

CITY OF WALNUT  
PARKS AND RECREATION COMMISSION AGENDA  
WALNUT CITY HALL  
21201 LA PUENTE ROAD, WALNUT  
OCTOBER 17, 2023

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER BRION
3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF SEPTEMBER 19, 2023

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for September 2023

Recommendation: Receive and file.

B. Administratively Approved Park Use Requests September 2023

Recommendation: Receive and file.

C. Recreation Division Activities Summary September 2023

Recommendation: Receive and file.

8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION

A. Dog Park

Recommendation:

1. Conduct an open discussion regarding potential locations in Walnut for a dog park.; and
2. Receive and file this report.

10. COMMISSION ITEMS

11. STAFF ITEMS

- A. Upcoming Recreation Programs/Events
- B. Park Project Updates
- C. November & December Parks and Recreation Meetings

12. ANNOUNCEMENTS

13. ADJOURNMENT

Minutes of the Regular Meeting  
of the Parks and Recreation Commission  
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, September 19, 2023.

CALL TO ORDER: The meeting was called to order by C/Brion at 7:00 p.m.

FLAG SALUTE: Commissioner Pollalis

ROLL CALL:

PRESENT: Commissioners Brion, Pedersen, & Pollalis

ABSENT: Commissioners Lepp & Munguia

Also present at the meeting were Deputy Community Services Director Bumia, Community Services Superintendent Martinez, Management Analyst Munoz and Executive Assistant Vermeer.

MINUTES:

C/Pedersen made a motion, seconded by C/Brion and was carried 2-0 to approve the minutes on August 15, 2023.

AYES: Brion & Pedersen

ABSENT: Lepp & Munguia

ABSTAIN: Pollalis

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Pedersen made a motion, seconded by C/Brion and carried 3-0, to accept items 7A – 7C under Consent Calendar as recommended.

AYES: Brion, Pedersen & Pollalis

ABSENT: Lepp & Munguia

ABSTAIN: None

ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION:

DISCUSSION:

C/Pedersen made a motion, seconded by C/Pollalis and carried 3-0, to receive and file 9A under Discussion.

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:59 p.m.

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Chairperson

ATTEST:

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Executive Assistant



## AGENDA ITEM 7A

- Consent Calendar
- Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: OCTOBER 17, 2023**

**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Community Services Director**

**FROM: Kenny Martinez, Community Services Superintendent *KM***

**SUBJECT: Parks Maintenance Report for September 2023**

**RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for September 2023.

**BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in September included the following:

Arroyo:

- Treated for gophers during the month.

Butterfield:

- Treated for gopher during the month.
- Poured new concrete sidewalks throughout the park.

Country Hollow:

- Treated for fire ants during the park.

Creekside:

- Applied pre-emergent herbicide for weed control on baseball fields 1,2, & Shetland fields.
- Applied fertilizer and aerated baseball fields 1, 2, & Shetland field.
- Treated for gophers during the month.

Heidelberg:

- Conducted weekly inspections of the park.

Lemon Creek:

- Removed graffiti during the month.

Ashley:

- Conducted weekly inspections of the park.

Snow Creek:

- Applied pre-emergent herbicide for weed control on the baseball field.
- Applied fertilizer and aerated the baseball field.
- Treated for fire ants during the month.
- Treated for gophers during the month.

Suzanne:

- Treated for gophers during the month.
- Treated for fire ants during the month.
- Poured concrete sidewalk west of the playground and around softball field # 3.
- Painted a section of red curb along Suzanne Road before the stop sign.
- There was a fire that was set in the north men's restroom. The restroom suffered the following damage: paper towel & toilet paper dispenser and smoke damage to the wall and ceiling.

Walnut Hills:

- Conducted weekly inspections of the park.

Walnut Ranch:

- Treated for fire ants during the month.
- Installed a new drinking fountain next to the tennis courts.
- Installed center anchors for the pickleball courts.
- Baited for squirrel activity.

**RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



## AGENDA ITEM 7B

- Consent Calendar
- Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: OCTOBER 17, 2023**

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**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Director Community Services**

**FROM: Chris Vermeer, Executive Assistant** *CV*

**SUBJECT: Administratively Approved Park Use Requests – SEPTEMBER 2023**

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### **RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file this informational report.

### **ANALYSIS:**

Attached, please find a list of park use requests that were administratively approved during the month of September. In addition, staff included requests that were administratively approved since July and have been reviewed by the Commission during previous meetings.

### **RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



Location	Date	Day	Start - End Time	Event	Attend/Qty
Lemon Creek Picnic Area	Jul 9, 2023	Sunday	03:00 PM - 07:00 PM	Birthday	40
	Jul 15, 2023	Saturday	10:00 AM - 05:00 PM	Birthday	60
	Jul 16, 2023	Sunday	01:00 PM - 07:00 PM	Picnic	50
	Jul 22, 2023	Saturday	09:00 AM - 05:00 PM	Picnic	70
	Jul 23, 2023	Sunday	08:00 AM - 05:00 PM	Picnic	80
	Jul 29, 2023	Saturday	05:00 PM - 08:00 PM	Birthday	20
	Jul 30, 2023	Sunday	01:00 PM - 06:00 PM	Picnic	90
	Aug 5, 2023	Saturday	10:00 AM - 06:00 PM	Birthday	20
	Aug 13, 2023	Sunday	11:00 AM - 07:00 PM	Reunion	50
	Aug 19, 2023	Saturday	09:00 AM - 08:00 PM	Birthday	75
	Aug 26, 2023	Saturday	02:00 PM - 07:00 PM	Birthday	60
	Sep 2, 2023	Saturday	10:00 AM - 04:00 PM	Picnic	100
	Sep 9, 2023	Saturday	11:00 AM - 06:00 PM	Birthday	75
	Sep 10, 2023	Sunday	10:00 AM - 02:30 PM	Picnic	70
	Sep 17, 2023	Sunday	01:00 PM - 04:00 PM	Baby Shower	75
	Sep 23, 2023	Saturday	01:00 PM - 08:00 PM	Birthday	75
	Sep 24, 2023	Sunday	01:00 PM - 08:00 PM	Reunion	50
Sep 30, 2023	Saturday	08:00 AM - 08:00 PM	Picnic	75	
Suzanne Picnic Area	Jul 1, 2023	Saturday	02:00 PM - 08:00 PM	Birthday	65
	Jul 8, 2023	Saturday	07:00 AM - 10:00 PM	Reunion	75
	Jul 9, 2023	Sunday	03:00 PM - 09:00 PM	Picnic	149
	Jul 15, 2023	Saturday	10:00 AM - 05:00 PM	Picnic	100
	Jul 16, 2023	Sunday	10:00 AM - 04:00 PM	Picnic	40
	Jul 22, 2023	Saturday	02:00 PM - 09:00 PM	Picnic	128
	Jul 23, 2023	Sunday	09:00 AM - 03:00 PM	Birthday	40
	Jul 29, 2023	Saturday	02:00 PM - 06:00 PM	Birthday	70
	Aug 5, 2023	Saturday	04:00 PM - 07:30 PM	Picnic	110
	Aug 6, 2023	Sunday	07:00 AM - 02:00 PM	Baby Shower	50
	Aug 12, 2023	Saturday	11:00 AM - 04:00 PM	Picnic	95
	Aug 19, 2023	Saturday	12:00 PM - 07:00 PM	Picnic	35
	Aug 26, 2023	Saturday	10:00 AM - 07:00 PM	Birthday	30
	Sep 2, 2023	Saturday	01:00 PM - 06:00 PM	Birthday	30
	Sep 9, 2023	Saturday	11:00 AM - 06:00 PM	Picnic	30
	Sep 10, 2023	Sunday	04:00 PM - 07:00 PM	Picnic	30
	Sep 16, 2023	Saturday	11:00 AM - 03:30 PM	Picnic	80
Sep 23, 2023	Saturday	08:00 AM - 08:00 PM	Reunion	120	
Sep 24, 2023	Sunday	10:00 AM - 06:00 PM	Birthday	75	
Sep 30, 2023	Saturday	03:00 PM - 07:00 PM	Picnic	149	



## AGENDA ITEM 7C

Consent Calendar

Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: OCTOBER 17, 2023**

**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Community Services Director**

**FROM: Jamie Bumia, Deputy Community Services Director *JB***

**SUBJECT: Recreation Division Activities Summary**

### **RECOMMENDATION:**

Staff recommends that the Parks and Recreation Commission receive and file this report.

### **BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of September.

### **SENIOR PROGRAMS:**

#### **SENIOR DINE-IN NUTRITION LUNCH PROGRAM**

The Senior Dine-In Nutrition program is open to seniors 60 years and older. Since the start of May, hot meals are being served Monday through Friday, on a first-come first-serve basis. To participate in this program guests must complete a YWCA intake form, check-in begins at 10:30 a.m. with meals served from 11:00 a.m. to 12:00 p.m. or until food is available. Average attendance : 60+

#### **SOCIAL CONNECTIONS**

The City of Walnut Senior Center is now partnering with the Los Angeles County of Mental Health Department, on Mondays from 11:00 am to 12:00 pm to offer a one-hour support group for seniors allowing individuals to come together around a common activity to develop social connections. Here seniors are able to come and socialize, play games, share their stories, and explore different topics with the Department Staff and their fellow peers.

Average attendance: 15-20 participants

## SENIOR SEMINARS / SPECIAL EVENTS:

### *Meet & Greet: Forest Lawn*

September 6, 2023

Presented by:

Info: Answering questions on how the decisions you make today can benefit your loved ones in the future.

### *Free Seminar: Insurance Scams*

September 12, 2023

Info: Department of Insurance educating our most vulnerable populations on how to protect themselves from becoming victims or fraud.

Attendance: 10

### *Free Seminar: Cancer Awareness*

September 19, 2023

Info: City of Hope emphasizes the significance of prostate and lung cancer screening and implementing proper preventative steps to improve quality of life.

Attendance:8

### *Meet & Greet: California Phones*

September 20, 2023

Info: Providing specialized phones and accessories to all qualified Californians.

### *Meet & Greet: LAC & USC Medical Foundation*

September 27, 2023

Info: Representative informing our guests about the Wellness Center in LA and what they can offer to the community.

*Special Events:* No special events in the month of September

## OLDER ADULT CLASSES:

### OLDER ADULT CLASSES

Heart and Soul Line Dance classes started offering lessons twice a week. Monday classes are perfect for the working older adult and scheduled for 6pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partner is necessary.

Zumba Gold classes are now being offered at the Senior Center on Mondays from 12:30 pm to 1:30 pm. Zumba Gold is a lower impact dance class designed with seniors in mind. This fun and social class will teach different types of Latin and international dances. This class provides simple to follow Zumba choreography that promotes balance, range of motion, posture strengthening and coordination.

### GROW GROUP COUNSELING

The Senior Group GROW Group Counseling program has continued to be in person, since the transition of the virtual forum. GROW meets the first Friday of every month from 9:00 am to 11:00 am. Participants ages 55 and older are welcome and encouraged to learn new skills that will allow them to GROW.

### TEEN CENTER:

On August 14, the Teen Center welcomed back students for the new school year. Teens in 6<sup>th</sup> through 12<sup>th</sup> grades are able to enjoy activities including sports, crafts, board games, movies, air hockey, table tennis, foosball and pool. Homework assistance is available to those who wish and new this year the Teen Center's Computer lab reopened with 10 new computers for the teens to utilize for homework and games. Teen Center membership for the school-year will be \$120 for the year or \$75 for each semester. The ever so popular Special Day treats continued with Dirt Cups, Root Beer Floats, Strawberry Lemonade and Monster Pops. The return of Teen Friday Nights (TFN's) occurred in September with a movie night. The TFN was free for all Teen Center members where they got to enjoy the movie 'Scary Stories to Tell in the Dark' on a large inflatable screen in the Gymnasium. Teens were given a bag of popcorn and drink to enjoy while they watched the movie. Staff is working on upcoming TFN's in October and an excursion in November. Currently there are 206 Teen Center members registered.

### Youth and Family Group Counseling

This program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

### AQUATICS:

The Recreation Division Sharks Swim Team began their Fall Conditioning practices September 11<sup>th</sup>; practices are held Monday through Wednesdays from 7:00 pm to 8:30 pm. The Sharks Swim team conditioning program allows participants from the summer swim team and new possible members to work on their strokes and fitness in the off season of competition. The Sharks will conclude in November with a friendly meet against the City of Irwindale's swim team.

### SPORTS LEAGUES & CLASSES:

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 8:30 am to 1:30 pm at the Walnut Gymnasium and volleyball on Tuesdays from 7:00 pm to 10:30 pm. Additional hours for those activities have been added on to Saturdays and will be open until November.

WALNUT YOUTH BASKETBALL (WYB)

Walnut Youth Basketball (WYB) fall season started registration on September 25<sup>th</sup> for Walnut residents and will open October 2<sup>nd</sup> for non-residents. This season we are again attempting to have a Girls only team for Division 2 (3<sup>rd</sup>/4<sup>th</sup>) and Division 3 (5<sup>th</sup>/6<sup>th</sup>). The WYB season is for children in grades K thru 8<sup>th</sup> and will begin games in December.

THE ADULT BASKETBALL LEAGUE (ABL)

The Summer ABL for Wednesday, Thursday and Sunday League concluded in September with a total of 54 teams playing those days. The Fall season for Wednesday and Thursday began on September 27<sup>th</sup> and 28<sup>th</sup> respectively. For the Fall season we are offering or Ladies League to be played on Thursday nights.

SENIOR/COMMUNITY EXCURSIONS:

<u>Senior Excursions:</u>	<u>Date</u>	<u>Participants</u>
The Original Lobster Festival	September 10	54 (FULL)
Fantasy Springs Casino	September 26	44 (FULL)

<u>Community Excursions:</u>	<u>Date</u>	<u>Participants</u>
Los Angeles Dodgers vs Atlanta Braves	September 2	44 (FULL)
Big Bear Lake Village & Oktoberfest	September 23	53 (FULL)

RECREATION CLASSES:

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the spring session. Classes are offered both at the Senior Center and Gymnasium.

CITY-WIDE SPECIAL EVENTS:

*No special events scheduled in September.*

**AGENDA ITEM 9A**

- Consent Calendar  
 Discussion

**WALNUT PARKS AND RECREATION COMMISSION****AGENDA DATE: OCTOBER 17, 2023**

**TO:** Parks and Recreation Commission

**VIA:** Melissa Barcelo, Community Services Director

**FROM :** Jamie Bumia, Deputy Community Services Director  
Corinne Munoz, Management Analyst

**SUBJECT:** Discussion Continuation Re: Dog Park

**RECOMMENDATION:**

Staff recommends that the Parks and Recreation Commission:

1. Conduct an open discussion regarding potential locations in Walnut for a dog park.; and
2. Receive and file this report.

**BACKGROUND:**

The Commission has considered dog park development in past years, most recently in October 2022 and January 2020. The Commission has supported the idea, even including it as a proposed amenity in the Walnut Ranch Park Expansion Environmental Impact Report.

At the August 15, 2023 Parks and Recreation Commission Meeting, Mayor Pro Tem, Linda Freedman requested the Commission to revisit the topic of a dog park and discuss the feasibility of constructing one in Walnut. Staff was directed to come back to the Commission with specific information regarding a dog park in the City of Walnut.

**ANALYSIS:**

At the previous Parks and Recreation Commission Meeting on September 19, 2023 Staff discussed four (4) potential sites with the Commission:

1. North 40 located at Walnut Ranch Park
2. Country Hollow Park
3. Snow Creek Park
4. Suzanne Park

While discussing the site(s), the following factors were outlined:

- Potential Location(s)
- Pros and Cons of site(s)
- An overlook of surrounding Dog Parks within the following cities:
  - Diamond Bar
  - Chino Hills
  - Claremont
  - San Dimas
  - Brea
- Points to Consider
- Next Steps

The Commission discussed the potential site(s) and neighboring cities that have established Dog Parks. It was asked if any of the surrounding cities received complaints and/or concerns from neighboring residences or from the public in general regarding the Dog Park. Staff was directed to call the cities that were presented to gather the mentioned information.

Staff found that a majority of the complaints regarding the Dog Parks are as follows:

- Large dogs in the designated small dog area.
- Aggressive dogs.
- Owners not following the rules.
- Dogs being off-leash outside of the parameters allowed.
- Arguments amongst pet owners who don't follow the rules.

As such, the surrounding Cities did not disclose any complaints from surrounding residence/neighborhoods that are in close proximity to the Dog Park.

With this, Staff is looking for further direction from the Parks and Recreation Commission for selecting a potential dog site location.

**RELATION TO MISSION STATEMENT:**

*We will collaborate by encouraging open discussion.*

Attachment:

1. Dog Park PowerPoint Presentation



# Dog Park

CITY OF WALNUT



# Dog Park

## Overview of Discussion



- ❖ Potential Site(s) with current Photos
- ❖ Local Dog Parks
  - Diamond Bar – Pantera Dog Park
  - Chino Hills – Vila Borba Dog Park
  - Claremont – Pooch Dog Park
  - San Dimas – Dog Park
  - Brea – Wildcatters Dog Park
- ❖ Impacts to Consider
- ❖ Next Steps



# Potential Site(s) – Site 1 North 40 (Walnut Ranch Park)



# North 40 Walnut Ranch Park

Views from the East Side



# Potential Site(s) – Site 2

## Country Hollow Park



# Country Hollow Park



## Entrance Views



# Country Hollow Park



South View



Northwest View



# Potential Site(s) Site 3

## Snow Creek Park



Approx. 178'  
to residence

Approx. 30 existing  
parking spaces

**Dog Park**  
± 1.1 acres

Approx. 230'  
to residence

# Snow Creek Park



View from the East looking Southwest

View from the East looking Northwest





# Potential Site(s) Site 4

## Suzanne Park



Approx. 30 existing parking spaces

Approx. 50' to residence

Dog Park  
±1.3 acres

Approx. 50' to residence

Approx. 50 existing parking spaces

# Suzanne Park



View looking West to Fuerte Drive

View looking East to Fuerte Drive



# Suzanne Park



View from the North parking lot looking east



View looking west from Suzanne Road



# Surrounding Dog Park(s) Similarities

- ▶ Two Enclosures:
  - Small/Large Dog areas
- ▶ Ground Covers:
  - Turf or Wood Fiber
- ▶ Hours of Operation
  - Sunrise to Sunset
  - Closed during wet weather
  - Closed for maintenance
- ▶ Amenities:
  - ADA accessible, trash receptacles, benches, shade, pet waste stations, drinking fountains, dog exercise equipment, restrooms,

# Pantera Dog Park Diamond Bar



# Vila Borba Dog Park Chino Hills



# Pooch Dog Park Claremont



# Dog Park San Dimas





# Wildcatters Dog Park Brea



# Potential Impacts to Consider



- ▶ Noise
- ▶ Availability of parking
- ▶ Impact on existing users
- ▶ Traffic
- ▶ Safety
- ▶ Proximity to homes
- ▶ Regional attraction
- ▶ Community Support
- ▶ Environmental concerns
- ▶ Health concerns for both individuals and animals
- ▶ Construction, on-going maintenance, and Staff costs

# Next Steps



- ▶ Send out an electronic survey (via Survey Monkey)
- ▶ Host a Community Meeting
- ▶ In-person survey and Community feedback at City Special Events
- ▶ Any other next steps the Commission would like Staff to consider