is partnering with Vanessa Valenzuela, Community Liaison Public Health Nurse with the Los Angeles County of Public Health Department, on Tuesdays from 11:30 am to 1:30 pm to offer a two hour support group for seniors allowing individuals to come together around a common activity to develop social connections. Here seniors are able to come and socialize, play games, share their stories, and explore different topics with Vanessa and their fellow peers. Average attendance: 15+

## SENIOR SEMINARS / SPECIAL EVENTS:

### *Free Seminar: Nutrition Bingo*

May 9, 2023

Presented by: Independence at Home

Info: Learn about nutrition facts and how to eat healthier while playing the classic game of BINGO.

Attendance: 8

### *Free Seminar: Seniors Caring for Seniors*

May 16, 2023

Presented by: Foothill Family

Info: Topics will address caregiver stress, coping, community support and available resources.

Attendance: Canceled.

### *Free Seminar: Coffee with a Cop*

May 30, 2023

Presented by: Walnut/Diamond Bar Sheriffs Department

Info: Topics discussed will be the Caring for Neighbors program, home safety, vacation home check, crime and scam prevention.

Attendance: 16

## Senior Dinner & Dance: Hard Days Night Dinner and Dance

### *Special Event: Mothers' Day Brunch*

Friday, May 12, 2023

The Walnut Senior Center hosted their Mothers' Day Brunch event with the elegance of Paris as the theme. Participants enjoyed the French ambiance with a delightful selection of music playing from the Stardust Trio. To top it off, the menu consisted of sweet and savory crepes made by Crepes Bonaparte Catering. Lastly, fun table games and an opportunity prize drawing was held for all of the guests in attendance. This event was sold out at 60 participants.

## OLDER ADULT CLASSES:

### Heart and Soul Line Dance

This class is in full swing offering lessons twice a week. Monday classes are perfect for the working older adult and scheduled for 6pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partner is necessary.

## TEEN CENTER:

Teens in 6<sup>th</sup> through 12<sup>th</sup> grades are able to enjoy activities including sports, crafts, board games, movies, table tennis, foosball and pool. Homework assistance is available to those who wish. To date, we have over 300 participants enrolled in the Teen Center.

Youth and Family Group Counseling

This program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

Special Treat Tuesdays

Hot Chocolate with toppings, Carne Asada and Chicken Nachos and Quesadillas, Watermelon with Tajin and Chamoy, and Popcorn Trail Mix.

Teen Friday Nights

Teen Center held an end of the school year GLOW Party, all with a DJ, food, face painting, glow in the dark décor and giveaways for the teens.

SPORTS LEAGUES & CLASSES:

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 9:00 am to 1:00 pm at the Walnut Gymnasium and volleyball on Tuesdays from 7:00 pm to 10:30 pm.

Walnut Youth Basketball (WYB)

Registration for the summer league will begin May 8 for Residents and May 15 for all others. The Summer WYB season will be a six-week coed league. Practices will begin in June and games will start July 1.

The Adult Basketball League (ABL)

The Spring Sunday League concluded in the month of May with 12 teams and new our Women's league with 8 teams registered. Staff is preparing for the Summer season that will begin in June.

SENIOR/COMMUNITY EXCURSIONS:

Senior Excursions:

The Flower Fields at Carlsbad Ranch

Date

May 2

Participants

30

Richard Nixon Presidential Library and Museum

May 16

Canceled- Due to  
Low Enrollment

Community Excursions:

Fleet Week

Date

May 27

Participants

Canceled- Due to  
Low Enrollment

### RECREATION CLASSES:

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the spring session. Classes are offered both at the Senior Center and Gymnasium.

### CITY-WIDE SPECIAL EVENTS:

#### Wellness Workshop

The Wellness Workshop was held on Saturday, May 20 at the Walnut Senior Center. This event consisted of four presentations on mental health or overall wellness. Presentations included meditation, rituals for a better day, how to cope when your at the end of your rope, yoga, breathwork, and ended the day with a saging ceremony. We also had a vendor expo with Nancy Stoops-Marriage and Family Therapist, Jelly's Juice, Kin Unified Healing, Happy Reiki, and DoTerra Essential Oils. There was a total of 55 registered. All participants received a goody bag that included a water, granola bar, mental health sticker and various mental health items.

#### Memorial Day Remembrance

May 24, 2023

A special wreath laying ceremony was held on Wednesday, May 24, at Walnut City Hall, to remember all the men and women whom have past while serving in the military. The ceremony consisted of a flag presentation by the Los Angeles County Sheriff's Explorer Color Guard. Followed by, a 3-shot volley and performance of TAPS by the American Legion Post 75 and; Wreath Laying presentation by the Walnut Valley Women's Club. Guests in attendance, were also able to visit the "White Table" set up to honor our fallen soldiers missing this Memorial Day.