

WALNUT CITY COUNCIL MEETING

CALL TO ORDER: Mayor Tragarz called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE: C/Cajulis led the flag salute.

ROLL CALL:

PRESENT: COUNCILMEMBERS: M/Tragarz, MPT/Freedman, C/Cajulis, C/Ching, C/Wu
ABSENT: COUNCILMEMBERS: None

Also present: City Manager Weiner; City Attorney Leibold; Community Development Director Vasquez, Community Services Director Barcelo, Finance Director Ogawa; Administrative Services Director Carlson; Community Services Deputy Director Bumia; Senior Finance Manager Meza, Finance Analyst Rashad; Public Information Office Maio; Management Analyst Munoz; Senior Management Analyst Markel and City Clerk De Dios.

INVOCATION – NON-DENOMINATIONAL: Pastor Carlos Robles of On a Mission Church led the invocation.

PRESENTATIONS:

- **Dr. Julie Mitchel Retirement Recognition – RUSD Superintendent**

Council expressed their congratulations and appreciation to Dr. Julie Mitchell for her 30 years of service in public education including 10 years as RUSD Superintendent.

- **HARTT Center Recognition**

Council recognized the HARTT Center, which is part of the Walnut Valley Unified School District, for their workability program for students ages 16 – 22 with disabilities and working with our local businesses.

- **Water Awareness Month Proclamation – Walnut Valley Water District**

Council presented a proclamation to the board of directors and staff from Walnut Valley Water District.

ORAL COMMUNICATIONS FOR THE CITY COUNCIL:

Christle Chumney, regional administrator for the Los Angeles County Library introduced the newly appointed Walnut library manager Ms. Muoy Li.

Muoy Li, Walnut library manager, said she was looking forward to working in the City of Walnut and welcomes everyone to join the programs and great resources at the Walnut Library.

Esmeralda Cortez, high school senior, presented information to bring awareness of the vulnerable homeless members of the community. She is looking for support on an initiative that will address the well-being of homelessness.

There being no further person wishing to speak, the City Council closed oral communications.

MINUTES:

1. Approval of the April 10, 2024 Council meeting

MOTION ON ITEM 1

*C/Ching made a motion to approve Item 1; seconded by MPT/Freedman.
Motion carried by the following voice vote:*

AYES: COUNCILMEMBERS: *Cajulis, Ching, Freedman, Tragarz, Wu*

NOES: COUNCILMEMBERS: *None*

ABSTAIN: COUNCILMEMBERS: *Tragarz*

ABSENT: COUNCILMEMBERS: *None*

PUBLIC HEARINGS/ ORDINANCES:

2. Ordinance No. 24-02 – Prohibiting Stopping on the South Side of Shadow Oak Drive

Recommendation: The Traffic Safety Committee recommends that the City Council waive further reading and introduce by title only Ordinance No. 24-02, “An Ordinance of the City Council of the City of Walnut Amending and Restating Walnut Municipal Code Section 3.32.060 Pertaining to Parking, Standing, or Stopping Restrictions on Shadow Oak Drive in the City of Walnut.”

M/Tragarz opened the public hearing at 7:47 p.m.

CE/Gilbertson presented a staff report. He reported on the massive renovation construction taking place at Oswalt Academy, which has been causing traffic on Shadow Oak.

There was discussion amongst Council and staff regarding the options available for dropping off students and the posting of “No Parking” signs on Shadow Oak.

There being no input, the public hearing was closed at 7:57 p.m.

MOTION ON ITEM 2

C/Ching made a motion to approve Item 2; seconded by C/Wu. Motion carried by the following voice vote:

AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz, Wu

NOES: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

3. Resolution No. 24-22 - Public Hearing Regarding Setting 2024-25 Lighting and Open Space Maintenance District No. 1 (LOSMD) Assessments

Recommendation: That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Solicit Input on the Item;
4. Close the Public Hearing;
5. Approve the Engineer’s Report for Fiscal Year 2024-25; and
6. Adopt Resolution No. 24-22 Ordering the Maintenance Work, Confirming the Diagram, Assessments, and All Other Matters Set Forth in the Engineer’s Report, Setting the Lighting and Open Space Maintenance District No. 1 Assessments for Fiscal Year 2024-25 for Zones 1, 2, 3, 4, 5, 6, 7, 8, 9, 11, and 12.

M/Tragarz opened the public hearing at 7:58 p.m.

CSD/Barcelo presented a staff report.

C/Ching expressed his appreciation to CM/Weiner for coming up with ways to work with the deficit.

There being no one present to speak the public hearing was closed at 8:03 p.m.

MOTION ON ITEM 3

C/Ching made a motion to approve Item 3; seconded by MPT/Freedman. Motion carried by the following voice vote:

AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz, Wu

NOES: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

4. Resolution No. 24-23 – Public Nuisance Abatement Process: Recovery of City acquired costs for nuisance abatement work performed at a Vacant Parcel, identified as Assessor Parcel No. (APN: 8722-028-037)

Recommendation: That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Close the Public Hearing; and
4. Adopt Resolution No. 24-23 confirming the “Statement of Costs” report for the public nuisance abatement work performed at Vacant Parcel identified as Assessor Parcel No. 8722-028-037; and
5. Appropriate \$6,866 from the General Fund into account 01-5002-6227 to cover the upfront labor costs, as outlined within the “Statement of Costs” report.

M/Freedman opened the public hearing at 8:04 p.m.

CE/Morales presented a staff report.

There was some discussion amongst the City Council and Staff regarding the abatement.

There being no one present to speak the public hearing was closed at 8:07 p.m.

C/Wu excused himself from the meeting since he had a conflict of interest.

MOTION ON ITEM 4

*C/Ching made a motion to approve Item 4; seconded by MPT/Freedman.
C/Motion carried by the following voice vote:*

AYES: *COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz*
NOES: *COUNCILMEMBERS: None*
ABSTAIN: *COUNCILMEMBERS: None*
ABSENT: *COUNCILMEMBERS: Wu*

After action was taken, C/Wu returned to the meeting.

5. Resolution No. 24-24 – Public Nuisance Abatement Process: Recovery of City acquired costs for nuisance abatement work performed at 1347 Wesleyan Avenue (APN: 8712-015-017)

Recommendation: That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Solicit Public Input on this Item;
4. Close the Public Hearing; and

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5. Adopt Resolution No. 24-24 confirming the “Statement of Costs” report for the public nuisance abatement work performed at 1347 Wesleyan Avenue (APN: 8712-015-017).

M/Tragarz opened the public hearing at 8:09 p.m.

CE/Morales presented a staff report.

CC/De Dios announced there was one written statement received by email from Richard Michael opposing the item.

There being no one present to speak the public hearing was closed at 8:10 p.m.

MOTION ON ITEM 5

C/Ching made a motion to approve Item 5; seconded by C/Cajulis. Motion carried by the following voice vote:

AYES: *COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz, Wu*

NOES: *COUNCILMEMBERS: None*

ABSTAIN: *COUNCILMEMBERS: None*

ABSENT: *COUNCILMEMBERS: None*

COUNCIL CONSENT CALENDAR:

6. **Resolution No. 24-25 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \$650,785.26 Demand No. 168183 through No. 168253, Both Inclusive Fiscal Year 2023-24**

Recommendation: That the City Council adopt Resolution No. 24-25.

7. **Resolution No. 24-26 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \$1,091,471.06 Demand No. 168254 through No. 168317, Both Inclusive Fiscal Year 2023-24**

Recommendation: That the City Council adopt Resolution No. 24-26.

8. **Resolution No. 24-27 – Calling and Giving Notice of Holding a General Municipal Election on November 5, 2024**

Recommendation: That the City Council adopt Resolution No. 24-27, “A Resolution of the City Council of the City of Walnut, California, Calling for the Holding of a General Municipal Election to be held on Tuesday, November 5, 2024, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities.”

9. Resolution No. 24-28 – Requesting the Board of Supervisors of the County of Los Angeles to Consolidate a General Municipal Election to be held on Tuesday, November 5, 2024

Recommendation: That the City Council adopt Resolution No. 24-28, “A Resolution of the City Council of the City of Walnut, California, Requesting the Board of Supervisors of the County of Los Angeles to Consolidate a General Municipal Election to be Held on Tuesday, November 5, 2024, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code.”

10. Resolution No. 24-29 – Adopting Regulations for Candidates for Elective Office Pertaining to Candidate Statements for the General Municipal Election on November 5, 2024

Recommendation: That the City Council adopt Resolution No. 24-29, “A Resolution of the City Council of the City of Walnut, California, Adopting Regulations for Candidates for Elective Office Pertaining to Candidate Statements Submitted to the Voters at an Election to be held on Tuesday, November 5, 2024.”

11. Resolution No. 24-30 - City Manager Contract Amendment

Recommendation: That the City Council adopt Resolution No. 24-30, A Resolution of the City Council of the City of Walnut Approving the Third Amendment to Employment Agreement with the City Manager.

12. First and Second Amendment(s) to the Agreement for Professional Services between the City of Walnut and Placeworks

Recommendation: That the City Council:

1. Approve and authorize the City Manager to execute and administer the Second Amendment to the Agreement for the Professional Services between the City of Walnut and Placeworks, in substantially the form attached hereto, and in such final form as approved by the City Attorney; and
2. Authorize the City Manager to execute and administer implementing documents and amendments necessary to complete the professional services contemplated by the Agreement, as amended, provided developer funds are available in the project deposit account and the implementing documents and amendments are in such final form as approved by the City Attorney.

13. Award of Bid – 2023-2024 Maintenance Area 3 Slurry Seal Project

Recommendation: That the City Council:

1. Award a construction contract for the 2023-2024 Maintenance Area 3 Slurry Seal Project to Doug Martin Contracting Company, Inc. in the amount of \$801,833.00;
2. Reject all other bids;
3. Appropriate \$222,110.00 from METRO Measure R Fund Reserves (Fund 16) to the project;
4. Authorize staff to issue a Purchase Order to Doug Martin Contracting Company, Inc. in the amount of \$801,833.00; and
5. Authorize staff to issue change orders not to exceed 15% of the contract award amount (\$120,274.95) to Doug Martin Contracting Company, Inc.; and
6. Approve a Purchase Order to RKA Consulting Group in the amount of \$75,000.

14. Award of Bid – Walnut Ranch Park Storm Drain Improvement Project

Recommendation: That the City Council:

1. Award a construction contract for the Walnut Ranch Park Storm Drain Improvement Project to Perry C. Thomas, Inc. in the amount of \$186,241.00;
2. Reject all other bids;
3. Appropriate \$274,865.00 from American Rescue Plan Act (ARPA) Fund Reserves to the Walnut Ranch Storm Drain Improvement Project;
4. Authorize staff to issue a Purchase Order to Perry C. Thomas, Inc. in the amount of \$186,241.00;
5. Authorize staff to issue change orders not to exceed 10% of the contract award amount (\$18,624.10) to Perry C. Thomas, Inc.; and
6. Approve a Purchase Order to RKA Consulting Group in the amount of \$58,390.

15. FY 2022-23 Green Street Project – Final Acceptance

Recommendation: That the City Council:

1. Accept the work performed by Gentry Brothers Inc. for the FY 2022-23 Green Street Project;
2. Authorize the City Clerk to file the proper “Notice of Completion”.

16. Rejection of Bids – Valley Blvd. and Brea Canyon Road Bus Stop Improvements; Temple Avenue Median Improvements; and Heidelberg Park ADA Improvements Project

Recommendation: That the City Council:

1. Reject all bids for Valley Blvd. and Brea Canyon Road Bus Stop Improvements; Temple Ave Median Improvements; and Heidelberg Park ADA Improvements Project.

17. Authorize American Youth Soccer Organization (AYSO) to Host a Father’s Day Frenzy Tournament June 15-16 at Walnut Ranch Park

Recommendation: That the City Council authorize AYSO to host a Father’s Day Frenzy Tournament on June 15-16, 2024 at Walnut Ranch Park as a third tournament for the season.

18. Notice of Decision – April 17, 2024 Planning Commission Meeting

Recommendation: That the City Council:

1. Receive and File the “Notice of Decision” by the Planning Commission at its April 17, 2024 Meeting for the following Item(s)/Project(s):
 - a. Site Plan and Architectural Review (SPC/AR) 2024-006.

MOTION ON ITEMS 6 - 18

C/Ching made a motion to approve Items 6 through 18; seconded by MPT/Freedman. Motion carried by the following voice vote:

AYES: COUNCILMEMBERS: *Cajulis, Ching, Freedman, Tragarz, Wu*
NOES: COUNCILMEMBERS: *None*
ABSTAIN: COUNCILMEMBERS: *None*
ABSENT: COUNCILMEMBERS: *None*

COUNCIL DISCUSSION/TRANSACTION ITEMS:

19. Update on the Establishment of a Sewer Reimbursement District for the Castlehill Drive and Slope Drive Neighborhood

Recommendation: That the City Council abandon the establishment of the reduced scope Sewer Reimbursement District because only 38% of the twenty-one impacted property owners responded in favor of the project.

CE/Gilbertson presented a staff report.

After brief discussion, staff indicated that they will not pursue any further at this time.

MOTION ON ITEM 19

C/Ching made a motion to approve Item 19; seconded by MPT/Freedman. Motion carried by the following voice vote:

AYES: COUNCILMEMBERS: *Cajulis, Ching, Freedman, Tragarz, Wu*
NOES: COUNCILMEMBERS: *None*
ABSTAIN: COUNCILMEMBERS: *None*
ABSENT: COUNCILMEMBERS: *None*

COUNCIL DISCUSSION/TRANSACTION ITEMS: None scheduled.

ANNOUNCEMENTS (COUNCIL MEMBERS AND STAFF):

A. Councilmembers’ report on meetings attended at the expense of the local agency

MPT/Freedman attended the League of California Cities Conference in Sacramento in April 17-19, met with representatives and spoke of the needs and funding opportunities beneficial to Walnut.

C/Cajulis shared that he attended a Contract Cities board meeting and SGV Council of Governments meeting. He wished all mothers a Happy Mother’s Day.

Individual Members’ comments and updates

C/Ching spoke on the agreement of the City Manager and is pleased with his work and wants to also recognize the work of staff.

M/Tragarz thanked staff for organizing the Mayor’s Prayer Breakfast. She announced the vacancies on all City Commissions and invited all residents to apply before the end of the month deadline.

COUNCIL LATE BUSINESS: None scheduled.

COUNCIL ADJOURNS TO WALNUT HOUSING AUTHORITY



CALL TO ORDER: Authority Chair Tragarz called the meeting to order at 8:20 p.m.

ORAL COMMUNICATIONS FOR HOUSING AUTHORITY:

There being no one present wishing to speak, it was unanimously moved by the Authority to close oral communications; motion carried.

AUTHORITY PUBLIC HEARINGS: None scheduled.

AUTHORITY CONSENT CALENDAR:

20. **Resolution No. 24-04 WHA - A Resolution of the Walnut Housing Authority Allowing Certain Claims and Demands in the Amount of \$40,719.83 Demand No. 100444 through No. 100444, Both Inclusive**

Recommendation: That the Authority adopt Resolution No. 24-04 WHA.

MOTION ON ITEM 20

AM/Ching made a motion to approve Item 20; seconded by AM/Wu. Motion carried by the following voice vote:

AYES: *AUTHORITYMEMBERS: Cajulis, Ching, Freedman, Tragarz, Wu*

NOES: *AUTHORITYMEMBERS: None*

ABSTAIN: *AUTHORITYMEMBERS: None*

ABSENT: *AUTHORITYMEMBERS: None*

AUTHORITY DISCUSSION/TRANSACTION ITEMS: None scheduled.

AUTHORITY LATE BUSINESS: None scheduled.

AUTHORITY ADJOURNS TO CITY COUNCIL MEETING

CLOSED SESSION: None scheduled.

ADJOURNMENT:

There being no further business, the City Council adjourned the regular meeting at 8:23 p.m.

PASSED AND APPROVED this 12th day of June 2024.

Nancy Tragarz, Mayor

ATTEST:

Teresa De Dios, City Clerk