

WALNUT CITY COUNCIL MEETING

CALL TO ORDER: Mayor Tragarz called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: MPT/Freedman led the flag salute.

ROLL CALL:

PRESENT: COUNCILMEMBERS: M/Tragarz, MPT/Freedman, C/Cajulis, C/Ching
ABSENT: COUNCILMEMBERS: C/Wu

Also present: City Manager Weiner; City Attorney Leibold; Community Development Director Vasquez, Community Services Director Barcelo, Deputy Community Services Director Bumia; Administrative Services Director Carlson; Planning and Code Enforcement Manager Guerra; Senior Finance Manager Meza, Finance Analyst Rashad; Public Information Office Maio; Senior Management Analyst Ramos; Senior Management Analyst Markel; Management Analyst Munoz and City Clerk De Dios.

INVOCATION – NON-DENOMINATIONAL: Dr. Charlyn Hiebert of Harvest (Rock) International Ministry led the invocation.

PRESENTATIONS:

- **Black History Month Proclamation**

Council presented a proclamation for Black History month.

ORAL COMMUNICATIONS FOR THE CITY COUNCIL:

William Harrison commended staff for the Birthday Bash event; he expressed concerns on the appearance at Creekside and commented on Black History Month.

There being no further person wishing to speak, the City Council closed oral communications.

MINUTES:

1. **Approval of the January 24, 2024 City Council/WHA Meeting**

MOTION ON ITEM 1

*C/Ching made a motion to approve Item 1; seconded by MPT/Freedman.
Motion carried by the following voice vote:*

AYES: COUNCILMEMBERS: *Cajulis, Ching, Freedman, Tragarz*
NOES: COUNCILMEMBERS: *None*
ABSTAIN: COUNCILMEMBERS: *None*
ABSENT: COUNCILMEMBERS: *Wu*

PUBLIC HEARINGS/ ORDINANCES:

2. Five (5) Lot Residential Subdivision on Camino De Teodoro

1. **Tentative Parcel Map (TTM) 83611:** A subdivision of approximately 83,984 square-feet (1.92-acres) of land into five (5), single-family residential lots located along Camino De Teodoro (APNs: 8722-019-025, -028, -029, -033).
2. **Site Plan Case/Architectural Review (SPC/AR) 2022-043:** A proposal to construct five (5) new, single-family residential units ranging in size from 4,449 square-feet to 4,490 square-feet, respectively.
3. **Development Agreement (DA):** A request for approval of a DA pursuant to Walnut Municipal Code (WMC) Chapter 6.112 (Development Agreement) and California Government Code Sections 65864 et. seq. in connection with the development of a five (5) lot subdivision on Camino De Teodoro (APNs: 8722-019-025, -028, -029, -033).

Recommendation: That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Receive testimony from the Applicant and any other members of the Public regarding the Project;
4. Discuss amongst the City Council Members;
5. Close the Public Hearing; and
6. Approve the following:
 - a) Finding that TTM 83611 and SPC/AR 2022-043 are exempt as Class 32 (“In-Fill Development Projects”) pursuant to Section 15332 of CEQA.
 - b) Resolution No. 24-10: Approving TTM 83611 and SPC/AR 2022-043, subject to the attached Conditions of Approval (COA) in Exhibit A.
 - c) Introduce by title only and waive further reading Ordinance No. 24-01 “An Ordinance of the City Council of the City of Walnut, California, approving a Development Agreement (DA) for a Residential Project Located on Camino De Teodoro (APNs: 8722-019-025, -028, -029, -033).

M/Tragarz opened the public hearing at 7:14 p.m.

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PCEM/Guerra presented the staff report.

MPT/Freedman inquired on the renderings with a slope.

PCEM/Guerra explained that the homes are restricted to no more than two-stories.

C/Cajulis inquired if the nearby residents were informed.

PCEM/Guerra responded that the residents within a 300 to 500ft radius were notified and that no comments were received by staff.

M/Tragarz closed the public hearing at 7:18 p.m.

MOTION ON ITEM 6a

C/Ching made a motion to approve Item 6a - Finding that TTM 83611 and SPC/AR 2022-043 are exempt as Class 32 (“In-Fill Development Projects”) pursuant to Section 15332 of CEQA; seconded by C/Cajulis. Motion carried by the following vote:

AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz
NOES: COUNCILMEMBERS: None
ABSTAIN: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: Wu

MOTION ON ITEM (6b)

C/Ching made a motion to adopt Item 6b - Resolution No. 24-10: Approving TTM 83611 and SPC/AR 2022-043, subject to the attached Conditions of Approval (COA) in Exhibit A; seconded by C/Cajulis. Motion carried by the following vote:

AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz
NOES: COUNCILMEMBERS: None
ABSTAIN: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: Wu

MOTION ON ITEM (6c)

C/Ching made a motion to approve Item 6c - Introduce by title only and waive further reading Ordinance No. 24-01 “An Ordinance of the City Council of the City of Walnut, California, approving a Development Agreement (DA) for a Residential Project Located on Camino De Teodoro (APNs: 8722-019-025, -028, -029, -033); seconded by C/Cajulis. Motion carried by the following vote:

AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz
NOES: COUNCILMEMBERS: None
ABSTAIN: COUNCILMEMBERS: Wu
ABSENT: COUNCILMEMBERS: None

COUNCIL CONSENT CALENDAR:

- 3. Resolution No. 24-08 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \$1,728,052.05 Demand No. 167764 through No. 167872, Both Inclusive**

Recommendation: That the City Council adopt Resolution No. 24-08.

- 4. Fiscal Year 2023-24 Mid-Year Budget Update**

Recommendation: That the City Council:

1. Appropriate a total of \$290,000 from General Fund (01) Reserves to Sport League Fees (revenue account 01-3693) \$25,000, Referee Fees (revenue account 01-3696) \$35,000, Health and Life Insurance (account 01-4200-5105) \$108,000, Recreation Classes (account 01-9693-6227) \$15,000, and Referee Services (account 01-9693-6235) \$45,000; and
2. Appropriate \$62,000 from General Fund (01) Reserves to Electricity (accounts 01-4700-6251 \$9,000, 01-9693-6251 \$20,000, 01-9696-6251 \$22,000, and 01-9697-6251 \$11,000); and
3. Appropriate \$50,000 from Gas Tax (02) Reserves to Tree Maintenance (account 02-6206-6243) and \$20,000 from LOSMD (19) Reserves to Tree Maintenance (account 19-7200-6243); and
4. Adopt Resolution No. 24-09, City of Walnut amending and restating the Fiscal Year 2023-24 Execute, Management, Classified and Part-Time Schedule of Authorized Positions and Salary Schedules.

- 5. Resolution No. 24-11 – Vacating a Portion of a Lighting and Open Space Maintenance District (LOSMD) Easement located in Tract No. 32840**

Recommendation: That the City Council adopt Resolution No. 24-11 – A Resolution of the City Council of the City of Walnut vacating a portion of a Lighting and Open Space Maintenance District (LOSMD) Easement within Lots 17 through 22 and Lots 36 through 41 of Tract No. 32840 within the City of Walnut and as more particularly described in said Resolution.

- 6. Renewal of General Services Agreement with County of Los Angeles**

Recommendation: That the City Council:

1. Approve the five-year General Services Agreement with the County of Los Angeles for the period of July 1, 2024 through June 30, 2029; and
2. Authorize the Mayor to sign the contract on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney.

7. Award of Contract to Eide Bailly LLP for Measure W Auditing Services

Recommendation: That the City Council:

1. Award contract to Eide Bailly LLP for Measure W auditing services; and
2. Authorize the City Manager to execute the agreement for a not-to-exceed amount of \$29,900 with Eide Bailly LLP in the form attached, and in such final form as approved by the City Attorney; and
3. Appropriate \$29,900 from Measure W Reserves to Professional Services account 29-5600-6216.

8. Agreement for Vendor Services with Pyro Spectaculars, Inc for \$40,500 for the 2024 Walnut Fourth of July Fireworks Show

Recommendation: That the City Council:

1. Approve the Agreement for Vendor Services with Pyro Spectaculars, Inc. in the amount of \$40,500 for the 2024 City Fireworks Show; and
2. Authorize the City Manager to sign the contract on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney; and
3. Authorize staff to issue a Purchase Order to Pyro Spectaculars, Inc. in the amount of \$40,500.

9. Award of Contract to HdL for Business License Processing

Recommendation: That the City Council:

1. Award contract to Hinderliter de Llamas and Associates (HdL) for business license processes; and
2. Authorize the City Manager to execute the agreement for a not-to-exceed amount of \$45,000 with HdL in the form attached, and in such final form as approved by the City Attorney; and
3. Authorize Staff to issue a purchase order to Hinderliter de Llamas Software in the amount of \$45,000 for business license services.

10. Request for Appropriation of \$40,000 from the General Fund to Account 01-5314-6227 to be Reimbursed by Foothill Transit for Bus Stop Enhancement Grant

Recommendation: That the City Council:

1. Approve the Bus Stop Enhancement Program (BSEP) Agreement with Foothill Transit in substantially the form attached and authorize the City Manager to execute the Agreement in such final form approved by the City Attorney; and
2. Authorize the City Manager to execute all necessary payment requests and amendments for the purpose of securing BSEP grant funding; and

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3. Appropriate \$40,000 from the General Fund to Account 01-5314-6227 to be reimbursed by Foothill Transit for Bus Stop Enhancements; and
4. Appropriate \$40,000 to Revenue Account (01-3614) BSEP Grant to receive reimbursement from Foothill Transit.

MOTION ON ITEMS 3-10

***C/Ching made a motion to approve Items 3 - 10; seconded by C/Freedman.
Motion carried by the following voice vote:***

***AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz
NOES: COUNCILMEMBERS: None
ABSTAIN: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: Wu***

ITEMS PULLED FOR DISCUSSION:

11. Travel Authorization – 2024 ICSC RECon Conference

Recommendation: That the City Council approve the travel request for City Representatives to attend the annual RECon 2024 event, hosted by the International Council of Shopping Centers (ICSC), in Las Vegas, Nevada.

Staff requested to pull and continue the item until the next meeting.

COUNCIL DISCUSSION/TRANSACTION ITEMS:

12. Economic Development (Special Event): Taste of Walnut

Recommendation: That the City Council:

1. Approve Walnut Valley Educational Foundation (WVEF) as being the event local non-profit for the Taste of Walnut (TOW) event;
2. Approve the beer and wine garden at and during the TOW as outlined in Ordinance No. 22-05;
3. Authorize the appropriation of \$60,000 (not to exceed) from the collected Development Agreement Fund(s) (24-2200).

DCSD/Bumia presented a staff report. The event is proposed to be held on Saturday, March 23, 2024 from 4 to 8 p.m. at Suzanne Park with food booths, beer and wine garden, and security to make sure alcohol is kept in the designated area.

M/Tragarz inquired how much funding is anticipated from sponsorship.

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DCSD/Bumia responded staff has not reach out yet, but staff expects that whatever is received the City will offset the cost.

Discussion took place amongst Council and staff regarding the number of tickets for sale and what's included in the ticket cost, ownership of the event, and vendor stipends provided by the Walnut Valley Educational Foundation.

MPT/Freedman said there was positive feedback from last years event and the local businesses were promoted.

M/Tragarz expressed concerns regarding the city's liability for the event.

DCSD/Bumia explained that the WVEF will take responsibility for the alcohol portion of the event.

M/Tragarz invited the public to speak on this item.

Mr. Harrison expressed his concerns relating to the event and the liabilities involved.

MOTION ON ITEM 12

MPT/Freedman made a motion to approve staff's recommendation on Item 12; seconded by C/Ching. Motion carried by the following voice vote:

AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman

NOES: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: Tragarz

ABSENT: COUNCILMEMBERS: Wu

13. Update on the Establishment of a Sewer Reimbursement District for the Castlehill Drive and Slope Drive Neighborhood

Recommendation: That the City Council abandon the establishment of a Sewer Reimbursement District for the Castlehill Drive and Slope Drive neighborhood because only 35% of the impacted property owners responded in favor of the project.

Alternative:

Authorize City staff to proceed with the reduced scope project that includes the properties on Slope Drive and the southerly portion of Castlehill Drive (21 properties) at a reduced total construction cost of \$1,150,000 and an increased reimbursement cost per parcel of \$55,000.

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CE/Gilbertson provided a staff report. He reported staff had sent letters to the residents residing in the area mentioned and also walked door to door to provide information.

There was discussion amongst the City Council and staff on the responses received by the City Engineer from each of the property owners affected.

MOTION ON ITEM 13

C/Ching proceed with Alternative authorizing staff to proceed with the reduced scope project; seconded by M/Tragarz. Motion carried by the following voice vote:

AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz
NOES: COUNCILMEMBERS: None
ABSTAIN: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: Wu

ANNOUNCEMENTS (COUNCIL MEMBERS AND STAFF):

- A. Councilmembers’ report on meetings attended at the expense of the local agency**
- B. Individual Members’ comments and updates**

MPT/Freedman congratulated staff on a successful Birthday Bash event; commended staff responsiveness to the storm problems; reminded all to keep mindful of school zones and school buses; attended the Mt. SAC wildlife sanctuary and beach volleyball ribbon cutting and encouraged residents to visit the new buildings and facilities at Mt. SAC.

C/Ching expressed his appreciation for the work staff does to deliver great service to the community with minimal staffing. He noted there are no potholes in the City. He has received positive feedback from residents about our staff.

C/Cajulis congratulated staff on the Birthday Bash event; expressed appreciation for storm response by staff and keeping the community safe.

M/Tragarz thanked staff for the Birthday Bash and received positive feedback; she invited everyone to attend the Lunar New Year event.

Council wished everyone a Happy Valentine’s Day.

COUNCIL LATE BUSINESS: None scheduled.

CLOSED SESSION: None scheduled.

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ADJOURNMENT:

There being no further business, the City Council adjourned the regular meeting at 7:54 p.m.

PASSED AND APPROVED this 28th day of February 2024.

Nancy Tragarz, Mayor

ATTEST:

Teresa De Dios, City Clerk