

CITY OF WALNUT  
PARKS AND RECREATION COMMISSION AGENDA  
WALNUT CITY HALL  
21201 LA PUENTE ROAD, WALNUT  
May 21, 2024

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER LEPP
3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF APRIL 16, 2024

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for April 2024

Recommendation: Receive and file.

B. Administratively Approved Park Use Requests April 2024

Recommendation: Receive and file.

C. Recreation Division Activities Summary April 2024

Recommendation: Receive and file.

D. Request for Use of Lemon Creek Park by United Walnut Taxpayers for an Appreciation Picnic

Recommendation: It is recommended that the Parks and Recreation Commission approve the request by United Walnut Taxpayers for use of Lemon Creek Park on October 12, 2024 from 10:00 a.m. to 3:00 p.m. to hold an appreciation picnic.

8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION

10. COMMISSION ITEMS

11. STAFF ITEMS

- A. Upcoming Recreation Programs/Events
- B. Park Project Updates
- C. Dog Park Update
- D. Annual Bulky Item Pick-Up June 8

12. ANNOUNCEMENTS

13. ADJOURNMENT

Minutes of the Regular Meeting  
of the Parks and Recreation Commission  
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, April 16, 2024.

CALL TO ORDER: The meeting was called to order by C/Munguia at 7:00 p.m.

FLAG SALUTE: Commissioner Brion

ROLL CALL:

PRESENT: Commissioners Brion, Munguia, Pedersen & Pollalis

ABSENT: Commissioner Lepp

Also present at the meeting were Director Community Services Barcelo, Deputy Community Services Director Bumia, Community Services Superintendent Martinez, Management Analyst Munoz and Executive Assistant Vermeer.

MINUTES:

C/Pedersen made a motion, seconded by C/Brion and was carried 4-0 to approve the minutes on March 19, 2024.

AYES: Brion, Munguia, Pedersen & Pollalis

ABSENT: Lepp

ABSTAIN: None

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Brion made a motion, seconded by C/Pedersen and carried 4-0, to accept items 7A – 7D under Consent Calendar as recommended.

AYES: Brion, Munguia, Pedersen & Pollalis

ABSENT: Lepp

ABSTAIN: None

ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION:

DISCUSSION:

C/Pollalis made a motion, seconded by C/Brion and carried 4-0, to have staff look into costs and maintenance at three possible dog parks locations.

AYES: Brion, Munguia, Pedersen & Pollalis  
ABSENT: Lepp  
ABSTAIN: None

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:41 p.m.

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Chairperson

ATTEST:

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Executive Assistant



## AGENDA ITEM 7A

- Consent Calendar
- Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: MAY 21, 2024**

**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Community Services Director** *MB*

**FROM: Kenny Martinez, Community Services Superintendent** *KM*

**SUBJECT: Parks Maintenance Report for April 2024**

**RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for April 2024.

**BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in April included the following:

Arroyo:

- Conducted weekly inspections of the park.

Ashley:

- Installed 4 benches.
- Performed sprinkler repair.

Butterfield:

- Performed sprinkler repair.

Country Hollow:

- Performed sprinkler repair.

Creekside:

- Installed lock brackets and welded on padlocks for baseball field 1 & 2 dugouts, field gates, and light box.
- Cleared Men's urinal stoppage.
- Cleared drinking fountain stoppage by playground.
- Repaired gutter leak in roof of Snack Bar Building.
- Repaired dugout bench in Shetland baseball field dugout and painted both benches.
- Removed graffiti during the month.
- Installed infield mix on all 3 baseball fields.

Heidelberg:

- Performed sprinkler repair.

Lemon Creek:

- Augured Men's Restroom Sink to clear stoppage.
- Restroom plumbing repair: rebuilt 4 Sloan valves for toilets, rebuilt valves for 2 Urinals, repaired in leak in supply line and repaired leak under Women's toilet.
- Performed sprinkler repair.

Snow Creek:

- Installed lock brackets and welded on padlocks for baseball field 1 & 2 dugouts, field gates, and light box.
- Installed 15 yards of chip in playground.
- Removed graffiti during the month.
- Installed infield mix on baseball field.

Suzanne:

- Installed 35 yards of chip in playground.
- Removed graffiti during the month.
- Performed sprinkler repair.

Walnut Hills:

- Performed sprinkler repair.

Walnut Ranch:

- Performed sprinkler repair.
- Installed 20 yards of chip to playground.

**RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



## AGENDA ITEM 7B

- Consent Calendar  
 Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: MAY 21, 2024**

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**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Community Services Director** *MB*

**FROM: Chris Vermeer, Executive Assistant** *CV*

**SUBJECT: Administratively Approved Park Use Requests – April 2024**

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**RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file this informational report.

**ANALYSIS:**

Attached, please find a list of park use requests that were administratively approved during the month of April. In addition, staff included requests that were administratively approved since February and have been reviewed by the Commission during previous meetings.

**RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



Location	Date	Day	Start - End Time	Event	Attend/Qty
Lemon Creek Picnic Area	Feb 3, 2024	Saturday	01:00 PM - 05:00 PM	Birthday	80
	Feb 4, 2024	Sunday	08:00 AM - 01:00 PM	Picnic	20
	Feb 10, 2024	Saturday	10:00 AM - 06:00 PM	Picnic	100
	Feb 17, 2024	Saturday	10:00 AM - 06:00 PM	Birthday	80
	Feb 18, 2024	Sunday	11:00 AM - 06:00 PM	Picnic	50
	Feb 24, 2024	Saturday	12:00 PM - 05:00 PM	Birthday	50
	Mar 9, 2024	Saturday	11:00 AM - 06:00 PM	Picnic	80
	Mar 10, 2024	Sunday	10:00 AM - 06:00 PM	Birthday	35
	Mar 16, 2024	Saturday	10:00 AM - 05:00 PM	Birthday	50
	Mar 23, 2024	Saturday	11:00 AM - 04:00 PM	Birthday	50
	Mar 24, 2024	Sunday	02:00 PM - 07:00 PM	Picnic	50
	Mar 30, 2024	Saturday	11:00 AM - 08:00 PM	Picnic	60
	Apr 6, 2024	Saturday	12:00 PM - 06:00 PM	Picnic	50
	Apr 7, 2024	Sunday	09:00 AM - 03:00 PM	Picnic	80
	Apr 13, 2024	Saturday	11:00 AM - 06:00 PM	Birthday	80
	Apr 14, 2024	Sunday	10:00 AM - 05:00 PM	Birthday	25
	Apr 20, 2024	Saturday	10:00 AM - 06:00 PM	Birthday	85
	Apr 21, 2024	Sunday	09:00 AM - 04:00 PM	Birthday	100
	Apr 27, 2024	Saturday	07:00 AM - 08:00 PM	Birthday Party	100
	Apr 28, 2024	Sunday	08:00 AM - 05:00 PM	Picnic	50
Suzanne Picnic Area	Feb 3, 2024	Saturday	01:00 PM - 05:00 PM	Birthday	40
	Feb 10, 2024	Saturday	09:00 AM - 02:00 PM	Birthday	25
	Feb 11, 2024	Sunday	08:00 AM - 06:00 PM	Picnic	50
	Feb 18, 2024	Sunday	11:00 AM - 04:00 PM	Birthday	60
	Feb 24, 2024	Saturday	07:00 AM - 09:00 PM	WYS Opening Day	149
	Feb 25, 2024	Sunday	10:00 AM - 03:00 PM	Picnic	20
	Mar 2, 2024	Saturday	10:00 AM - 02:00 PM	Picnic	50
	Mar 3, 2024	Sunday	01:30 PM - 04:30 PM	Birthday	15
	Mar 9, 2024	Saturday	10:00 AM - 01:00 PM	Picnic	80
	Mar 10, 2024	Sunday	07:00 AM - 04:00 PM	Baby Shower	125
	Mar 16, 2024	Saturday	09:00 AM - 05:00 PM	Birthday	65
	Mar 22, 2024	Friday	12:00 AM - 12:00 AM	Taste of Walnut	1
	Mar 30, 2024	Saturday	09:00 AM - 05:00 PM	Picnic	125
	Apr 6, 2024	Saturday	09:00 AM - 03:00 PM	Picnic	100
	Apr 7, 2024	Sunday	11:00 AM - 02:00 PM	Birthday	30
	Apr 12, 2024	Friday	07:00 AM - 02:00 PM	Suzanne Middle School - Picnic	450
	Apr 13, 2024	Saturday	12:00 PM - 05:00 PM	Birthday	50
	Apr 14, 2024	Sunday	11:00 AM - 05:00 PM	Birthday	30
	Apr 20, 2024	Saturday	09:00 AM - 01:30 PM	Birthday	30
	Apr 21, 2024	Sunday	09:00 AM - 05:00 PM	Birthday	70
Apr 26, 2024	Friday	07:00 AM - 02:00 PM	Suzanne Middle School - Picnic	450	
Apr 27, 2024	Saturday	01:00 PM - 06:00 PM	Baby Shower	75	
Apr 28, 2024	Sunday	01:00 PM - 04:00 PM	Picnic	30	



## AGENDA ITEM 7C

- Consent Calendar  
 Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: MAY 21, 2024**

**TO:** Parks and Recreation Commission  
**VIA:** Melissa Barcelo, Community Services Director *MB*  
**FROM:** Jamie Bumia, Deputy Community Services Director *JB*  
**SUBJECT:** Recreation Division Activities Summary

**RECOMMENDATION:**

Staff recommends that the Parks and Recreation Commission receive and file this report.

**BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of April.

**SENIOR PROGRAMS:**

**SENIOR DINE-IN NUTRITION LUNCH PROGRAM**

The Senior Dine-In Nutrition program is open to seniors 60 years and older. Since the start of May, hot meals are being served Monday through Friday, on a first-come first-serve basis. To participate in this program guests must complete a YWCA intake form, check-in begins at 10:30 a.m. with meals served from 11:00 a.m. to 12:00 p.m. or until food is available.

Average Attendance : 65

On Fridays, beginning January 5 through June 28, 2024 YWCA will be providing seniors ages 60 and older with seven (7) frozen meals to take home. Tickets to receive a take home box are first come first serve and check-in begins at 10:30 am. Boxes will be distributed at approximately 12:00 pm. A YWCA intake form is required. We are currently giving out 80 boxes per week.

**SOCIAL CONNECTIONS**

The City of Walnut Senior Center is now partnering with the Los Angeles County of Mental Health Department on Mondays from 11:00 am to 12:00 pm to offer a one-hour support group

for seniors allowing individuals to come together around a common activity to develop social connections. Here seniors are able to come and socialize, play games, share their stories, and explore different topics with the Department Staff and their fellow peers.

Average Attendance: 15-20 participants

### SENIOR SEMINARS / SPECIAL EVENTS:

*Seminar: Explore the World*

April 9, 2024

*Presented by : Intertrips*

Info : Learn about travel opportunities with Intertrips.

*Seminar: Memory Matters*

April 23, 2024

*Presented by : Alzheimer's LA*

Info : Learn important facts about our memory and possible ways to improve it.

*Meet & Greet: LA County Department of Mental Health*

April 3, 2024

9:30 am to 11:30 am

*Meet & Greet: Emanate Health*

April 10, 2024

9:30 am to 11:30 am

*Meet & Greet: Foothill Family*

April 24, 2024

9:30 am to 11:30 am

### OLDER ADULT CLASSES:

#### OLDER ADULT CLASSES

Heart and Soul Line Dance classes started offering lessons twice a week. Monday classes are perfect for the working older adult and scheduled for 6pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partner is necessary.

Zumba Gold classes are now being offered at the Senior Center on Mondays from 12:30 pm to 1:30 pm. Zumba Gold is a lower impact dance class designed with seniors in mind. This fun and social class will teach different types of Latin and international dances. This class provides simple to follow Zumba choreography that promotes balance, range of motion, posture strengthening and coordination.

Young at Heart. The City of Walnut has partnered with Independence at Home and the Young at Heart Healthy Aging Association to offer a 32-week program that can improve upper and lower body strength, balance, reduce stress, improve mental health, and reduce the risk of falling. Class is full with 21 participants.

#### GROW GROUP COUNSELING

The Senior Group GROW Group Counseling program has continued to be in person, since the transition of the virtual forum. GROW meets the first Friday of every month from 9:00 am to 11:00 am. Participants ages 55 and older are welcome and encouraged to learn new skills that will allow them to GROW.

#### TEEN CENTER:

The Teen Center is open from 2:00 pm to 7:00 pm for teens in 6<sup>th</sup> through 12<sup>th</sup> grades. They are able to enjoy activities including sports, crafts, board games, movies, air hockey, table tennis, foosball and pool. Homework assistance is available to those who wish and new this year the Teen Center's Computer lab reopened with 10 new computers for the teens to utilize for homework and games. Teen Center membership for the school-year will be \$120 for the year or \$75 for each semester. Currently there are 206 Teen Center members registered.

The ever so popular Special Day Treats continued to be a popular special event on Tuesdays.

#### Youth and Family Group Counseling

This program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

#### SPORTS LEAGUES & CLASSES:

Open Gym hours for Table Tennis, Badminton, and Basketball are available in the morning from 8:30 am to 1:30 pm at the Walnut Gymnasium and volleyball on Tuesdays from 7:00 pm to 10:30 pm. Additional hours for those activities have been added on to Saturdays in March.

#### THE ADULT BASKETBALL LEAGUE (ABL)

The Winter/Spring ABL for Wednesday and Thursday league concluded in April with 12 teams playing on Wednesday and 16 teams on Thursday including 6 all female teams. Champions were crowned on April 25 and 26. The Sunday league continued throughout April. Staff is preparing for the Summer league that will begin June 5 & 6.

#### CLASSES

For the Spring break, Uptempo Basketball Academy held two camps; a one day camp on March 29 that hosted 15 participants. Then a four day camp from April 1-4 that hosted 38 participants. The camp ran from 9:00 am to 2:00 pm and participants were engaged in multiple skill learning drills and scrimmage games on a daily basis.

## AQUATICS

The Recreation Division Sharks Swim Team began their Spring Conditioning practices March 19<sup>th</sup> practices are held Tuesdays and Thursdays from 6:30 pm to 8:00 pm. The Sharks Swim team conditioning program allows participants from the summer swim team and new possible members to work on their strokes and fitness in the off season of competition. The Sharks will conclude in May with an intra-squad meet.

## SENIOR/COMMUNITY EXCURSIONS:

<u>Senior Excursions:</u>	<u>Date</u>	<u>Participants</u>
Knott's Berry Farm: Boysenberry Festival	April 2	34
Tanaka Farms Tour & Cookout	April 30	44 (FULL)
<u>Community Excursions:</u>	<u>Date</u>	<u>Participants</u>
Fallbrook Avocado Festival	April 21	44 (FULL)
101 <sup>st</sup> Ramona Pageant	April 27	44 (FULL)

## RECREATION CLASSES:

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the spring session. Classes are offered both at the Senior Center and Gymnasium.

## CITY-WIDE SPECIAL EVENTS:

### Spring THANG: Community Dinner & Dance – \*NEW Event\*

April 19, 2024

On Friday, April 19, the Walnut Senior Center hosted the new community event, Spring THANG Dinner and Dance. The guests danced the night away to the music from DJ OSO. Also, they enjoyed a delicious buffet dinner from Sweet Kiss Mariss Catering. A Door-prize opportunity drawing was held for great prizes, including a family 4 pack to Knotts Berry Farm. Finally, a special keepsake was available for purchase to commemorate the event. A total of 82 participants attended this event and they all enjoyed this new event.



## AGENDA ITEM 7D

- Consent Calendar
- Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: MAY 21, 2024**

**TO:** Parks and Recreation Commission

**VIA:** Melissa Barcelo, Community Services Director *MB*

**FROM:** Chris Vermeer, Executive Assistant *CV*

**SUBJECT:** Request for Use of Lemon Creek Park by United Walnut Taxpayers for an Appreciation Picnic

### **RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission approve the request by the United Walnut Taxpayers for use of Lemon Creek Park on October 12, 2024 from 10:00 a.m. to 3:00 p.m. to hold an appreciation picnic.

### **BACKGROUND:**

Nam Hyunh, representing United Walnut Taxpayers, has requested the use of Lemon Creek Park on Saturday, October 12, 2024 from 10:00 a.m. to 3:00 p.m. to hold an appreciation picnic. The applicant has indicated that approximately 100 persons are anticipated to attend the event. Nam has indicated they will have a food truck on site for the picnic.

### **ANALYSIS:**

United Walnut Taxpayers is a resident organization that serves the City of Walnut. Staff has reviewed the application and found that it meets the requirements for use of the City park. Staff will notify the Sheriff's Department of the event to ensure traffic is monitored.

### **RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs to our park using residents.