

CITY OF WALNUT  
PARKS AND RECREATION COMMISSION AGENDA  
WALNUT CITY HALL  
21201 LA PUENTE ROAD, WALNUT  
OCTOBER 15, 2024

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER BRION
3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF SEPTEMBER 17, 2024

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for September 2024

Recommendation: Receive and file.

B. Administratively Approved Park Use Requests September 2024

Recommendation: Receive and file.

C. Recreation Division Activities Summary September 2024

Recommendation: Receive and file.

8. ITEMS REMOVED FROM CONSENT CALENDAR

9. DISCUSSION
  
10. COMMISSION ITEMS
  
11. STAFF ITEMS
  - A. Upcoming Recreation Programs/Events
  - B. Park Project Updates
  - C. Dog Park
  
12. ANNOUNCEMENTS
  
13. ADJOURNMENT

Minutes of the Regular Meeting  
of the Parks and Recreation Commission  
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, September 17, 2024.

CALL TO ORDER: The meeting was called to order by C/Brion at 7:00 p.m.

FLAG SALUTE: Commissioner Pollalis

ROLL CALL:

PRESENT: Commissioners Brion, Lepp, Munguia, Pedersen & Pollalis  
ABSENT: None

Also present at the meeting were Director Public Works Barcelo, Director Community Services Bumia, Maintenance Superintendent Martinez, Management Analyst Munoz and Senior Administrative Assistant Vermeer.

MINUTES:

C/Pedersen made a motion, seconded by C/Munguia and was carried 4-0-1 to approve the minutes on August 20, 2024.

AYES: Brion, Munguia, Pedersen & Pollalis  
ABSENT: None  
ABSTAIN: Lepp

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Munguia made a motion, seconded by C/Lepp and carried 5-0, to accept items 7A – 7C under Consent Calendar as recommended.

AYES: Brion, Munguia, Lepp, Pedersen & Pollalis  
ABSENT: None  
ABSTAIN: None

ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION:

DISCUSSION:

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 8:30 p.m.

---

Chairperson

ATTEST:

---

Senior Administrative Assistant



## AGENDA ITEM 7A

- Consent Calendar
- Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: OCTOBER 15, 2024**

**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Public Works Director** *MB*

**FROM: Kenny Martinez, Maintenance Superintendent** *KM*

**SUBJECT: Parks Maintenance Report for September 2024**

**RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file the Parks Maintenance Report for September 2024.

**BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Public Works Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the city staff. General maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also perform special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff perform playground inspections on a weekly basis.

Additional park maintenance activities in September included the following:

Arroyo:

- Conducted weekly inspections of the park.

Ashley:

- Conducted weekly inspections of the park.

Butterfield:

- Replaced stolen 2" backflow for potable water protection.

Country Hollow:

- Conducted weekly inspections of the park.

Creekside:

- Install five (4) new trash cans near the new shade structure.
- Install one (1) new trash can next to the new restroom building.
- Install rain gutters on the new restroom building.
- Install a new 3" master valve for the park's north end.
- Aeriated baseball field turf on fields #1, 2, and Shetland.
- Applied pre-emergent herbicides on fields #1, 2, and Shetland.
- Install a new kiosk next to the new shelter.
- Install an additional dog station near the trail at San Miguel.

Heidelberg:

- Conducted weekly inspections of the park.

Lemon Creek:

- Remove graffiti throughout the park.

Snow Creek:

- Aeriated the baseball field turf.
- Applied re-emergent herbicide on the baseball turf.
- Repaired the potable water line that supplies the restrooms.

Suzanne:

- Remove graffiti throughout the park.
- Re-keyed the locks for WYS.

Walnut Hills:

- Conducted weekly inspections of the park.

Walnut Ranch:

- Repaired the stairs between soccer fields #1 and #2.
- Treated for fire ants at all four fields.
- Unclogged the drain for the sink in the women's restroom.
- Treated for rodent activity around the snack bar and restroom building.

**RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



## AGENDA ITEM 7B

- Consent Calendar  
 Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: SEPTEMBER 17, 2024**

---

**TO: Parks and Recreation Commission**

**VIA: Melissa Barcelo, Director of Public Works *MB*  
Jamie Bumia, Community Services Director**

**FROM: Chris Vermeer, Senior Administrative Assistant *CV***

**SUBJECT: Administratively Approved Park Use Requests – September 2024**

---

**RECOMMENDATION:**

It is recommended that the Parks and Recreation Commission receive and file this informational report.

**ANALYSIS:**

Attached, please find a list of park use requests that were administratively approved during the month of September. In addition, staff included requests that were administratively approved since July and have been reviewed by the Commission during previous meetings.

**RELATION TO MISSION STATEMENT:**

We will enhance civic pride by offering superior facilities and programs.



Location	Date	Day	Start - End Time	Event	Attend/Qty
Creekside Picnic Area	Jul 6, 2024	Saturday	09:00 AM - 01:30 PM	Birthday	46
	Jul 7, 2024	Sunday	01:00 PM - 08:00 PM	Birthday	65
	Jul 13, 2024	Saturday	11:00 AM - 06:00 PM	Picnic	30
	Jul 14, 2024	Sunday	11:00 AM - 07:00 PM	Birthday	40
	Jul 20, 2024	Saturday	10:00 AM - 09:00 PM	Birthday	40
	Jul 21, 2024	Sunday	09:00 AM - 02:00 PM	Birthday	50
	Jul 27, 2024	Saturday	11:00 AM - 04:00 PM	Birthday	30
	Jul 28, 2024	Sunday	08:30 AM - 04:00 PM	Birthday	40
	Aug 11, 2024	Sunday	03:00 PM - 08:00 PM	Picnic	30
	Aug 17, 2024	Saturday	10:00 AM - 03:00 PM	Birthday	50
	Aug 18, 2024	Sunday	11:30 AM - 04:30 PM	Birthday	40
	Aug 24, 2024	Saturday	12:00 PM - 09:00 PM	St. Stephen Concert	100
	Aug 25, 2024	Sunday	12:00 PM - 03:00 PM	Birthday	30
	Sep 7, 2024	Saturday	08:00 AM - 08:00 PM	Picnic	65
	Sep 14, 2024	Saturday	03:30 PM - 05:30 PM	Picnic	20
	Sep 21, 2024	Saturday	10:00 AM - 03:00 PM	Birthday	50
	Sep 22, 2024	Sunday	10:00 AM - 05:00 PM	Birthday	30
	Sep 28, 2024	Saturday	10:00 AM - 02:00 PM	Birthday	45
	Sep 29, 2024	Sunday	12:00 PM - 06:00 PM	Birthday	50
	Lemon Creek Picnic Area	Jul 1, 2024	Monday	09:00 AM - 12:00 PM	Camp Crowdad 2024 1st Session
Jul 3, 2024		Wednesday	09:00 AM - 12:00 PM	Camp Crowdad 2024 1st Session	110
Jul 6, 2024		Saturday	09:00 AM - 08:00 PM	Birthday	85
Jul 8, 2024		Monday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
Jul 10, 2024		Wednesday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
Jul 13, 2024		Saturday	11:00 AM - 07:00 PM	Birthday	85
Jul 15, 2024		Monday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
Jul 17, 2024		Wednesday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
Jul 22, 2024		Monday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
Jul 24, 2024		Wednesday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
Jul 28, 2024		Sunday	07:00 AM - 03:00 PM	Picnic	60
Jul 29, 2024		Monday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
Jul 31, 2024		Wednesday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
Aug 3, 2024		Saturday	09:00 AM - 06:00 PM	Picnic	40
Lemon Creek Picnic Area		Aug 17, 2024	Saturday	11:00 AM - 05:00 PM	Picnic
	Aug 18, 2024	Sunday	10:00 AM - 05:00 PM	Birthday	25
	Aug 25, 2024	Sunday	08:00 AM - 09:00 PM	Birthday	50
	Aug 31, 2024	Saturday	08:00 AM - 04:00 PM	Birthday	60
	Sep 1, 2024	Sunday	08:00 AM - 09:00 PM	Picnic	100
	Sep 7, 2024	Saturday	08:00 AM - 07:00 PM	Birthday	50
	Sep 8, 2024	Sunday	10:00 AM - 03:00 PM	Picnic	75
	Sep 14, 2024	Saturday	08:00 AM - 04:00 PM	Picnic	50
	Sep 15, 2024	Sunday	08:00 AM - 03:00 PM	Birthday	80

<b>Suzanne Picnic Area</b>	Sep 21, 2024	Saturday	12:00 PM - 08:00 PM	Birthday	40
	Sep 28, 2024	Saturday	12:00 PM - 04:00 PM	Birthday	100
	Sep 29, 2024	Sunday	11:00 AM - 05:00 PM	Picnic	40
	Jul 2, 2024	Tuesday	09:00 AM - 12:00 PM	Camp Crowdad 2024 1st Session	110
	Jul 3, 2024	Wednesday	09:00 AM - 03:30 PM	Camp Crowdad 2024 1st Session	40
	Jul 6, 2024	Saturday	01:30 PM - 06:00 PM	Birthday	40
	Jul 7, 2024	Sunday	02:00 PM - 09:00 PM	Reunion	149
	Jul 9, 2024	Tuesday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
	Jul 11, 2024	Thursday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
	Jul 13, 2024	Saturday	09:00 AM - 08:00 PM	Picnic	35
	Jul 14, 2024	Sunday	10:00 AM - 07:00 PM	Picnic	50
	Jul 16, 2024	Tuesday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
	Jul 17, 2024	Wednesday	10:00 AM - 03:00 PM	picnic	100
	Jul 18, 2024	Thursday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
	Jul 20, 2024	Saturday	02:00 PM - 06:00 PM	Reunion	75
	Jul 23, 2024	Tuesday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
	Jul 25, 2024	Thursday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
	Jul 27, 2024	Saturday	08:00 AM - 09:00 PM	Reunion	80
	Jul 28, 2024	Sunday	01:00 PM - 06:00 PM	Picnic	60
	Jul 30, 2024	Tuesday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
	Jul 31, 2024	Wednesday	09:00 AM - 02:30 PM	Camp Crowdad 2024 2nd Session	40
	Aug 1, 2024	Thursday	09:00 AM - 12:00 PM	Camp Crowdad 2024 2nd Session	110
	Aug 3, 2024	Saturday	10:00 AM - 06:00 PM	Picnic	50
	Aug 17, 2024	Saturday	04:00 PM - 08:00 PM	Picnic	80
<b>Suzanne Picnic Area</b>	Aug 24, 2024	Saturday	01:30 PM - 06:00 PM	Birthday	40
	Aug 25, 2024	Sunday	12:00 PM - 04:00 PM	Picnic	36
	Aug 31, 2024	Saturday	11:30 AM - 07:00 PM	Baby Shower	70
	Sep 1, 2024	Sunday	08:00 AM - 07:00 PM	Birthday	60
	Sep 7, 2024	Saturday	07:00 AM - 02:00 PM	Picnic	30
	Sep 8, 2024	Sunday	02:00 PM - 07:00 PM	Picnic	50
	14-Sep-24	Sunday	01:00 PM - 10:00 PM	Moon Festival	300
	Sep 28, 2024	Saturday	12:00 PM - 04:00 PM	Birthday	30



## AGENDA ITEM 7C

Consent Calendar

Discussion

**WALNUT PARKS AND RECREATION COMMISSION**

**AGENDA DATE: OCTOBER 15, 2024**

**TO: Parks and Recreation Commission**

**FROM: Jamie Bumia, Community Services Director** *JB*

**SUBJECT: Recreation Division Activities Summary**

---

**RECOMMENDATION:**

Staff recommends that the Parks and Recreation Commission receive and file this report.

**BACKGROUND:**

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of September.

**SENIOR PROGRAMS:**

**SENIOR DINE-IN NUTRITION LUNCH PROGRAM**

The Senior Dine-In Nutrition program is open to seniors 60 years and older. Since the start of May, hot meals are being served Monday through Friday, on a first-come first-serve basis. To participate in this program guests must complete a YWCA intake form, check-in begins at 10:30 a.m. with meals served from 11:00 a.m. to 12:00 p.m. or until food is available.

Average Attendance: 65

**SOCIAL CONNECTIONS**

The City of Walnut Senior Center is now partnering with the Los Angeles County of Mental Health Department on Mondays from 11:00 am to 12:00 pm to offer a one-hour support group for seniors allowing individuals to come together around a common activity to develop social connections. Here seniors are able to come and socialize, play games, share their stories, and explore different topics with the Department Staff and their fellow peers.

Average Attendance: 25 participants

SENIOR SEMINARS / SPECIAL EVENTS:

**September:**

Meet & Greet – Forest Lawn

September 4, 2024

9:30 am to 11:30 am

Seminar: Medicare 101

September 10, 2024

Presented by: CR Partners Ins. Svcs. LLC.

9:00 am to 10:00 am

Seminar: Research for Life

September 17, 2024

Provided by: Research for Life

9:00 am to 10:00 am

Seminar: Late Life Transitions

September 24, 2024

Provided by: LA County Department of Mental Health

9:00 am to 10:00 am

Special Event: *Annual Intergenerational Art Show: Landmark and Landscapes*

The Annual Intergenerational Art Show was held from September 14 through September 20 at the Walnut Senior Center. Participants of all ages submitted their artwork to be displayed at the Senior Center for all the guests to enjoy. On September 14, an Artists' Reception was held, artists were able to meet and discuss their work with those in attendance. Everyone at the Reception were welcomed with an elegant spread of refreshments, snack platters and desserts. A live auction was also held at the reception with over 20 pieces from artists who wished to auction off their work. The art show featured over 80 local artists and had over 100+ entries on display.



### OLDER ADULT CLASSES

The City of Walnut Senior Center partners with the Mt San Antonio College Continuing Education Division to offer classes for older adults. Classes are designed and developed to meet the educational needs of older adults. Classes offered are Digital Photography, Creative Computing, PowerPoint Basics, Mobile Technology, Oil Painting, Home Gardening, Jewelry Production & Design, Healthy Aging, Principles of Posture and Flexibility.

Heart and Soul Line Dance classes started offering lessons twice a week. Monday classes are perfect for the working older adult and scheduled for 6:00 pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome and no partner is necessary.

Zumba Gold classes are offered at the Senior Center on Mondays from 12:30 pm to 1:30 pm. Zumba Gold is a lower impact dance class designed with seniors in mind. This fun and social class will teach different types of Latin and international dances. This class provides simple to follow Zumba choreography that promotes balance, range of motion, posture strengthening and coordination.

Tai Chi Classes are offered on Thursdays from 11:00 am to 12:30 pm. Tai chi is a low impact exercise activity which is practiced as a slow-moving meditation. A former ancient martial art is practiced for health and wellbeing. Benefits of Tai Chi include stress reduction, relaxation, improved mobility, balance and focus.

Young at Heart. The City of Walnut has partnered with Independence at Home and the Young at Heart Healthy Aging Association to offer a 32-week program that can improve upper and lower body strength, balance, reduce stress, improve mental health, and reduce the risk of falling. The class is full with 21 participants.

### GROW GROUP COUNSELING

The Senior Group GROW Group Counseling program has continued to be in person, since the transition of the virtual forum. GROW meets the first Friday of every month from 9:00 am to 11:00 am. Participants ages 55 and older are welcome and encouraged to learn new skills that will allow them to GROW.



#### TEEN CENTER:

Teens in 6<sup>th</sup> through 12<sup>th</sup> grades can enjoy activities including sports, crafts, board games, movies, air hockey, table tennis, foosball and pool. Homework assistance is available to those who wish and new this year the Computer lab with 10 new computers for the teens to utilize for homework and games. Teen Center membership for the school-year will be \$120 for the year or \$75 for each semester. Currently there are 169 Teen Center members registered. During the first week of school, Teen Center staff celebrated the new school year with a BBQ, where students could purchase hamburgers, chips and a drink.

On September 18, the Teen Center had a special guest appearance by TikTok superstar Trick Shot Cop, with over a million followers he came out to do his famous trick shots and played basketball with the Teens.





September's Teen Friday Night (TFN) was a Mark Kart 8 Deluxe Tournament held on September 27. Twelve teens participated in a round robin and then single elimination tournament to see who rules on the track. The top three players won gift cards to Chic-fil-a.



### Youth and Family Group Counseling

This program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

### SPORTS LEAGUES & CLASSES:

Open Gym hours for table tennis, badminton, and basketball are available in the morning from 8:30 am to 1:30 pm at the Walnut Gymnasium and volleyball on Tuesdays from 8:30 pm to 11:00 pm. In September additional hours have been added on the weekends for all four sports.

### THE ADULT BASKETBALL LEAGUE (ABL)

The Summer ABL concluded on September 4<sup>th</sup> with Certified Buckets winning the summer season. Staff is preparing for the upcoming Fall season which will begin the first week of October.

Instructor Club Heights Volleyball offers two classes with the City of Walnut at the Gymnasium/Teen Center. On Tuesdays, Middle School Volleyball class is held from 6:30 pm – 8:30 pm and on Thursdays Junior Spikers class is held from 5:30 pm – 7:30 pm. These classes continue to grow in popularity as students learn the sport volleyball.



## AQUATICS

The Recreation Division Sharks Swim Team began their Fall Conditioning practices September 14th; practices are held Monday through Wednesdays from 7:00 pm to 8:30 pm. The Sharks Swim team conditioning program allows participants from the summer swim team and new possible members to work on their strokes and fitness in the off season of competition. The Sharks will conclude in November with an intra-squad meet.

## SENIOR/COMMUNITY EXCURSIONS:

<u>Senior Excursions:</u>	<u>Date</u>	<u>Participants</u>
The Original Lobster Festival	Sept 8	45 (Full)

<u>Community Excursions:</u>	<u>Date</u>	<u>Participants</u>
------------------------------	-------------	---------------------

No Community Excursions scheduled in September.

## RECREATION CLASSES:



Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the spring session. Classes are offered both at the Senior Center and Gymnasium.

CITY-WIDE SPECIAL EVENTS:

No special events scheduled in September.