CITY OF WALNUT PARKS AND RECREATION COMMISSION AGENDA WALNUT CITY HALL 21201 LA PUENTE ROAD, WALNUT

OCTOBER 17, 2023

- 1. CALL TO ORDER 7:00 P.M.
- 2. FLAG SALUTE COMMISSIONER BRION
- 3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
- 4. <u>MINUTES</u> REGULAR MINUTES OF SEPTEMBER 19, 2023

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for September 2023

Recommendation: Receive and file.

B. <u>Administratively Approved Park Use</u> Requests September 2023

Recommendation: Receive and file.

C. Recreation Division Activities Summary September 2023

Recommendation: Receive and file.

8. ITEMS REMOVED FROM CONSENT CALENDAR

Agenda – October 17, 2023 Page 1

9. <u>DISCUSSION</u>

A. <u>Dog Park</u>

Recommendation:

- 1. Conduct an open discussion regarding potential locations in Walnut for a dog park.; and
- 2. Receive and file this report.

10. <u>COMMISSION ITEMS</u>

11. <u>STAFF ITEMS</u>

- A. Upcoming Recreation Programs/Events
- B. Park Project Updates
- C. November & December Parks and Recreation Meetings

12. <u>ANNOUNCEMENTS</u>

13. <u>ADJOURNMENT</u>

Agenda – October 17, 2023 Page 2

Minutes of the Regular Meeting

of the Parks and Recreation Commission

of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, September 19, 2023.

CALL TO ORDER: The meeting was called to order by C/Brion at 7:00 p.m.

FLAG SALUTE: Commissioner Pollalis

ROLL CALL:

PRESENT: Commissioners Brion, Pedersen, & Pollalis

ABSENT: Commissioners Lepp & Munguia

Also present at the meeting were Deputy Community Services Director Bumia, Community Services Superintendent Martinez, Management Analyst Munoz and Executive Assistant Vermeer.

MINUTES:

C/Pedersen made a motion, seconded by C/Brion and was carried 2-0 to approve the minutes on August 15, 2023.

AYES: Brion & Pedersen ABSENT: Lepp & Munguia

ABSTAIN: Pollalis

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Pedersen made a motion, seconded by C/Brion and carried 3-0, to accept items 7A - 7C under Consent Calendar as recommended.

AYES: Brion, Pedersen & Pollalis

ABSENT: Lepp & Munguia

ABSTAIN: None

ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION:

| DISCUSSION: | |
|---|---|
| C/Pedersen made a motion, seconded by C/P Discussion. | ollalis and carried 3-0, to receive and file 9A under |
| COMMISSION ITEMS: | |
| STAFF ITEMS: | |
| ANNOUNCEMENTS: | |
| ADJOURNMENT: | |
| There being no further business to come 7:59 p.m. | before the Commission, the meeting adjourned as |
| ATTEST: | Chairperson |
| Executive Assistant | |



| AGEN | IDΔ | ITEM | 7Δ |
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| П | Discussion |

AGENDA DATE: OCTOBER 17, 2023

WALNUT PARKS AND RECREATION COMMISSION

To: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director

FROM: Kenny Martinez, Community Services Superintendent 2000

SUBJECT: Parks Maintenance Report for September 2023

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for September 2023.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

PR Report October 17, 2023 Park Maintenance Report for September 2023. Page 2

Additional maintenance activities for the division in September included the following:

Arroyo:

• Treated for gophers during the month.

Butterfield:

- Treated for gopher during the month.
- Poured new concrete sidewalks throughout the park.

Country Hollow:

Treated for fire ants during the park.

Creekside:

- Applied pre-emergent herbicide for weed control on baseball fields 1,2, & Shetland fields.
- Applied fertilizer and aerated baseball fields 1, 2, & Shetland field.
- Treated for gophers during the month.

Heidelberg:

Conducted weekly inspections of the park.

Lemon Creek:

Removed graffiti during the month.

Ashley:

Conducted weekly inspections of the park.

Snow Creek:

- Applied pre-emergent herbicide for weed control on the baseball field.
- Applied fertilizer and aerated the baseball field.
- Treated for fire ants during the month.
- Treated for gophers during the month.

Suzanne:

- Treated for gophers during the month.
- Treated for fire ants during the month.
- Poured concrete sidewalk west of the playground and around softball field # 3.
- Painted a section of red curb along Suzanne Road before the stop sign.
- There was a fire that was set in the north men's restroom. The restroom suffered the following damage: paper towel & toilet paper dispenser and smoke damage to the wall and ceiling.

PR Report October 17, 2023 Park Maintenance Report for September 2023. Page 3

Walnut Hills:

• Conducted weekly inspections of the park.

Walnut Ranch:

- Treated for fire ants during the month.
- Installed a new drinking fountain next to the tennis courts.
- Installed center anchors for the pickleball courts.
- Baited for squirrel activity.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.



AGENDA ITEM 7B

☐ Discussion

AGENDA DATE: OCTOBER 17, 2023

WALNUT PARKS AND RECREATION COMMISSION

To: Parks and Recreation Commission

VIA: Melissa Barcelo, Director Community Services

FROM: Chris Vermeer, Executive Assistant

SUBJECT: Administratively Approved Park Use Requests – SEPTEMBER 2023

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file this informational report.

ANALYSIS:

Attached, please find a list of park use requests that were administratively approved during the month of September. In addition, staff included requests that were administratively approved since July and have been reviewed by the Commission during previous meetings.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.

| Location | Date | Day | Start - End Time | Event | Attend/Qty |
|-------------------------|--------------|-----------|-------------------------|-------------|------------|
| Lemon Creek Picnic Area | Jul 9, 2023 | Sunday | 03:00 PM - 07:00 PM | Birthday | 40 |
| | Jul 15, 2023 | Saturday | 10:00 AM - 05:00 PM | Birthday | 60 |
| | Jul 16, 2023 | Sunday | 01:00 PM - 07:00 PM | Picnic | 50 |
| | Jul 22, 2023 | Saturday | 09:00 AM - 05:00 PM | Picnic | 70 |
| | Jul 23, 2023 | Sunday | 08:00 AM - 05:00 PM | Picnic | 80 |
| | Jul 29, 2023 | Saturday | 05:00 PM - 08:00 PM | Birthday | 20 |
| | Jul 30, 2023 | Sunday | 01:00 PM - 06:00 PM | Picnic | 90 |
| | Aug 5, 2023 | Saturday | 10:00 AM - 06:00 PM | Birthday | 20 |
| | Aug 13, 2023 | Sunday | 11:00 AM - 07:00 PM | Reunion | 50 |
| | Aug 19, 2023 | Saturday | 09:00 AM - 08:00 PM | Birthday | 75 |
| | Aug 26, 2023 | Saturday | 02:00 PM - 07:00 PM | Birthday | 60 |
| | Sep 2, 2023 | Saturday | 10:00 AM - 04:00 PM | Picnic | 100 |
| | Sep 9, 2023 | Saturday | 11:00 AM - 06:00 PM | Birthday | 75 |
| | Sep 10, 2023 | Sunday | 10:00 AM - 02:30 PM | Picnic | 70 |
| | Sep 17, 2023 | Sunday | 01:00 PM - 04:00 PM | Baby Shower | 75 |
| | Sep 23, 2023 | Saturday | 01:00 PM - 08:00 PM | Birthday | 75 |
| | Sep 24, 2023 | Sunday | 01:00 PM - 08:00 PM | Reunion | 50 |
| | Sep 30, 2023 | Saturday | 08:00 AM - 08:00 PM | Picnic | 75 |
| Suzanne Picnic Area | Jul 1, 2023 | Saturday | 02:00 PM - 08:00 PM | Birthday | 65 |
| | Jul 8, 2023 | Saturday | 07:00 AM - 10:00 PM | Reunion | 75 |
| | Jul 9, 2023 | Sunday | 03:00 PM - 09:00 PM | Picnic | 149 |
| | Jul 15, 2023 | Saturday | 10:00 AM - 05:00 PM | Picnic | 100 |
| | Jul 16, 2023 | Sunday | 10:00 AM - 04:00 PM | Picnic | 40 |
| | Jul 22, 2023 | Saturday | 02:00 PM - 09:00 PM | Picnic | 128 |
| | Jul 23, 2023 | Sunday | 09:00 AM - 03:00 PM | Birthday | 40 |
| | Jul 29, 2023 | Saturday | 02:00 PM - 06:00 PM | Birthday | 70 |
| | Aug 5, 2023 | Saturday | 04:00 PM - 07:30 PM | Picnic | 110 |
| | Aug 6, 2023 | Sunday | 07:00 AM - 02:00 PM | Baby Shower | 50 |
| | Aug 12, 2023 | Saturday | 11:00 AM - 04:00 PM | Picnic | 95 |
| | Aug 19, 2023 | Saturday | 12:00 PM - 07:00 PM | Picnic | 35 |
| | Aug 26, 2023 | Saturday | 10:00 AM - 07:00 PM | Birthday | 30 |
| | Sep 2, 2023 | Saturday | 01:00 PM - 06:00 PM | Birthday | 30 |
| | Sep 9, 2023 | Saturday | 11:00 AM - 06:00 PM | Picnic | 30 |
| | Sep 10, 2023 | Sunday | 04:00 PM - 07:00 PM | Picnic | 30 |
| | Sep 16, 2023 | Saturday | 11:00 AM - 03:30 PM | Picnic | 80 |
| | Sep 23, 2023 | Saturday | 08:00 AM - 08:00 PM | Reunion | 120 |
| | C 24 2022 | Considere | 10:00 AM - 06:00 PM | Birthday | 75 |
| | Sep 24, 2023 | Sunday | 10:00 AIVI - 06:00 PIVI | Dirtiluay | 75 |



| AGENDA ITEM 7 | C |
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| | Calendar |
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AGENDA DATE: OCTOBER 17, 2023

☐ Discussion

WALNUT PARKS AND RECREATION COMMISSION

To: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director

FROM: Jamie Bumia, Deputy Community Services Director \mathcal{JB}

SUBJECT: Recreation Division Activities Summary

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission receive and file this report.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of September.

SENIOR PROGRAMS:

SENIOR DINE-IN NUTRITION LUNCH PROGRAM

The Senior Dine-In Nutrition program is open to seniors 60 years and older. Since the start of May, hot meals are being served Monday through Friday, on a first-come first-serve basis. To participate in this program guests must complete a YWCA intake form, check-in begins at 10:30 a.m. with meals served from 11:00 a.m. to 12:00 p.m. or until food is available. Average attendance: 60+

SOCIAL CONNECTIONS

The City of Walnut Senior Center is now partnering with the Los Angeles County of Mental Health Department, on Mondays from 11:00 am to 12:00 pm to offer a one-hour support group for seniors allowing individuals to come together around a common activity to develop social connections. Here seniors are able to come and socialize, play games, share their stories, and explore different topics with the Department Staff and their fellow peers. Average attendance: 15-20 participants

PR Report October 17, 2023 Recreation Activities Page 2

SENIOR SEMINARS / SPECIAL EVENTS:

Meet & Greet: Forest Lawn

September 6, 2023

Presented by:

Info: Answering questions on how the decisions you make today can benefit your loved ones in

the future.

Free Seminar: Insurance Scams

September 12, 2023

Info: Department of Insurance educating our most vulnerable populations on how to protect

themselves from becoming victims or fraud.

Attendance: 10

Free Seminar: Cancer Awareness

September 19, 2023

Info: City of Hope emphasizes the significance of prostate and lung cancer screening and

implementing proper preventative steps to improve quality of life.

Attendance:8

Meet & Greet: California Phones

September 20, 2023

Info: Providing specialized phones and accessories to all qualified Californians.

Meet & Greet: LAC & USC Medical Foundation

September 27, 2023

Info: Representative informing our guests about the Wellness Center in LA and what they can

offer to the community.

Special Events: No special events in the month of September

OLDER ADULT CLASSES:

OLDER ADULT CLASSES

Heart and Soul Line Dance classes started offering lessons twice a week. Monday classes are perfect for the working older adult and scheduled for 6pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partner is necessary.

Zumba Gold classes are now being offered at the Senior Center on Mondays from 12:30 pm to 1:30 pm. Zumba Gold is a lower impact dace class designed with seniors in mind. This fun and social class will teach different types of Latin and international dances. This class provides simple to follow Zumba choreography that promotes balance, range of motion, posture strengthening and coordination.

PR Report October 17, 2023 Recreation Activities Page 3

GROW GROUP COUNSELING

The Senior Group GROW Group Counseling program has continued to be in person, since the transition of the virtual forum. GROW meets the first Friday of every month from 9:00 am to 11:00 am. Participants ages 55 and older are welcome and encouraged to learn new skills that will allow them to GROW.

TEEN CENTER:

On August 14, the Teen Center welcomed back students for the new school year. Teens in 6th through 12th grades are able to enjoy activities including sports, crafts, board games, movies, air hockey, table tennis, foosball and pool. Homework assistance is available to those who wish and new this year the Teen Center's Computer lab reopened with 10 new computers for the teens to utilize for homework and games. Teen Center membership for the school-year will be \$120 for the year or \$75 for each semester. The ever so popular Special Day treats continued with Dirt Cups, Root Beer Floats, Strawberry Lemonade and Monster Pops. The return of Teen Friday Nights (TFN's) occurred in September with a movie night. The TFN was free for all Teen Center members where they got to enjoy the movie 'Scary Stories to Tell in the Dark' on a large inflatable screen in the Gymnasium. Teens were given a bag of popcorn and drink to enjoy while they watched the movie. Staff is working on upcoming TFN's in October and an excursion in November. Currently there are 206 Teen Center members registered.

Youth and Family Group Counseling

This program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

AQUATICS:

The Recreation Division Sharks Swim Team began their Fall Conditioning practices September 11th; practices are held Monday through Wednesdays from 7:00 pm to 8:30 pm. The Sharks Swim team conditioning program allows participants from the summer swim team and new possible members to work on their strokes and fitness in the off season of competition. The Sharks will conclude in November with a friendly meet against the City of Irwindale's swim team.

SPORTS LEAGUES & CLASSES:

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 8:30 am to 1:30 pm at the Walnut Gymnasium and volleyball on Tuesdays from 7:00 pm to 10:30 pm. Additional hours for those activities have been added on to Saturdays and will be open until November.

PR Report October 17, 2023 Recreation Activities Page 4

WALNUT YOUTH BASKETBALL (WYB)

Walnut Youth Basketball (WYB) fall season started registration on September 25th for Walnut residents and will open October 2nd for non-residents. This season we are again attempting to have a Girls only team for Division 2 (3rd/4th) and Division 3 (5th/6th). The WYB season is for children in grades K thru 8th and will begin games in December.

THE ADULT BASKETBALL LEAGUE (ABL)

The Summer ABL for Wednesday, Thursday and Sunday League concluded in September with a total of 54 teams playing those days. The Fall season for Wednesday and Thursday began on September 27th and 28th respectively. For the Fall season we are offering or Ladies League to be played on Thursday nights.

SENIOR/COMMUNITY EXCURSIONS:

| Senior Excursions: | <u>Date</u> | <u>Participants</u> |
|---------------------------------------|--------------|---------------------|
| The Original Lobster Festival | September 10 | 54 (FULL) |
| Fantasy Springs Casino | September 26 | 44 (FULL) |
| | | |
| Community Excursions: | <u>Date</u> | <u>Participants</u> |
| Los Angeles Dodgers vs Atlanta Braves | September 2 | 44 (FULL) |
| Big Bear Lake Village & Oktoberfest | September 23 | 53 (FULL) |

RECREATION CLASSES:

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the spring session. Classes are offered both at the Senior Center and Gymnasium.

CITY-WIDE SPECIAL EVENTS:

No special events scheduled in September.



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Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: OCTOBER 17, 2023

To: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director

FROM: Jamie Bumia, Deputy Community Services Director

Corinne Munoz, Management Analyst

SUBJECT: Discussion Continuation Re: Dog Park

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission:

- 1. Conduct an open discussion regarding potential locations in Walnut for a dog park.; and
- 2. Receive and file this report.

BACKGROUND:

The Commission has considered dog park development in past years, most recently in October 2022 and January 2020. The Commission has supported the idea, even including it as a proposed amenity in the Walnut Ranch Park Expansion Environmental Impact Report.

At the August 15, 2023 Parks and Recreation Commission Meeting, Mayor Pro Tem, Linda Freedman requested the Commission to revisit the topic of a dog park and discuss the feasibility of constructing one in Walnut. Staff was directed to come back to the Commission with specific information regarding a dog park in the City of Walnut.

ANALYSIS:

At the previous Parks and Recreation Commission Meeting on September 19, 2023 Staff discussed four (4) potential sites with the Commission:

- 1. North 40 located at Walnut Ranch Park
- 2. Country Hollow Park
- 3. Snow Creek Park
- 4. Suzanne Park

PR Report 10/17/2023 Dog Park Discussion Page 2

While discussing the site(s), the following factors were outlined:

- Potential Location(s)
- Pros and Cons of site(s)
- An overlook of surrounding Dog Parks within the following cities:
 - Diamond Bar
 - Chino Hills
 - Claremont
 - San Dimas
 - o Brea
- Points to Consider
- Next Steps

The Commission discussed the potential site(s) and neighboring cities that have established Dog Parks. It was asked if any of the surrounding cities received complaints and/or concerns from neighboring residences or from the public in general regarding the Dog Park. Staff was directed to call the cities that were presented to gather the mentioned information.

Staff found that a majority of the complaints regarding the Dog Parks are as follows:

- Large dogs in the designated small dog area.
- Aggressive dogs.
- Owners not following the rules.
- Dogs being off-leash outside of the parameters allowed.
- Arguments amongst pet owners who don't follow the rules.

As such, the surrounding Cities did not disclose any complaints from surrounding residence/neighborhoods that are in close proximity to the Dog Park.

With this, Staff is looking for further direction from the Parks and Recreation Commission for selecting a potential dog site location.

RELATION TO MISSION STATEMENT:

We will collaborate by encouraging open discussion.

Attachment:

1. Dog Park PowerPoint Presentation



Dog Park

CITY OF WALNUT

Dog Park Overview of Discussion

- Potential Site(s) with current Photos
- Local Dog Parks
 - > Diamond Bar Pantera Dog Park
 - > Chino Hills Vila Borba Dog Park
 - > Claremont Pooch Dog Park
 - San Dimas Dog Park
 - Brea Wildcatters Dog Park
- Impacts to Consider
- Next Steps





Potential Site(s) – Site 1

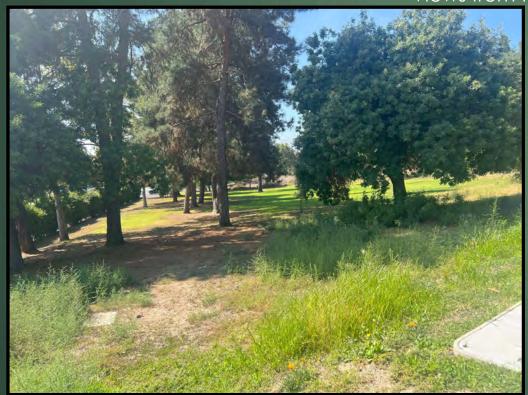




North 40 Walnut Ranch Park



Views from the East Side





Potential Site(s) – Site 2

Country Hollow Park





Country Hollow Park



Entrance Views





Country Hollow Park



South View Northwest View





Potential Site(s) Site 3



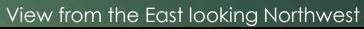




Snow Creek Park



View from the East looking Southwest





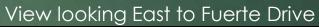




Suzanne Park



View looking West to Fuerte Drive



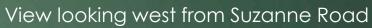




Suzanne Park



View from the North parking lot looking east







Surrounding Dog Park(s) Similarities

- ▶ Two Enclosures:
 - Small/Large Dog areas
- Ground Covers:
 - > Turf or Wood Fiber
- ▶ Hours of Operation
 - Sunrise to Sunset
 - Closed during wet weather
 - > Closed for maintenance

- Amenities:
 - ADA accessible, trash receptacles, benches, shade, pet waste stations, drinking fountains, dog exercise equipment, restrooms,

Pantera Dog Park Diamond Bar





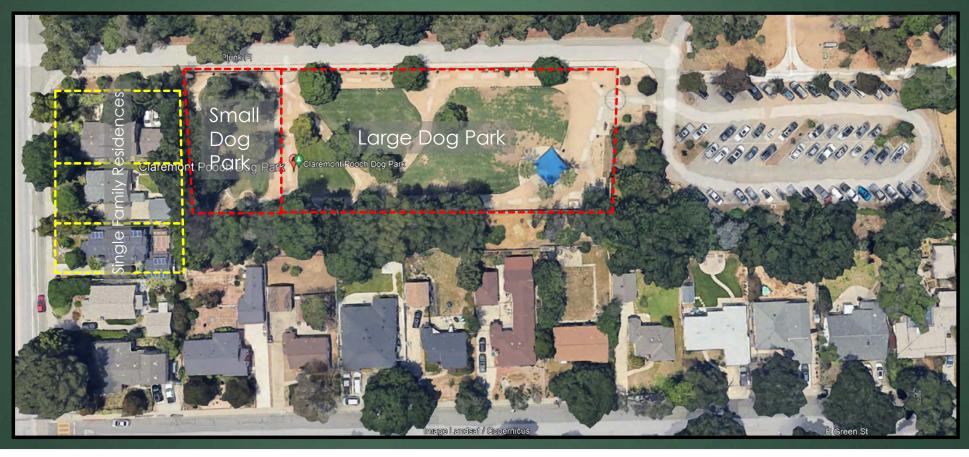
Vila Borba Dog Park Chino Hills





Pooch Dog Park Claremont





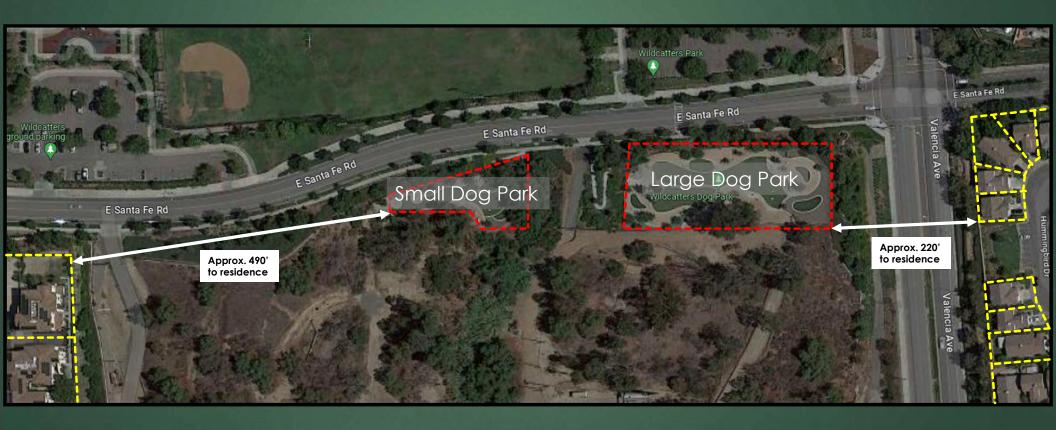
Dog Park San Dimas





Wildcatters Dog Park Brea





Potential Impacts to Consider



- Noise
- Availability of parking
- Impact on existing users
- ▶ Traffic
- Safety
- Proximity to homes
- Regional attraction

- Community Support
- Environmental concerns
- Health concerns for both individuals and animals
- Construction, on-going maintenance, and Staff costs

Next Steps



- Send out an electronic survey (via Survey Monkey)
- Host a Community Meeting
- ▶ In-person survey and Community feedback at City Special Events
- ▶ Any other next steps the Commission would like Staff to consider