

CITY OF WALNUT
PARKS AND RECREATION COMMISSION AGENDA
WALNUT CITY HALL
21201 LA PUENTE ROAD, WALNUT
March 19, 2024

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER POLLALIS
3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF FEBRUARY 20, 2024

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for February 2024

Recommendation: Receive and file.

B. Administratively Approved Park Use Requests February 2024

Recommendation: Receive and file.

C. Recreation Division Activities Summary February 2024

Recommendation: Receive and file.

8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION

10. COMMISSION ITEMS

11. STAFF ITEMS

A. Upcoming Recreation Programs/Events

B. Park Project Updates

C. Arbor Day/Earth Day

12. ANNOUNCEMENTS

13. ADJOURNMENT

Minutes of the Regular Meeting
of the Parks and Recreation Commission
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, February 20, 2024.

CALL TO ORDER: The meeting was called to order by C/Munguia at 7:02 p.m.

FLAG SALUTE: Commissioner Pedersen

ROLL CALL:

PRESENT: Commissioners Brion, Lepp, Munguia & Pedersen

ABSENT: Commissioner Pollalis

Also present at the meeting were Director Community Services Barcelo, Deputy Community Services Director Bumia, Management Analyst Munoz and Executive Assistant Vermeer.

MINUTES:

C/Lepp made a motion, seconded by C/Brion and was carried 4-0 to approve the minutes on January 16, 2024.

AYES: Brion, Lepp, Munguia & Pedersen

ABSENT: Pollalis

ABSTAIN: None

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Pedersen made a motion, seconded by C/Lepp and carried 4-0, to accept items 7A – 7C under Consent Calendar as recommended.

AYES: Brion, Lepp, Munguia & Pedersen

ABSENT: Pollalis

ABSTAIN: None

ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION:

DISCUSSION:

C/Brion made a motion, seconded by C/Lepp and carried 4-0, to have staff look into location costs and maintenance for four possible dog parks.

AYES: Brion, Lepp, Munguia & Pedersen

ABSENT: Pollalis

ABSTAIN: None

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:56 p.m.

Chairperson

ATTEST:

Executive Assistant



AGENDA ITEM 7A

- Consent Calendar
- Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: MARCH 19, 2024

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director *MB*

FROM: Kenny Martinez, Community Services Superintendent *KM*

SUBJECT: Parks Maintenance Report for February, 2024

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for February, 2024.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in February included the following:

Arroyo:

- Treated for gophers throughout the park.

Butterfield:

- Conducted weekly inspections of the park.

Country Hollow:

- Conducted weekly inspections of the park.

Creekside:

- Treated for gophers throughout the park.
- Cleared drinking fountain drain near the playground.
- Installed approximately 80ft of electrical conduit for the gazebo light.
- Treated for fire ants throughout the park.

Heidelberg:

- Conducted weekly inspections of the park.

Lemon Creek:

- Installed plaque for Tom Sykes.

Ashley:

- Conducted weekly inspections of the park.

Snow Creek:

- Treated for gophers throughout the park.

Suzanne:

- Repaired toilet in the gazebo restroom.
- Replace photocell for the exterior lights on the north snack bar bldg.

Walnut Hills:

- Conducted weekly inspections of the park.

Walnut Ranch:

- Treated for ground squirrels throughout the park.
- Installed timer for electrical receptacles on the tennis courts
- Treated for fire ants throughout the park.
- Welded on locks for the exterior gates around the snack bar.
- Repaired wiring for the soccer lights pole on field #4.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.



AGENDA ITEM 7B

- Consent Calendar
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: MARCH 19, 2024

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director *MB*

FROM: Chris Vermeer, Executive Assistant *CV*

SUBJECT: Administratively Approved Park Use Requests – February 2024

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file this informational report.

ANALYSIS:

Attached, please find a list of park use requests that were administratively approved during the month of February. In addition, staff included requests that were administratively approved since December and have been reviewed by the Commission during previous meetings.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.

Location	Date	Day	Start - End Time	Event	Attend/Qty
Lemon Creek Picnic Area	Dec 2, 2023	Saturday	10:00 AM - 04:00 PM	Picnic	40
	Dec 3, 2023	Sunday	10:00 AM - 06:30 PM	Birthday	65
	Dec 10, 2023	Sunday	08:00 AM - 08:00 PM	Baby Shower	100
	Dec 16, 2023	Saturday	02:00 PM - 06:00 PM	Birthday	50
	Dec 30, 2023	Saturday	12:00 PM - 06:00 PM	Picnic	80
	Jan 13, 2024	Saturday	11:00 AM - 01:00 PM	Birthday	20
	Jan 14, 2024	Sunday	11:00 AM - 02:00 PM	Birthday	30
	Jan 28, 2024	Sunday	01:00 PM - 05:00 PM	Picnic	50
	Feb 3, 2024	Saturday	01:00 PM - 05:00 PM	Birthday	80
	Feb 4, 2024	Sunday	08:00 AM - 01:00 PM	Picnic	20
	Feb 10, 2024	Saturday	10:00 AM - 06:00 PM	Picnic	100
	Feb 17, 2024	Saturday	10:00 AM - 06:00 PM	Birthday	80
	Feb 18, 2024	Sunday	11:00 AM - 06:00 PM	Picnic	50
	Feb 24, 2024	Saturday	12:00 PM - 05:00 PM	Birthday	50
Suzanne Picnic Area	Dec 2, 2023	Saturday	12:00 PM - 07:00 PM	Picnic	149
	Dec 3, 2023	Sunday	09:00 AM - 04:00 PM	Birthday	60
	Dec 9, 2023	Saturday	10:00 AM - 05:00 PM	Picnic	80
	Dec 10, 2023	Sunday	12:00 PM - 05:00 PM	Birthday	50
	Dec 16, 2023	Saturday	11:00 AM - 06:00 PM	Birthday	45
	Dec 17, 2023	Sunday	08:00 AM - 08:00 PM	Birthday	65
	Jan 13, 2024	Saturday	12:00 PM - 07:00 PM	Birthday	70
	Jan 28, 2024	Sunday	08:00 AM - 09:00 PM	Birthday	50
	Feb 3, 2024	Saturday	01:00 PM - 05:00 PM	Birthday	40
	Feb 10, 2024	Saturday	09:00 AM - 02:00 PM	Birthday	25
	Feb 11, 2024	Sunday	08:00 AM - 06:00 PM	Picnic	50
	Feb 18, 2024	Sunday	11:00 AM - 04:00 PM	Birthday	60
	Feb 25, 2024	Sunday	10:00 AM - 03:00 PM	Picnic	20



AGENDA ITEM 7C

Consent Calendar

Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: MARCH 19, 2024

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Community Services Director *MB*

FROM: Jamie Bumia, Deputy Community Services Director *JB*

SUBJECT: Recreation Division Activities Summary

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission receive and file this report.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of February.

SENIOR PROGRAMS:

SENIOR DINE-IN NUTRITION LUNCH PROGRAM

The Senior Dine-In Nutrition program is open to seniors 60 years and older. Since the start of May, hot meals are being served Monday through Friday, on a first-come first-serve basis. To participate in this program guests must complete a YWCA intake form, check-in begins at 10:30 a.m. with meals served from 11:00 a.m. to 12:00 p.m. or until food is available. Average attendance: 50

On Fridays, beginning January 5 through June 28, 2024 YWCA will be providing seniors ages 60 and older with seven (7) frozen meals to take home. Tickets to receive a take home box are first come first serve and check-in begins at 10:30 am. Boxes will be distributed at approximately 12:00 pm. A YWCA intake form is required. We are currently giving out 75 boxes per week.

SOCIAL CONNECTIONS

The City of Walnut Senior Center is now partnering with the Los Angeles County of Mental Health Department, on Mondays from 11:00 am to 12:00 pm to offer a one-hour support group

for seniors allowing individuals to come together around a common activity to develop social connections. Here seniors are able to come and socialize, play games, share their stories, and explore different topics with the Department Staff and their fellow peers.

Average attendance: 15-20 participants

SENIOR SEMINARS / SPECIAL EVENTS:

Seminar: Senior Real Estate

February 6, 2024

Presented by : Keller Williams Realty

Info : Discussion on the current real estate market, downsizing, home renovation and the local senior living community highlights.

Senior Dinner & Dance: Party Hearty

February 09, 2024

On Friday, February 9, the Walnut Senior Center hosted the Party Hearty (Valentines) Dinner and Dance. The guests danced the night away to the music from DJ Miranda. Also, they enjoyed a delicious buffet dinner from Sweet Kiss Mariss Catering. A Door-prize opportunity drawing was held for great prizes. Finally, a special bottle opener was available for purchase as a keepsake. A total of 70 participants attended this event and they all felt the love in the air.

Meet & Greet: Keller Williams Realty

February 14, 2024

9:30 am to 11:30 am

Meet & Greet: California Connect Phones

February 21, 2024

9:30 am to 11:30 am

Meet & Greet: Humana Health Plan

February 28, 2024

9:30 am to 11:30 am

OLDER ADULT CLASSES:

OLDER ADULT CLASSES

Heart and Soul Line Dance classes started offering lessons twice a week. Monday classes are perfect for the working older adult and scheduled for 6pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partner is necessary.

Zumba Gold classes are now being offered at the Senior Center on Mondays from 12:30 pm to 1:30 pm. Zumba Gold is a lower impact dance class designed with seniors in mind. This fun and social class will teach different types of Latin and international dances. This class provides simple to follow Zumba choreography that promotes balance, range of motion, posture strengthening and coordination.

Young at Heart. The City of Walnut has partnered with Independence at Home and the Young at Heart Healthy Aging Association to offer a 32-week program that can improve upper and lower body strength, balance, reduce stress, improve mental health, and reduce the risk of falling. Class is full with 21 participants.

GROW GROUP COUNSELING

The Senior Group GROW Group Counseling program has continued to be in person, since the transition of the virtual forum. GROW meets the first Friday of every month from 9:00 am to 11:00 am. Participants ages 55 and older are welcome and encouraged to learn new skills that will allow them to GROW.

TEEN CENTER:

The Teen Center is open from 2:00 pm to 7:00 pm for teens in 6th through 12th grades. They are able to enjoy activities including sports, crafts, board games, movies, air hockey, table tennis, foosball and pool. Homework assistance is available to those who wish and new this year the Teen Center's Computer lab reopened with 10 new computers for the teens to utilize for homework and games. Teen Center membership for the school-year will be \$120 for the year or \$75 for each semester. Currently there are 206 Teen Center members registered.

The ever so popular Special Day Treats continued to be a popular special event on Tuesdays. With specialized treats to celebrate Valentines Day.

Youth and Family Group Counseling

This program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

SPORTS LEAGUES & CLASSES:

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 8:30 am to 1:30 pm at the Walnut Gymnasium and volleyball on Tuesdays from 7:00 pm to 10:30 pm. Additional hours for those activities have been added on to Saturdays in March.

WALNUT YOUTH BASKETBALL (WYB)

Walnut Youth Basketball (WYB) winter season continued games through the month of February. Staff is organizing our All-Star teams which will represent the City of Walnut in the SCMAF San Gabriel Basketball Tournament in March.

THE ADULT BASKETBALL LEAGUE (ABL)

The Winter/Spring ABL for Wednesday and Thursday began on February 7 and 8 with 12 teams playing on Wednesday and 16 teams on Thursday including 6 all female teams. Staff is preparing for the Sunday league to return in March.

SENIOR/COMMUNITY EXCURSIONS:

<u>Senior Excursions:</u>	<u>Date</u>	<u>Participants</u>
Norton Simon Museum	February 29	43

RECREATION CLASSES:

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the spring session. Classes are offered both at the Senior Center and Gymnasium.

CITY-WIDE SPECIAL EVENTS:

Lunar New Year Celebration

February 17, 2024

This year's celebration was on Saturday, February 17 from 1:00 p.m. to 4:00 p.m. at Suzanne Park, in honor of the Year of the Dragon. Highlights of the event included, the firecrackers to kick-off the event, dragon dancers, lion dancers and heavenly officials (provided by our sponsor Tai Ji Men Qi Gong Academy), a wishing tree display, and performances from many local community groups. Additionally, free games, crafts and treats were available for all that participated. The event was a huge success with over 1,200+ community members in attendance.