



**A G E N D A**  
**REGULAR MEETING OF THE**  
**WALNUT CITY COUNCIL**  
**CITY COUNCIL CHAMBERS**  
**21201 La Puente Road, Walnut, CA 91789**

**FEBRUARY 14, 2024**  
**7:00 P.M.**

**CITY COUNCIL**

**Nancy Tragarz, Mayor**  
**Linda Freedman, Mayor Pro Tem**  
**Ritchie Cajulis, Council Member**  
**Eric Ching, Council Member**  
**Dr. Allen Wu, Council Member**

**Tom Weiner, City Manager**  
**Barbara Leibold, City Attorney**

The City of Walnut appreciates your attendance and participation. The comments, input and interests of our residents and other members of the public provide the City Council and Housing Authority with valuable information regarding community issues.

City Council Meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month. Housing Authority Meetings are held on the 4<sup>th</sup> Wednesday of every month. City Council and Housing Authority Meetings are conducted in-person in the City Council Chambers.

Remote participation will also be available in the following ways:

- 1) You may participate in the meeting by joining from a PC, Mac, iPad, iPhone or Android device:  
Please click on this URL to join:

<https://us06web.zoom.us/j/82769924615?pwd=dQOc7JVmy4EajH06rK98t6-KpEa9MA.3vAyPRzjzIDHuvUr>

Password: 163036

- 2) To join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 444-9171 or +1 669 900 7799 or +1 719 359 4580 or +1 253 205 0468

Webinar ID: 827 6992 4615

Password: 163036

International numbers available: <https://us06web.zoom.us/j/82769924615>

- 3) You can email public comments to the City Clerk at [tdedios@cityofwalnut.org](mailto:tdedios@cityofwalnut.org); comments received prior to 3:00 PM the day of the meeting will be distributed to the city council and may be summarized by the City Clerk during the public comment portion of the meeting. In compliance with Government Code section 54957.5, any writings distributed within 72 hours of the meeting will be made available for public inspection at the time they are distributed to the City Council.

## NOTIFICATIONS:

**AMERICANS WITH DISABILITIES:** It is the intention of the City of Walnut to comply with the Americans with Disabilities Act (ADA) in all respects. If as an attendee or a participant at this meeting and you need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (909) 348-0710 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

**AGENDA POSTING:** The agenda for this meeting was posted in the following listed sites before the close of business at 6:00 p.m. on the Thursday preceding the meeting:

1. Walnut City Hall 21201 La Puente Road, Walnut, CA
2. United States Post Office, 280 S. Lemon Avenue, Walnut, CA
3. Public Library, Walnut Branch, 21155 La Puente Road, Walnut, CA
4. Walnut Senior Center, 21215 La Puente Road, Walnut, CA
5. Internet: [www.cityofwalnut.org/agendas](http://www.cityofwalnut.org/agendas) (staff reports included)

**The Agenda and all related reports are also available for inspection at City Hall at 21201 La Puente Road on the Monday prior to each meeting.**

**CITY COUNCIL MEETINGS ON WCTV:** This meeting is being recorded for rebroadcast on Charter Channel 3. By remaining in the City Council Chambers, you are giving your permission to be videotaped.

**WCTV CHANNEL 3 REBROADCAST:** Recorded City Council meetings air at 7:00 a.m., 2:00 p.m., 7:00 p.m., and 10:00 p.m. for a week following each City Council meeting on Channel 3 (Charter Subscribers).

**PLEASE SWITCH YOUR CELL PHONES, PAGERS, AND OTHER ELECTRONIC DEVICES INTO THE SILENT OR OFF POSITION WHILE THE MEETING IS IN SESSION. THANK YOU IN ADVANCE FOR YOUR COOPERATION.**

# WALNUT CITY COUNCIL MEETING

**CALL TO ORDER:** Mayor Tragarz

**PLEDGE OF ALLEGIANCE:** MPT/Freedman

**ROLL CALL:** M/Tragarz, MPT/Freedman, C/Cajulis, C/Ching, C/Wu

**INVOCATION:**

*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

**PRESENTATIONS:**

- **Black History Month Proclamation**

**ORAL COMMUNICATIONS FOR THE CITY COUNCIL:**

Under Government Code Section 54954.3, any person wishing to address any item or issue not on the agenda or any item on the Consent Calendar may do so under Oral Communications. There will also be an opportunity to speak on Discussion or Public Hearing items when the items are scheduled for consideration.

The Council may listen but may not act on items that are not already on the agenda.

Speakers are asked to limit their comments to three minutes and to present them in a constructive manner. The Council, City staff, and other citizens present have the right to be treated with respect, courtesy and openness. In return, the members of the Council and Staff commit to conduct themselves at all times with civility and courtesy.

**MINUTES**

1. [Approval of the January 24, 2024 Council Meeting](#)

**PUBLIC HEARINGS/ORDINANCES:**

2. **Five (5) Lot Residential Subdivision on Camino De Teodoro**

1. **Tentative Parcel Map (TTM) 83611:** A subdivision of approximately 83,984 square-feet (1.92-acres) of land into five (5), single-family residential lots located along Camino De Teodoro (APNs: 8722-019-025, -028, -029, -033).
2. **Site Plan Case/Architectural Review (SPC/AR) 2022-043:** A proposal to construct five (5) new, single-family residential units ranging in size from 4,449 square-feet to 4,490 square-feet, respectively.
3. **Development Agreement (DA):** A request for approval of a DA pursuant to Walnut Municipal Code (WMC) Chapter 6.112 (Development Agreement) and California Government Code Sections 65864 et. seq. in connection with the development of a five (5) lot subdivision on Camino De Teodoro (APNs: 8722-019-025, -028, -029, -033).

**Recommendation:** That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Receive testimony from the Applicant and any other members of the Public regarding the Project;
4. Discuss amongst the City Council Members;
5. Close the Public Hearing; and
6. Approve the following:
  - a) Finding that TTM 83611 and SPC/AR 2022-043 are exempt as Class 32 (“In-Fill Development Projects”) pursuant to Section 15332 of CEQA.
  - b) Resolution No. 24-10: Approving TTM 83611 and SPC/AR 2022-043, subject to the attached Conditions of Approval (COA) in Exhibit A.
  - c) Introduce by title only and waive further reading Ordinance No. 24-01 “An Ordinance of the City Council of the City of Walnut, California, approving a Development Agreement (DA) for a Residential Project Located on Camino De Teodoro (APNs: 8722-019-025, -028, -029, -033).

**COUNCIL CONSENT CALENDAR:** The Consent Calendar items listed below are considered and acted upon under one motion unless an individual item or items are removed by a Councilmember for further consideration or explanation.

There will be no dialogue/debate unless a Council Member requests otherwise on the following matters:

3. **Resolution No. 24-08 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \$1,728,052.05 Demand No. 167764 through No. 167872, Both Inclusive**

**Recommendation:** That the City Council adopt Resolution No. 24-08.

4. [Fiscal Year 2023-24 Mid-Year Budget Update](#)

**Recommendation:** That the City Council:

1. Appropriate a total of \$290,000 from General Fund (01) Reserves to Sport League Fees (revenue account 01-3693) \$25,000, Referee Fees (revenue account 01-3696) \$35,000, Health and Life Insurance (account 01-4200-5105) \$108,000, Recreation Classes (account 01-9693-6227) \$15,000, and Referee Services (account 01-9693-6235) \$45,000; and
2. Appropriate \$62,000 from General Fund (01) Reserves to Electricity (accounts 01-4700-6251 \$9,000, 01-9693-6251 \$20,000, 01-9696-6251 \$22,000, and 01-9697-6251 \$11,000); and
3. Appropriate \$50,000 from Gas Tax (02) Reserves to Tree Maintenance (account 02-6206-6243) and \$20,000 from LOSMD (19) Reserves to Tree Maintenance (account 19-7200-6243); and
4. Adopt Resolution No. 24-09, City of Walnut amending and restating the Fiscal Year 2023-24 Execute, Management, Classified and Part-Time Schedule of Authorized Positions and Salary Schedules.

5. [Resolution No. 24-11 – Vacating a Portion of a Lighting and Open Space Maintenance District \(LOSMD\) Easement located in Tract No. 32840](#)

**Recommendation:** That the City Council adopt Resolution No. 24-11 – A Resolution of the City Council of the City of Walnut vacating a portion of a Lighting and Open Space Maintenance District (LOSMD) Easement within Lots 17 through 22 and Lots 36 through 41 of Tract No. 32840 within the City of Walnut and as more particularly described in said Resolution.

6. [Renewal of General Services Agreement with County of Los Angeles](#)

**Recommendation:** That the City Council:

1. Approve the five-year General Services Agreement with the County of Los Angeles for the period of July 1, 2024 through June 30, 2029; and
2. Authorize the Mayor to sign the contract on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney.

7. [Award of Contract to Eide Bailly LLP for Measure W Auditing Services](#)

**Recommendation:** That the City Council:

1. Award contract to Eide Bailly LLP for Measure W auditing services; and
2. Authorize the City Manager to execute the agreement for a not-to-exceed amount of \$29,900 with Eide Bailly LLP in the form attached, and in such final form as approved by the City Attorney; and
3. Appropriate \$29,900 from Measure W Reserves to Professional Services account 29-5600-6216.

8. [Agreement for Vendor Services with Pyro Spectaculars, Inc for \\$40,500 for the 2024 Walnut Fourth of July Fireworks Show](#)

**Recommendation:** That the City Council:

1. Approve the Agreement for Vendor Services with Pyro Spectaculars, Inc. in the amount of \$40,500 for the 2024 City Fireworks Show; and
2. Authorize the City Manager to sign the contract on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney; and
3. Authorize staff to issue a Purchase Order to Pyro Spectaculars, Inc. in the amount of \$40,500.

9. [Award of Contract to HdL for Business License Processing](#)

**Recommendation:** That the City Council:

1. Award contract to Hinderliter de Llamas and Associates (HdL) for business license processes; and
2. Authorize the City Manager to execute the agreement for a not-to-exceed amount of \$45,000 with HdL in the form attached, and in such final form as approved by the City Attorney; and
3. Authorize Staff to issue a purchase order to Hinderliter de Llamas Software in the amount of \$45,000 for business license services.

10. [Request for Appropriation of \\$40,000 from the General Fund to Account 01-5314-6227 to be Reimbursed by Foothill Transit for Bus Stop Enhancement Grant](#)

**Recommendation:** That the City Council:

1. Approve the Bus Stop Enhancement Program (BSEP) Agreement with Foothill Transit in substantially the form attached and authorize the City Manager to execute the Agreement in such final form approved by the City Attorney; and
2. Authorize the City Manager to execute all necessary payment requests and amendments for the purpose of securing BSEP grant funding; and
3. Appropriate \$40,000 from the General Fund to Account 01-5314-6227 to be reimbursed by Foothill Transit for Bus Stop Enhancements; and
4. Appropriate \$40,000 to Revenue Account (01-3614) BSEP Grant to receive reimbursement from Foothill Transit.

11. [Travel Authorization – 2024 ICSC RECon Conference](#)

**Recommendation:** That the City Council approve the travel request for City Representatives to attend the annual RECon 2024 event, hosted by the International Council of Shopping Centers (ICSC), in Las Vegas, Nevada.

**COUNCIL DISCUSSION/TRANSACTION ITEMS:**

**12. Economic Development (Special Event): Taste of Walnut**

**Recommendation:** That the City Council:

1. Approve Walnut Valley Educational Foundation (WVEF) as being the event local non-profit for the Taste of Walnut (TOW) event;
2. Approve the beer and wine garden at and during the TOW as outlined in Ordinance No. 22-05;
3. Authorize the appropriation of \$60,000 (not to exceed) from the collected Development Agreement Fund(s) (24-2200).

**13. Update on the Establishment of a Sewer Reimbursement District for the Castlehill Drive and Slope Drive Neighborhood**

**Recommendation:** That the City Council abandon the establishment of a Sewer Reimbursement District for the Castlehill Drive and Slope Drive neighborhood because only 35% of the impacted property owners responded in favor of the project.

**Alternative:**

Authorize City staff to proceed with the reduced scope project that includes the properties on Slope Drive and the southerly portion of Castlehill Drive (21 properties) at a reduced total construction cost of \$1,150,000 and an increased reimbursement cost per parcel of \$55,000.

**ANNOUNCEMENTS (COUNCIL MEMBERS AND STAFF):**

- A. **Councilmembers' report on meetings attended at the expense of the local agency**
- B. **Individual Members' comments and updates**

**COUNCIL LATE BUSINESS:** No action shall be taken on any item not appearing on the posted agenda except upon a determination by four-fifths of the Council Members that an emergency exists.

**CLOSED SESSION:** None scheduled.

**ADJOURNMENT:** The next regular meeting of the City Council is scheduled on Wednesday, February 28, 2024, at 7:00 p.m., in the Council Chambers, 21201 La Puente Road, Walnut, California.