

**WALNUT CITY COUNCIL MEETING**

**CALL TO ORDER:** Mayor Tragarz called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** M/Tragarz led the flag salute.

**ROLL CALL:**

PRESENT: COUNCILMEMBERS: M/Tragarz, MPT/Freedman, C/Cajulis, C/Ching, C/Wu  
ABSENT: COUNCILMEMBERS: None

Also present: City Manager Weiner; City Attorney Leibold; Community Development Director Vasquez, Community Services Director Barcelo, Finance Director Ogawa; Administrative Services Director Carlson; Finance Manager Meza, Finance Analyst Rashad; Public Information Office Maio; Management Analyst Munoz; and Senior Management Analyst Markel.

**INVOCATION – NON-DENOMINATIONAL:** Pastor Tom Lay of City Blessing Church led the invocation.

**PRESENTATIONS:** None scheduled.

**ORAL COMMUNICATIONS FOR THE CITY COUNCIL:**

There being no person present wishing to speak, the City Council closed oral communications.

**MINUTES:**

**1. Approval of the May 1, 2024, Budget Workshop meeting**

**MOTION ON ITEM 1**

*C/Freedman made a motion to approve Item 1; seconded by C/Cajulis. Motion carried by the following electronic vote:*

**AYES:** COUNCILMEMBERS: *Cajulis, Freedman, Tragarz*

**NOES:** COUNCILMEMBERS: *None*

**ABSTAIN:** COUNCILMEMBERS: *Ching, Wu*

**ABSENT:** COUNCILMEMBERS: *None*

2. Approval of the June 12, 2024, City Council meeting

**MOTION ON ITEM 2**

*C/Ching made a motion to approve Item 2; seconded by C/Wu. Motion carried by the following electronic vote:*

**AYES:** COUNCILMEMBERS: *Ching, Freedman, Tragarz, Wu*  
**NOES:** COUNCILMEMBERS: *None*  
**ABSTAIN:** COUNCILMEMBERS: *Cajulis*  
**ABSENT:** COUNCILMEMBERS: *None*

**PUBLIC HEARINGS/ ORDINANCES:**

3. Resolution No. 24-33 – Adoption of the Fiscal Year 2024-25 to Fiscal Year 2028-29 Capital Improvement Plan (CIP)

**Recommendation:** That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Solicit public input on this item;
4. City Council Discussion;
5. Close the Public Hearing;
6. Adopt Resolution No. 24-33, “A Resolution of the City Council of the City of Walnut, California, adopting the Capital Improvement Plan for Fiscal Year 2024-25 to Fiscal Year 2028-29”.

M/Tragarz opened the public hearing at 7:06 p.m.

FM/Meza presented a staff report.

There was a discussion regarding funding to cover costs, to which staff responded that there was enough funding to cover costs.

M/Tragarz closed the hearing at 7:09 p.m.

**MOTION ON ITEM 3**

*MPT/Freedman made a motion to approve Item 3; seconded by C/Ching. Motion carried by the following electronic vote:*

**AYES:** COUNCILMEMBERS: *Cajulis, Ching, Freedman, Tragarz, Wu*  
**NOES:** COUNCILMEMBERS: *None*  
**ABSTAIN:** COUNCILMEMBERS: *None*  
**ABSENT:** COUNCILMEMBERS: *None*

**COUNCIL CONSENT CALENDAR:**

4. **Resolution No. 24-34 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \$549,491.91 Demand No. 168495 through No. 168561, Both Inclusive Fiscal Year 2023-24**

**Recommendation:** That the City Council adopt Resolution No. 24-34.

5. **Resolution No. 24-35 – To Establish the 2024-25 Appropriation Limit**

**Recommendation:** That the City Council approve and adopt Resolution No. 24-35, establishing the appropriation limit for Fiscal Year 2024-25 in the amount of \$35,375,161.

6. **Resolution No. 24-36 – The City of Walnut Personnel Rules and Regulations**

**Recommendation:** That the City Council adopt Resolution No. 24-36, amending the City of Walnut’s Personnel Rules and Regulations.

7. **Resolution No. 24-39 – CalPERS Employer Paid Member Contributions**

**Recommendation:** That the City Council adopt Resolution No. 24-39, “A Resolution of the City Council of the City of Walnut with Regards to Payment of Employer Paid Member Contributions to the California Public Employees’ Retirement System.

8. **Resolution No. 24-40 – Approving a Five-Year Municipal Law Enforcement Services Agreement with the Los Angeles County Sheriff’s Department (LASD)**

**Recommendation:** That the City Council:

1. Adopt Resolution No. 24-40 (Attachment 1): approving the Five-Year Municipal Law Enforcement Services Agreement (MLESA) with the County of Los Angeles for municipal law enforcement services covering the period of July 1, 2024, through June 30, 2029; and
2. Authorize the City Manager to execute the MLESA on behalf of the City (Attachment 2).

9. **Approve Professional Services Agreement with Dhalin Group Inc. for Conceptual and Schematic Design Phases of the Gymnasium and Teen Center Renovation**

**Recommendation:** That the City Council:

1. Approve a Professional Services Agreement with Dhalin Group, Inc. (Dhalin) for the conceptual and schematic design phases of the Gymnasium and Teen Center Renovation Project;

2. Authorize the City Manager to sign the Agreement on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney; and
3. Authorize staff to issue a Purchase Order to Dhalin in the amount of \$79,500.

**11. 2024 Investment Policy**

**Recommendation:** That the City Council adopt the attached 2024 Investment Policy reaffirming its support of the current City Treasurer operations which provides safety, liquidity, and yield for the City funds.

**12. Commission Appointments to the Planning, Parks and Recreation, Senior Citizens, and Youth Advisory Commissions**

**Recommendation:** That the City Council appoint the nominees recommended by each City Council Member to the Planning, Parks and Recreation, Senior Citizens, and Youth Advisory Commissions:

**Planning Commission**

Stephen Sam (M/Tragarz); Mark Fernandez (MPT/Freedman); Fernando Perez (C/Cajulis); Heinrich Dy (C/Ching); Eric Wang (C/Wu).

**Parks & Recreation Commission**

Tom Pedersen (M/Tragarz); Jodi Lepp (MPT/Freedman); Alger Brion (C/Cajulis); Gloria Mungia (C/Ching); Dino Pollalis (C/Wu).

**Senior Citizens Commission**

Sharon Miller (M/Tragarz); Agnes Gonzales (MPT/Freedman); Honchee Natividad (C/Cajulis); Mario Rodriguez (C/Ching); Hong Diana Zhao (C/Wu).

**Youth Advisory Commission**

Hanna Kaitlin Dy, Marissa Ferrel (M/Tragarz); Sophie Lu, Evelyn Kung (MPT/Freedman); Alexander Lee, Jiaqi Wang (C/Cajulis); Anya Su, Vicky Cui (C/Ching); Chloe Chen, Jia Shun Chen (C/Wu).

**13. Acceptance of Public Improvements and Release of Improvement Bonds for Tract No. 82206 (808 Francesca)**

**Recommendation:** That the City Council accept the public improvements related to Tract No. 82206 (808 Francesca) and release of the improvement bonds.

**14. Updated Job Descriptions**

**Recommendation:** That the City Council receive and file this Report.

**15. Notice of Decision – June 19, 2024, Planning Commission Meeting**

**Recommendation:** That the City Council:

**JUNE 26, 2024 – CC/WHA**

1. Receive and File the “Notice of Decision” by the Planning Commission at its June 19, 2024, Meeting for the following Item(s)/Project(s):
  - a. General Plan Conformity Determination - Proposed Capital Improvement Program (CIP) for Fiscal Year (FY) 2024-25 through 2028-29.
  - b. Tentative Parcel Map (TPM) 83728.

**MOTION ON ITEMS 4-9 and 11-15**

***C/Ching made a motion to approve Items 4-9 and 11-15; seconded by C/Cajulis. Motion carried by the following electronic vote:***

***AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz, Wu***  
***NOES: COUNCILMEMBERS: None***  
***ABSTAIN: COUNCILMEMBERS: None***  
***ABSENT: COUNCILMEMBERS: None***

**ITEMS PULLED FOR DISCUSSION**

10. **Approval of a Five-Year Maintenance Agreement with Athletic Field Specialists for Sports Field Maintenance at Creekside, Snow Creek, and Suzanne Parks**

**Recommendation:** That the City Council:

1. Approve a five-year Maintenance Agreement with Athletic Field Specialists (AFS) for sports field maintenance services at Creekside, Snow Creek, and Suzanne Parks; and
2. Authorize the City Manager to sign the Agreement on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney.

MPT/Freedman inquired as to how the calculation was made.

CSD/Barcelo provided background information for the calculations and stated that the company has been doing a great job. She explained that this is included in the annual budget for standard maintenance and is not part of the capital projects.

**MOTION ON ITEM 10**

***MPT/Freedman made a motion to approve Item 10; seconded by C/Ching. Motion carried by the following electronic vote:***

***AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz, Wu***  
***NOES: COUNCILMEMBERS: None***  
***ABSTAIN: COUNCILMEMBERS: None***  
***ABSENT: COUNCILMEMBERS: None***

**COUNCIL DISCUSSION/TRANSACTION ITEMS:**

16. **Resolution No. 24-37 – Adoption of the 2024-25 Annual Budget and Resolution No. 24-38 – Amending and Restating the 2024-25 Executive, Management, Classified and Part-time Schedule of Authorized Positions and Salary Schedules**

**Recommendation:** That the City Council adopt Resolution No. 24-37, “A Resolution of the City Council of the City of Walnut Adopting the Annual Budget in the Amount of \$32,271,079 for Fiscal Year 2024-25” and Resolution No. 24-38, “A Resolution of the City Council of the City of Walnut Amending the Executive, Management, Classified, and Part-time Schedule of Authorized Positions and Salary Schedules for Fiscal Year 2024-25.”

FD/Ogawa presented a staff report and announced a surplus in the general fund.

Discussion took place amongst Council and staff regarding: the 201% general fund reserve, recreation fund status, special revenue and restrictive funds and their effects on the budget, funds received from representatives for projects, capital improvement projects, projects and park fees, and LOSMD budget subsidy.

Council thanked staff for their work preparing the budget.

**MOTION ON ITEM 16**

***C/Ching made a motion to adopt Resolution No. 24-37 and Resolution No. 24-38; seconded by C/Cajulis. Motion carried by the following electronic vote:***

***AYES: COUNCILMEMBERS: Cajulis, Ching, Freedman, Tragarz, Wu***  
***NOES: COUNCILMEMBERS: None***  
***ABSTAIN: COUNCILMEMBERS: None***  
***ABSENT: COUNCILMEMBERS: None***

**ANNOUNCEMENTS (COUNCIL MEMBERS AND STAFF):**

- A. Councilmembers’ report on meetings attended at the expense of the local agency**

MPT/Freedman shared information from a Contract Cities meeting.

C/Wu stated that he attended the mosquito and vector control meeting.

C/Cajulis shared information from a Contract Cities meeting.

M/Tragarz shared information from a Sanitation District meeting and Foothill Transit meeting.

**B. Individual Members' comments and updates**

MPT/Freedman thanked staff for their work on the splash pad at Creekside Park, shared information on the Mt. SAC community education classes, and thanked all the commission applicants.

C/Cajulis stated that he attended an event in Carson for Philippine Independence Day and thanked all of the public safety staff in the City.

Council thanked all the commissioners appointed for 2024-25 and invited the community to attend the 4<sup>th</sup> of July event and Music and Movies in the Park events.

**COUNCIL LATE BUSINESS:** None scheduled.

**COUNCIL ADJOURNS TO WALNUT HOUSING AUTHORITY**

**WALNUT HOUSING AUTHORITY MEETING**

**CALL TO ORDER:** Authority Chair Tragarz called the meeting to order at 7:38 p.m.

**ORAL COMMUNICATIONS FOR HOUSING AUTHORITY:**

There being no one present wishing to speak, it was unanimously moved by the Authority to close oral communications; motion carried.

**AUTHORITY PUBLIC HEARINGS:** None scheduled.

**AUTHORITY CONSENT CALENDAR:**

- 17. Resolution No. 24-06 WHA - A Resolution of the Walnut Housing Authority Allowing Certain Claims and Demands in the Amount of \$52,792.98 Demand No. 100446 through No. 100446, Both Inclusive Fiscal Year 2023-24**

**Recommendation:** That the Authority adopt Resolution No. 24-06 WHA.

**18. Adoption of the 2024-25 Walnut Housing Authority (WHA) Budget**

**Recommendation:** That the Walnut Housing Authority Members adopt the Walnut Housing Authority (WHA) Budget for Fiscal Year 2024-25. The annual budget includes \$32,780 in resources and \$681,110 in total appropriations.

**MOTION ON ITEM 17 & 18**

*AM/Ching made a motion to approve Items 17 & 18; seconded by VC/Freedman. Motion carried by the following electronic vote:*

**AYES:** *AUTHORITYMEMBERS: Cajulis, Ching, Freedman, Tragarz, Wu*  
**NOES:** *AUTHORITYMEMBERS: None*  
**ABSTAIN:** *AUTHORITYMEMBERS: None*  
**ABSENT:** *AUTHORITYMEMBERS: None*

**AUTHORITY DISCUSSION/TRANSACTION ITEMS:** None scheduled.

**AUTHORITY LATE BUSINESS:** None scheduled.

**AUTHORITY ADJOURNS TO CITY COUNCIL MEETING**

**CLOSED SESSION:** None scheduled.

**ADJOURNMENT:**

There being no further business, the City Council adjourned the regular meeting at 7:39 p.m.

**PASSED AND APPROVED this 12th day of June 2024.**

\_\_\_\_\_  
Nancy Tragarz, Mayor

ATTEST:

\_\_\_\_\_  
Teresa De Dios, City Clerk