

CITY OF WALNUT
PARKS AND RECREATION COMMISSION AGENDA
WALNUT CITY HALL
21201 LA PUENTE ROAD, WALNUT
NOVEMBER 21, 2017

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER QUEJADO
3. ROLL CALL COMMISSIONERS BLAIR, PEDERSEN, POLLALIS, QUEJADO & VAN
4. MINUTES REGULAR MINTUES OF OCTOBER 17, 2017

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for October 2017

Recommendation: Receive and file.

B. Administratively Approved Park Use Requests for October 2017

Recommendation: Receive and file.

C. Status of Recreation Programs for October 2017

Recommendation: Receive and file.

8. ITEMS REMOVED FROM CONSENT CALENDAR
9. DISCUSSION
10. COMMISSION ITEMS
 - A. Aquatic Subcommittee Report
11. STAFF ITEMS
 - A. Upcoming Recreation Programs/Events
 - B. Alternative Sign Designs at Grand Ave. & La Puente Rd.
12. ANNOUNCEMENTS
13. ADJOURNMENT

October 17, 2017

Minutes of the Regular Meeting
of the Parks and Recreation Commission
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, October 17, 2017 at Creekside Park, 780 Creekside Dr., Walnut, California.

CALL TO ORDER: The meeting was called to order by C/Pedersen at 7:00 p.m.

FLAG SALUTE: Commissioner Quejado

ROLL CALL:

PRESENT: Commissioners Blair, Pedersen, Pollalis, Quejado & Van

ABSENT: None

Also present at the meeting were Community Services Superintendent Jensen, Community Services Superintendent Partridge and Executive Assistant Vermeer.

MINUTES:

C/Peterson made a motion, seconded by C/Van and was carried 4-0 to approve the minutes of August 15, 2017

AYES: Blair, Pollalis, Quejado & Van

ABSTAIN: Pedersen

C/Peterson made a motion, seconded by C/Blair and was carried 3-0 to approve the minutes of September 19, 2017

AYES: Blair, Pedersen & Van

ABSTAIN: Pollalis & Quejado

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Pedersen made a motion, seconded by C/Van and carried 5-0, to accept items 7A-G under Consent Calendar as recommended.

ITEMS REMOVED FROM CONSENT CALENDAR

DISCUSSION:

COMMISSION ITEMS:

C/Pedersen made a motion, seconded by C/Quejado and carried 5-0, to discuss alternative sign designs for the corner of Grand and La Puente Rd.

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting was adjourned at 7:41 p.m.

Chairperson

ATTEST:

Executive Assistant



AGENDA ITEM 7A

- Consent Calendar
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: NOVEMBER 21, 2017

TO: Parks and Recreation Commission

VIA: Mary Rooney, Director of Community Services

FROM: Carol Partridge, Community Services Superintendent

SUBJECT: Parks Maintenance Report for October

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file the Parks and Maintenance Report for October.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Maintenance Division of the Community Services Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the City staff. The general maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also performs special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff performs playground inspections on a weekly basis.

Additional maintenance activities for the division in October included the following:

Arroyo:

- Conducted weekly inspections of park

Butterfield:

- Conducted weekly inspections of park
- Treated areas for fire ants

Country Hollow:

- Conducted weekly inspections of park

Creekside:

- All baseball field turf treated with fertilizer and pre-emergent herbicide to control weed germination
- Treated areas for fire ants
- Conducted weekly inspections of park

Heidelberg:

- Conducted weekly inspections of park

Lemon Creek:

- Conducted weekly inspections of park
- At Restroom Building and Patio area: Installed LED lights, low flow toilets, replaced fascia and painted restroom building, painted barbeque enclosure
- Repaired trail light
- Trimmed trees
- Treated areas for fire ants

Norm Ashley:

- Conducted weekly inspections of park

Snow Creek:

- All baseball field turf treated with fertilizer and pre-emergent herbicide to control weed germination
- Treated areas in park for fire ants and conducted weekly inspections of park

Suzanne:

- Repaired gazebo lights
- Main sewer line cleared
- Treated areas in park for fire ants conducted weekly inspections of park

Walnut Hills Park:

- Treated areas in park for fire ants and conducted weekly inspections of park

Walnut Ranch:

- Repaired field lighting
- Treated areas in park for fire ants and conducted weekly inspections of park

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities to our park using residents.



AGENDA ITEM 7B

- Consent Calendar
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: NOVEMBER 21, 2017

TO: Parks and Recreation Commission

VIA: Mary Rooney, Director of Community Services

FROM: Chris Vermeer, Executive Assistant

SUBJECT: Administratively Approved Park Use Requests – OCTOBER 2017

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file this informational report.

ANALYSIS:

Attached, please find a list of park use requests that were administratively approved during the month of October. In addition, staff included requests that were administratively approved since August and have been reviewed by the Commission during previous meetings.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs to our park using residents.

Location	Date	Day	Start - End Time	Event	Attend/Qty
Creekside Picnic Area	Aug 1, 2017	Tuesday	03:00 PM - 10:30 PM	Music & Movies in the Park - Summer	0
	Aug 10, 2017	Thursday	04:30 PM - 07:30 PM	Walnut Road Runners	120
	Aug 12, 2017	Saturday	09:00 AM - 04:00 PM	Picnic	75
	Aug 17, 2017	Thursday	04:30 PM - 07:30 PM	Walnut Road Runners	120
	Aug 19, 2017	Saturday	08:00 AM - 06:00 PM	Family reunion	100
	Aug 24, 2017	Thursday	04:30 PM - 07:30 PM	Walnut Road Runners	120
	Aug 26, 2017	Saturday	12:00 PM - 08:00 PM	Baby Shower	40
	Aug 27, 2017	Sunday	01:00 PM - 04:00 PM	Birthday	50
	Sep 2, 2017	Saturday	10:00 AM - 05:00 PM	Picnic	25
	Sep 3, 2017	Sunday	12:00 PM - 06:00 PM	Birthday	65
	Sep 17, 2017	Sunday	09:30 AM - 04:00 PM	Picnic - Large Attendance	300
	Sep 23, 2017	Saturday	10:00 AM - 06:00 PM	Birthday	50
	Sep 24, 2017	Sunday	12:00 PM - 06:00 PM	Birthday	30
	Sep 30, 2017	Saturday	07:00 AM - 06:00 PM	Party	40
	Oct 7, 2017	Saturday	09:00 AM - 06:00 PM	Birthday	100
	Oct 8, 2017	Sunday	01:00 PM - 08:00 PM	Family Gathering	100
	Oct 14, 2017	Saturday	01:00 PM - 04:00 PM	Birthday	30
	Oct 15, 2017	Sunday	08:00 AM - 03:00 PM	Birthday	60
	Oct 28, 2017	Saturday	10:00 AM - 05:00 PM	Birthday	100
	Oct 29, 2017	Sunday	10:30 AM - 04:00 PM	Graduation Celebration	60
Lemon Creek Picnic Area	Aug 5, 2017	Saturday	01:00 PM - 06:00 PM	Baby Shower	80
	Aug 10, 2017	Thursday	10:00 AM - 03:00 PM	Recreation Activities	149
	Aug 12, 2017	Saturday	12:00 PM - 08:00 PM	Birthday	60
	Aug 13, 2017	Sunday	12:00 PM - 09:00 PM	Baby Shower	50
	Aug 19, 2017	Saturday	09:00 AM - 05:00 PM	Picnic	40
	Aug 20, 2017	Sunday	10:00 AM - 03:00 PM	Birthday	80
	Aug 26, 2017	Saturday	03:00 PM - 08:00 PM	Picnic	50
	Sep 3, 2017	Sunday	02:00 PM - 08:00 PM	Birthday	85
	Sep 9, 2017	Saturday	09:00 AM - 04:00 PM	Picnic	96
	Sep 10, 2017	Sunday	09:00 AM - 03:00 PM	Reunion	100
	Sep 16, 2017	Saturday	10:00 AM - 07:00 PM	Birthday	23
	Sep 17, 2017	Sunday	11:00 AM - 04:30 PM	Birthday	75
	Sep 23, 2017	Saturday	12:00 PM - 05:00 PM	Birthday	65
	Sep 24, 2017	Sunday	10:30 AM - 04:30 PM	Picnic	50
	Sep 30, 2017	Saturday	01:00 PM - 07:00 PM	Birthday	50
	Oct 1, 2017	Sunday	07:00 AM - 07:00 PM	Birthday	80
	Oct 7, 2017	Saturday	01:00 PM - 08:00 PM	Birthday	130
	Oct 15, 2017	Sunday	08:00 AM - 07:00 PM	Birthday	60
	Oct 27, 2017	Friday	07:00 PM - 10:05 PM	Activity: City of Walnut's Haunted Trail - 6665	100
	Oct 28, 2017	Saturday	12:00 PM - 06:00 PM	Birthday	70
Oct 29, 2017	Sunday	10:00 AM - 04:00 PM	Picnic	50	
Snow Creek Picnic	Aug 5, 2017	Saturday	10:00 AM - 05:00 PM	Birthday	60
	Aug 19, 2017	Saturday	08:30 AM - 11:30 AM	Picnic	30
	Aug 20, 2017	Sunday	11:00 AM - 02:00 PM	Picnic	40
	Aug 26, 2017	Saturday	09:00 AM - 07:00 PM	Party	50
	Sep 10, 2017	Sunday	03:30 PM - 07:00 PM	Bridging Ceremony	20
	Sep 16, 2017	Saturday	08:30 AM - 12:00 PM	Picnic	20
	Oct 28, 2017	Saturday	09:30 AM - 05:00 PM	Baby Shower	25
Suzanne Picnic Area	Aug 1, 2017	Tuesday	09:00 AM - 12:00 PM	Camp Crawdad 2017 - 2nd Session	150

Suzanne Picnic Area

Aug 3, 2017	Thursday	09:00 AM - 12:00 PM	Camp Crawdad 2017 - 2nd Session	150
Aug 5, 2017	Saturday	08:00 AM - 06:00 PM	Picnic	100
Aug 6, 2017	Sunday	09:00 AM - 04:00 PM	Picnic	40
Aug 12, 2017	Saturday	10:00 AM - 08:00 PM	Family Reunion	75
Aug 19, 2017	Saturday	11:00 AM - 07:00 PM	Picnic	60
Aug 26, 2017	Saturday	10:00 AM - 07:00 PM	Party	45
Sep 3, 2017	Sunday	12:00 PM - 08:00 PM	Baby Shower	50
Sep 16, 2017	Saturday	09:00 AM - 04:00 PM	Birthday	100
Sep 23, 2017	Saturday	03:00 PM - 08:00 PM	Birthday	90
Sep 24, 2017	Sunday	12:00 PM - 05:00 PM	Birthday	35
Sep 30, 2017	Saturday	09:00 AM - 06:00 PM	Picnic	60
Oct 7, 2017	Saturday	08:00 AM - 05:00 PM	Family Festival	140
Oct 8, 2017	Sunday	08:00 AM - 05:00 PM	Family Festival	140
Oct 14, 2017	Saturday	02:00 PM - 08:00 PM	Baby Shower	100
Oct 21, 2017	Saturday	08:00 AM - 05:00 PM	Birthday	100
Oct 22, 2017	Sunday	08:00 AM - 08:00 PM	Reunion	100
Oct 28, 2017	Saturday	10:00 AM - 03:00 PM	Birthday	40
Oct 29, 2017	Sunday	10:00 AM - 07:00 PM	Birthday	45



AGENDA ITEM 7C

- Consent Calendar
 Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: NOVEMBER 21, 2017

TO: Parks and Recreation Commission
VIA: Mary Rooney, Director of Community Services
FROM: Alicia Jensen, Deputy Community Services Director
SUBJECT: Review of Recreation Programs During October 2017

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file this informational report.

AQUATICS:

The Recreation Division is conducting a Sharks Swim Team Fall Conditioning program which began in late September and runs through mid-November, 2017. This conditioning program is for returning Shark Swim team members and those who are interested in competing next summer. Practices are held Tuesdays and Thursdays at 5:00; Saturdays at 12:00 noon and Sundays at 9:00 am. Currently there are 57 swimmers taking part of the conditioning program this fall. The fall session will end in November with an intra-squad meet and fun day.

SPORTS LEAGUES & CLASSES:

The Walnut Youth Basketball (WYB) Fall 2017 program started games in September and is hosting 320 participants from grade 1st to 12th grades. Practices are held once a week and the season will conclude in November. During October, the teams had the opportunity to take team and individual pictures which they will receive on the last day of games. Staff is also working on hosting a Coaches vs. Staff friendly game on the last day of the season.

The Fall 2017 season of the Walnut Adult Basketball League continued throughout September with 18 teams playing on Wednesday and 9 teams on Thursday. The Thursday night league concluded in October with Just Ballin and Kingsmen winning their respective divisions. Due to the number of teams on Wednesday nights, that season will conclude in November.

SENIOR PROGRAMS:

Monster Masquerade Ball - Dinner & Dance

The Monster Masquerade Ball was held at the Walnut Senior Center on October 27 from 6:00 pm to 9:00 pm. Guests were highly encouraged to dress up in their costumes and participate in the annual costume contest. A catered dinner was served by Tiscareno's Catering and live entertainment by the Cauldron Band. An opportunity drawing and door prizes were given at the event, as well. This event was sold-out with a total of 115 participants in attendance.

SENIOR EXCURSIONS:

The following Senior Excursions were conducted:

<u>Destination:</u>	<u>Date:</u>	<u>Participants:</u>
San Antonio Winery	Oct 17	44

COMMUNITY EXCURSIONS:

The following Community Excursions were conducted:

<u>Destination:</u>	<u>Date:</u>	<u>Participants:</u>
Santa Barbara	Oct 14	44
Big Bear Oktober Festival	Oct 22	42

SPECIAL EVENTS:

Family Festival & Parade

The annual Family Festival was held on Saturday, October 7, 2017 from 9:00 am to 5:00 pm at Suzanne Park. The following features were new this year: 1) a shortened, pedestrian-only parade beginning at Walnut High School and ending at the Main Stage in the Festival Grounds, 2) a school-wide Scarecrow Decorating Contest, 3) a Family Picnic Game Area, 4) a Community Volunteer Hero Recognition Ceremony during Opening Ceremonies, 5) an expanded Kid's Zone Area with a giant slide, and 6) the non-profit Food Court was relocated to the Gazebo area of the park. Over 90 vendors were present at the event. Despite the heat, the Festival was well-attended and positive comments were received from Councilmembers, attendees and vendors.

Haunted Trail

This year the Community Services Department hit the trail with their annual haunted maze, turning the Lemon Creek Park trail system into fright night of urban legends. The event took place, Friday, October 26 from 7:00 pm to 10:30 pm and featured storytelling, movie showing of Disney's the Haunted Mansion, Haunted Trail Walk for \$3 and the option to purchase a meal combo for an additional fee of \$5. The event was well received with over 500 participants in attendance.

Mostly Ghostly

Mostly Ghostly was held on Tuesday, October 31 at the Walnut Senior Center Parking Lot from 6:00 pm to 8:30 pm. The event featured a disc-jockey, costume contest parade, Halloween-based contests, monster-themed games, photo opportunity with a fall background of bales of straw and pumpkins. In addition, Mostly Ghostly featured a mini-maze and a Trunk or Treat section with 13 volunteer vehicles. Staff re-created the traditional hands-on haunted tour by using household food items to replicate monster body parts (i.e. eyes, ears, hair, brain, etc.). Approximately over 700 participants came out to join in the festivities. This was a free, family-oriented event that provided children, teens and families with a safe environment to receive treats and prizes on Halloween.

Kids' Night Out

The Community Services Department hosted its monthly program, Kids' Night Out, on October 14 at the Walnut Teen Center. This program is designed for kids between the ages of 5 to 12 years. The evening consisted of arts and crafts, games, pizza, popcorn, drinks and a movie. The program hours were from 6:00 pm to 12:00 am, and there were 17 participants.

TEEN CENTER:

The Teen Center is now open for the 2017-18 school year, regular hours are Monday through Friday from 2:00 pm to 7:00 pm. Teens in 6th through 12th grade enjoy activities including sports, crafts, movies, board games and snacks. Teens also have access to various textbooks and computers to complete their schoolwork between the hours of 3:00 pm to 5:00 pm Monday through Thursday. On Fridays the Teen Center hosts Film Fridays between the hours of 3:00 pm and 5:00 pm where teens are shown a movie on the projector screen.

There are currently 276 registered members of the Walnut Teen Center.

On October 20, 2017 the Walnut Teen Center hosted its annual Halloween Dance – Ghoulapalooza from 6:00 pm to 10:00 pm, where teens enjoyed Halloween themed games, food, and danced the night away to today's popular hits. There were 27 teens enrolled in this event.

MR: aj

City of Walnut Upcoming Special Events/Programs by Area:

Late Fall 2017/Early Winter 2018

Winter City Recreation Registration

Walnut Resident: Begins Monday, December 11

All others: Begins Monday, December 18

City-Wide Special Events

Kids' Night Out

Teen Center, 6:00 pm to 11:00 pm

Saturday: November 18,

\$17 for first child, \$13 per each additional child.

Community Holiday Dinner Dance

Friday, December 8

6:30 pm – 9:30 pm

Walnut Senior Center

\$18 pp

Dinner with Santa

Saturday, December 9

5:30 pm – 7:00 pm

Walnut Senior Center

\$12 per adult/\$8 per child

Winter Wonderland

Saturday, December 9

6:00 pm – 9:00 pm

Walnut Senior Center Parking Lot

\$25 per family of four/\$8 pp

Winter Wellness Seminar

Saturday, January 20

8:00 am to 12:00 noon

Walnut Senior Center

Free

Other

Holiday Home Decorating Contest

- Applications accepted: Monday, October 30 through Monday, December 11, 2017
- Judging: Thursday, December 21, 2017 from 5:00 pm to 9:00 pm
- Winner notified: Thursday, December 28, 2017
- Council Recognition: January 10, 2018

Beginning Gardening Class

Saturday, November 18

9:30 am to 11:00 am

Walnut Senior Center.