



A G E N D A
REGULAR MEETING OF THE
WALNUT CITY COUNCIL AND
WALNUT HOUSING AUTHORITY
CITY COUNCIL CHAMBERS
21201 La Puente Road, Walnut, CA 91789

MAY 8, 2024
7:00 P.M.

CITY COUNCIL

Nancy Tragarz, Mayor
Linda Freedman, Mayor Pro Tem
Ritchie Cajulis, Council Member
Eric Ching, Council Member
Dr. Allen Wu, Council Member

Tom Weiner, City Manager
Barbara Leibold, City Attorney

The City of Walnut appreciates your attendance and participation. The comments, input and interests of our residents and other members of the public provide the City Council and Housing Authority with valuable information regarding community issues.

City Council Meetings are held on the 2nd and 4th Wednesday of every month. Housing Authority Meetings are held on the 4th Wednesday of every month. City Council and Housing Authority Meetings are conducted in-person in the City Council Chambers.

Remote participation will also be available in the following ways:

- 1) You may participate in the meeting by joining from a PC, Mac, iPad, iPhone or Android device:
Please click on this URL to join:

https://us06web.zoom.us/j/88144812579?pwd=PXYBRbNhd7JW1M3J_Qk93OWzMhYg.4dtk_whI7MOdPqpk

Password: **676681**

- 2) To join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 444-9171 or +1 669 900 7799 or +1 719 359 4580 or +1 253 205 0468

Webinar ID: **881 4481 2579**

Password: **676681**

International numbers available: https://us06web.zoom.us/j/88144812579?pwd=PXYBRbNhd7JW1M3J_Qk93OWzMhYg.4dtk_whI7MOdPqpk

- 3) You can email public comments to the City Clerk at tdedios@cityofwalnut.org; comments received prior to 3:00 PM the day of the meeting will be distributed to the city council and may be summarized by the City Clerk during the public comment portion of the meeting. In compliance with Government Code section 54957.5, any writings distributed within 72 hours of the meeting will be made available for public inspection at the time they are distributed to the City Council.

NOTIFICATIONS:

AMERICANS WITH DISABILITIES: It is the intention of the City of Walnut to comply with the Americans with Disabilities Act (ADA) in all respects. If as an attendee or a participant at this meeting and you need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (909) 348-0710 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

AGENDA POSTING: The agenda for this meeting was posted in the following listed sites before the close of business at 6:00 p.m. on the Thursday preceding the meeting:

1. Walnut City Hall 21201 La Puente Road, Walnut, CA
2. United States Post Office, 280 S. Lemon Avenue, Walnut, CA
3. Public Library, Walnut Branch, 21155 La Puente Road, Walnut, CA
4. Walnut Senior Center, 21215 La Puente Road, Walnut, CA
5. Internet: www.cityofwalnut.org/agendas (staff reports included)

The Agenda and all related reports are also available for inspection at City Hall at 21201 La Puente Road on the Monday prior to each meeting.

CITY COUNCIL MEETINGS ON WCTV: This meeting is being recorded for rebroadcast on Charter Channel 3. By remaining in the City Council Chambers, you are giving your permission to be videotaped.

WCTV CHANNEL 3 REBROADCAST: Recorded City Council meetings air at 7:00 a.m., 2:00 p.m., 7:00 p.m., and 10:00 p.m. for a week following each City Council meeting on Channel 3 (Charter Subscribers).

PLEASE SWITCH YOUR CELL PHONES, PAGERS, AND OTHER ELECTRONIC DEVICES INTO THE SILENT OR OFF POSITION WHILE THE MEETING IS IN SESSION. THANK YOU IN ADVANCE FOR YOUR COOPERATION.

WALNUT CITY COUNCIL MEETING

CALL TO ORDER: Mayor Tragarz

PLEDGE OF ALLEGIANCE: C/Cajulis

ROLL CALL: M/Tragarz, MPT/Freedman, C/Cajulis, C/Ching, C/Wu

INVOCATION:

In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.

PRESENTATIONS:

- **Gayle Pacheco Women of Achievement Recognition**
- **HARTT Center Recognition**
- **Dr. Mitchell Retirement Recognition – RUSD Superintendent**
- **Water Awareness Month Proclamation - Walnut Valley Water District**

ORAL COMMUNICATIONS FOR THE CITY COUNCIL:

Under Government Code Section 54954.3, any person wishing to address any item or issue not on the agenda or any item on the Consent Calendar may do so under Oral Communications. There will also be an opportunity to speak on Discussion or Public Hearing items when the items are scheduled for consideration.

The Council may listen but may not act on items that are not already on the agenda.

Speakers are asked to limit their comments to three minutes and to present them in a constructive manner. The Council, City staff, and other citizens present have the right to be treated with respect, courtesy and openness. In return, the members of the Council and Staff commit to conduct themselves at all times with civility and courtesy.

MINUTES

1. [Approval of the April 10, 2024 Council Meeting](#)

PUBLIC HEARINGS/ORDINANCES:

2. [Ordinance No. 24-02 – Prohibiting Stopping on the South Side of Shadow Oak Drive](#)

Recommendation: The Traffic Safety Committee recommends that the City Council waive further reading and introduce by title only Ordinance No. 24-02, “An Ordinance of the City Council of the City of Walnut Amending and Restating Walnut Municipal Code Section 3.32.060 Pertaining to Parking, Standing, or Stopping Restrictions on Shadow Oak Drive in the City of Walnut.”

3. [Resolution No. 24-22 - Public Hearing Regarding Setting 2024-25 Lighting and Open Space Maintenance District No. 1 \(LOSMD\) Assessments](#)

Recommendation: That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Solicit Input on the Item;
4. Close the Public Hearing;
5. Approve the Engineer’s Report for Fiscal Year 2024-25; and
6. Adopt Resolution No. 24-22 Ordering the Maintenance Work, Confirming the Diagram, Assessments, and All Other Matters Set Forth in the Engineer’s Report, Setting the Lighting and Open Space Maintenance District No. 1 Assessments for Fiscal Year 2024-25 for Zones 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, and 12.

4. [Resolution No. 24-23 – Public Nuisance Abatement Process: Recovery of City acquired costs for nuisance abatement work performed at a Vacant Parcel, identified as Assessor Parcel No. \(APN: 8722-028-037\)](#)

Recommendation: That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Close the Public Hearing; and
4. Adopt Resolution No. 24-23 confirming the “Statement of Costs” report for the public nuisance abatement work performed at Vacant Parcel identified as Assessor Parcel No. 8722-028-037; and
5. Appropriate \$6,866 from the General Fund into account 01-5002-6227 to cover the upfront labor costs, as outlined within the “Statement of Costs” report.

5. [Resolution No. 24-24 – Public Nuisance Abatement Process: Recovery of City acquired costs for nuisance abatement work performed at 1347 Wesleyan Avenue \(APN: 8712-015-017\)](#)

Recommendation: That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Solicit Public Input on this Item;
4. Close the Public Hearing; and
5. Adopt Resolution No. 24-24 confirming the “Statement of Costs” report for the public nuisance abatement work performed at 1347 Wesleyan Avenue (APN: 8712-015-017).

COUNCIL CONSENT CALENDAR: The Consent Calendar items listed below are considered and acted upon under one motion unless an individual item or items are removed by a Councilmember for further consideration or explanation.

There will be no dialogue/debate unless a Council Member requests otherwise on the following matters:

6. [Resolution No. 24-25 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \\$650,785.26 Demand No. 168183 through No. 168253, Both Inclusive Fiscal Year 2023-24](#)

Recommendation: That the City Council adopt Resolution No. 24-25.

7. [Resolution No. 24-26 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \\$1,091,471.06 Demand No. 168254 through No. 168317, Both Inclusive Fiscal Year 2023-24](#)

Recommendation: That the City Council adopt Resolution No. 24-26.

8. [Resolution No. 24-27 – Calling and Giving Notice of Holding a General Municipal Election on November 5, 2024](#)

Recommendation: That the City Council adopt Resolution No. 24-27, “A Resolution of the City Council of the City of Walnut, California, Calling for the Holding of a General Municipal Election to be held on Tuesday, November 5, 2024, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities.”

9. [Resolution No. 24-28 – Requesting the Board of Supervisors of the County of Los Angeles to Consolidate a General Municipal Election to be held on Tuesday, November 5, 2024](#)

Recommendation: That the City Council adopt Resolution No. 24-28, “A Resolution of the City Council of the City of Walnut, California, Requesting the Board of Supervisors of the County of Los Angeles to Consolidate a General Municipal Election to be Held on Tuesday, November 5, 2024, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code.”

10. [Resolution No. 24-29 – Adopting Regulations for Candidates for Elective Office Pertaining to Candidate Statements for the General Municipal Election on November 5, 2024](#)

Recommendation: That the City Council adopt Resolution No. 24-29, “A Resolution of the City Council of the City of Walnut, California, Adopting Regulations for Candidates for Elective Office Pertaining to Candidate Statements Submitted to the Voters at an Election to be held on Tuesday, November 5, 2024.”

11. [Resolution No. 24-30 - City Manager Contract Amendment](#)

Recommendation: That the City Council adopt Resolution No. 24-30, A Resolution of the City Council of the City of Walnut Approving the Third Amendment to Employment Agreement with the City Manager.

12. [First and Second Amendment\(s\) to the Agreement for Professional Services between the City of Walnut and Placeworks](#)

Recommendation: That the City Council:

1. Approve and authorize the City Manager to execute and administer the Second Amendment to the Agreement for the Professional Services between the City of Walnut and Placeworks, in substantially the form attached hereto, and in such final form as approved by the City Attorney; and
2. Authorize the City Manager to execute and administer implementing documents and amendments necessary to complete the professional services contemplated by the Agreement, as amended, provided developer funds are available in the project deposit account and the implementing documents and amendments are in such final form as approved by the City Attorney.

13. [Award of Bid – 2023-2024 Maintenance Area 3 Slurry Seal Project](#)

Recommendation: That the City Council:

1. Award a construction contract for the 2023-2024 Maintenance Area 3 Slurry Seal Project to Doug Martin Contracting Company, Inc. in the amount of \$801,833.00;
2. Reject all other bids;
3. Appropriate \$222,110.00 from METRO Measure R Fund Reserves (Fund 16) to the project;

4. Authorize staff to issue a Purchase Order to Doug Martin Contracting Company, Inc. in the amount of \$801,833.00; and
5. Authorize staff to issue change orders not to exceed 15% of the contract award amount (\$120,274.95) to Doug Martin Contracting Company, Inc.; and
6. Approve a Purchase Order to RKA Consulting Group in the amount of \$75,000.

14. **Award of Bid – Walnut Ranch Park Storm Drain Improvement Project**

Recommendation: That the City Council:

1. Award a construction contract for the Walnut Ranch Park Storm Drain Improvement Project to Perry C. Thomas, Inc. in the amount of \$186,241.00;
2. Reject all other bids;
3. Appropriate \$274,865.00 from American Rescue Plan Act (ARPA) Fund Reserves to the Walnut Ranch Storm Drain Improvement Project;
4. Authorize staff to issue a Purchase Order to Perry C. Thomas, Inc. in the amount of \$186,241.00;
5. Authorize staff to issue change orders not to exceed 10% of the contract award amount (\$18,624.10) to Perry C. Thomas, Inc.; and
6. Approve a Purchase Order to RKA Consulting Group in the amount of \$58,390.

15. **FY 2022-23 Green Street Project – Final Acceptance**

Recommendation: That the City Council:

1. Accept the work performed by Gentry Brothers Inc. for the FY 2022-23 Green Street Project;
2. Authorize the City Clerk to file the proper “Notice of Completion”.

16. **Rejection of Bids – Valley Blvd. and Brea Canyon Road Bus Stop Improvements; Temple Avenue Median Improvements; and Heidelberg Park ADA Improvements Project**

Recommendation: That the City Council:

1. Reject all bids for Valley Blvd. and Brea Canyon Road Bus Stop Improvements; Temple Ave Median Improvements; and Heidelberg Park ADA Improvements Project.

17. **Authorize American Youth Soccer Organization (AYSO) to Host a Father’s Day Frenzy Tournament June 15-16 at Walnut Ranch Park**

Recommendation: That the City Council authorize AYSO to host a Father’s Day Frenzy Tournament on June 15-16, 2024 at Walnut Ranch Park as a third tournament for the season.

18. [Notice of Decision – April 17, 2024 Planning Commission Meeting](#)

Recommendation: That the City Council:

1. Receive and File the “Notice of Decision” by the Planning Commission at its April 17, 2024 Meeting for the following Item(s)/Project(s):
 - a. [Site Plan and Architectural Review \(SPC/AR\) 2024-006.](#)

COUNCIL DISCUSSION/TRANSACTION ITEMS:

19. [Update on the Establishment of a Sewer Reimbursement District for the Castlehill Drive and Slope Drive Neighborhood](#)

Recommendation: That the City Council abandon the establishment of the reduced scope Sewer Reimbursement District because only 38% of the twenty-one impacted property owners responded in favor of the project.

ANNOUNCEMENTS (COUNCIL MEMBERS AND STAFF):

- A. Councilmembers’ report on meetings attended at the expense of the local agency
- B. Individual Members’ comments and updates

COUNCIL LATE BUSINESS: No action shall be taken on any item not appearing on the posted agenda except upon a determination by four-fifths of the Council Members that an emergency exists.

COUNCIL ADJOURNS TO WALNUT HOUSING AUTHORITY



CALL TO ORDER: Authority Chair Tragarz

ORAL COMMUNICATIONS FOR HOUSING AUTHORITY:

Under Government Code Section 54954.3, any person wishing to address any item or issue not on the agenda or any item on the Consent Calendar may do so under Oral Communications.

There will also be an opportunity to speak on Discussion or Public Hearing items when the items are scheduled for consideration.

The Authority may listen but may not act on items that are not already on the agenda.

Speakers are asked to limit their comments to three minutes and to present them in a constructive manner. The Authority, City staff, and other citizens present have the right to be treated with respect, courtesy and openness. In return, the members of the Authority and Staff commit to conduct themselves at all times with civility and courtesy.

AUTHORITY PUBLIC HEARINGS: None scheduled.

AUTHORITY CONSENT CALENDAR: The Consent Calendar items listed below are considered and acted upon under one motion unless an individual item or items are removed by an Authority Member for further consideration or explanation.

There will be no dialogue/debate unless an Authority Member requests otherwise on the following matters:

20. [Resolution No. 24-04 WHA - A Resolution of the Walnut Housing Authority Allowing Certain Claims and Demands in the Amount of \\$40,719.83 Demand No. 100444 through No. 100444, Both Inclusive](#)

Recommendation: That the Authority adopt Resolution No. 24-04 WHA.

AUTHORITY DISCUSSION/TRANSACTION ITEMS: None scheduled.

AUTHORITY LATE BUSINESS: No action shall be taken on any item not appearing on the posted agenda except upon a determination by four-fifths of the Authority Members that an emergency exists.

AUTHORITY ADJOURNS TO CITY COUNCIL MEETING

CLOSED SESSION: None scheduled.

ADJOURNMENT: The next regular meeting of the City Council is scheduled on Wednesday, May 22, 2024, at 7:00 p.m., in the Council Chambers, 21201 La Puente Road, Walnut, California.